



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

JAN 08 2025

MEMORANDUM

**CORRIGENDUM TO DIVISION UNNUMBERED MEMORANDUM NO. 2025-007, S.
2025 ON THE MOVEMENT/TRANSFER/REASSIGNMENT
OF ELEMENTARY AND SECONDARY SCHOOL HEADS**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
OIC-Chief Education Supervisor, School Governance and Operations Division
School Principals/OICs
Others Concerned

1. This is to inform the field of the modified turnover schedule for the above-captioned activity on January 9, 2025, to wit:

Time	School
8:00 AM-8:30 AM	Lakeview IS (Dr. Valdez)
9:00 AM-9:30 AM	Muntinlupa NHS (Dr. Sangalang)
10:00 AM-10:30 AM	Cupang Senior High School (Mr. Albaro)
11:00 AM-11:30 AM	Sucate ES Zones 3 and 4 Annex (Mrs. Gucor)
12:00 nn-12:30 PM	Muntinlupa Business HS (Mr. Espeleta)
1:00 PM-1:30 PM	Tunasan NHS (Mrs. Vilorio)
2:00PM-2:30 PM	Muntinlupa SHS (Dr. Querubin)
3:00PM-3:30 PM	Tunasan NHS-SHS (Mrs. Lumio)
4:00 PM-5:00 PM	Cupang ES Annex (Ms. Morales)

6. Immediate and wide dissemination of this Memorandum is desired.


VIOLETA M. GONZALES

Assistant Schools Division Superintendent
Officer-in-Charge
Schools Division Superintendent

Encl: As stated

To be indicated in the **Perpetual Index**
Under the following subjects

SCHOOL HEADS

MOVEMENT

TRANSFER

JBE/Memo — Movement/Transfer/Reassignment of Elementary and Secondary School Heads
009 /January 8, 2025

UN-2025-009



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