



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

JAN 10 2025

MEMORANDUM

I-RESPOND MOBILE APPLICATION

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
OIC-Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Principals / OICs
All Others Concerned

1. Attached is the letter from Erwin O. Alfonso, Department Head II, Muntinlupa City, dated November 19, 2024, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. See Annex A: List of Identified Schools for I-Respond Mobile Application, for reference.
3. Immediate and wide dissemination of this Memorandum is desired.


VIOLETA M. GONZALES

Asst. Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Encl.: As stated

References: As stated

To be indicated in the Perpetual Index
Under the following subjects:

SAFETY EDUCATION

COMMUNICATIONS

ELK/DM/I-RESPOND MOBILE APPLICATION
013 /JANUARY 09, 2025

UN-2025-013



Republic of the Philippines
CITY GOVERNMENT OF MUNTINLUPA
City of Muntinlupa

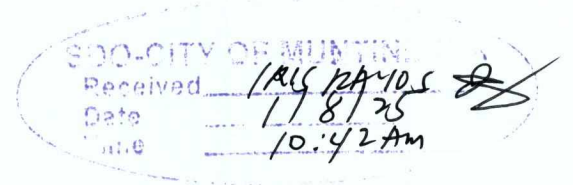


DEPARTMENT OF DISASTER RESILIENCE AND MANAGEMENT
(Formerly Muntinlupa City Disaster Risk Reduction Management Office)

Hall of Justice Compound, Resilience Building, Susana Heights, Tunasan, Muntinlupa City
Tel. No.: 8925-43-82

November 19, 2024

VIOLETA M. GONZALES, CESO VI
Assistant Schools Division Superintendent
OIC – Schools Division Superintendent
SDO – Muntinlupa City



Ma'am,

Greetings from Muntinlupa City Department of Disaster Resilience and Management!

Last July, we have launched one of the innovative projects of our department, the **iRespond Mobile Application** which provides a timely manner in terms of efficient monitoring and responding to any emergencies, such as fire, motor vehicular accidents, medical emergencies, crimes and other incidents. As of to date, there have been a total of 6,084 downloads, 2,450 successful registrations and 514 reports were accommodated thru the iRespond mobile app.

To further disseminate and encourage users to download the app, we will be initiating an **iRespond School Caravan to all Public Highschools and Senior Highschools in Muntinlupa City**, in which we will visiting each school and disseminate an information drive regarding the iRespond Mobile Application. The target date of implementation will start on **January 13-24, 2025**. Please see Annex A for the List of Identified Schools, target number of participants and the DDRM team composition as well as the Annex B for the timeline of activities.

The iRespond roll-out program will run for a maximum of **one (1) hour** which consist of the ff:

ACTIVITY	NUMBER OF HOURS
AVP Presentation (Introduction & Background of iRespond)	10 minutes
AVP Presentation (How to download, How to use and other features)	10 minutes
FAQs PPT Presentation / Open Forum	10 minutes
Downloading and Registration (Actual)	30 minutes

Moreover, we will be providing for the snacks & drinks for the participants as well as IEC materials, flyers and keychains with emergency hotlines for effective information campaign. **A separate meeting with the concerned SDO focal persons will be held to discuss the scheduling and clustering to attain the total target of participants per school.**

We aim to have a total of 10,000 registered users on iRespond at the end of the 2-weeks campaign. After this, we will be initiating the 2nd wave of the iRespond Roll out which will be handled by the respective SDRRM Coordinators of the schools to cater the remaining students.

Most importantly, may we request for the issuance of a DIVISION MEMORANDUM for the smooth implementation of this advocacy.


Your support and approval with this endeavor will be appreciated and will contribute towards disaster resilience.

Thank you and God Bless!

Respectfully,


ERWIN O. ALFONSO, Ph.D.
Department Head II
Muntinlupa City

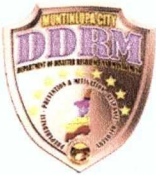
Noted by:


ROZZANO RUFINO B. BIAZON
City Mayor
Muntinlupa City

/atda



Republic of the Philippines
CITY GOVERNMENT OF MUNTINLUPA
City of Muntinlupa



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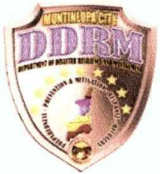
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Annex A: List of Identified Schools for iRespond Roll-out

NO	SCHOOLS	TARGET NUMBER OF STUDENTS	TEAM COMPOSITION
1	Muntinlupa Science Highschool	1,000	Andro Orapa – TL Ehmir Cristobal Joey Calimbas
2	Tunasan National Highschool	1,200	Fernan Greg Tampil – TL Edgardo Jose Deveza Glenda Evidor
3	Muntinlupa National Highschool	1,200	Kristoffer Romm De Leon – TL Noli Macalanda CJ Calucab
4	Poblacion National Highschool	1,200	Jacinto Jay Tumbaga – TL Vanessa Samut Ericson Belda
5	Lakeview Integrated School (HS)	650	Charlie Iguid – TL Ernest Angelo Abad Salie Abarquez
6	Pedro E. Diaz HS	1,200	Princess Callanta – TL John Joseph Talaoc Leomar Dela Cruz
7	Cupang Senior Highschool	650	Jovelyn Dagale – TL Edison Del Monte Rodel Ramos
8	Muntinlupa Business Highschool – Main	1,200	Marlon Alano – TL Ervin John Viacrusis Andrew Manghente
9	Muntinlupa Business Highschool – Sucat Annex	1,200	Emelio Jacinto – TL Romarico Obillo Gary Villacorta
10	Sucat Senior Highschool	500	Danilo Santelices, Jr. – TL Danica Lalangan Earl John Lopena
	TOTAL	10,000	

Moreover, this caravan will be supervised by the Department Head/Division Heads with schedule as follows:

NAME	POSITION/DESIGNATION	CLUSTER	SCHOOLS ASSIGNED
Leonardo Sese, Jr.	Operations & Warning Division Head	1	MBHS Annex Sucat Senior Highschool
Cyril Gonzalodo	Research and Planning Division Head	2	MBHS Main Cupang Senior Highschool
Anna Vanessa Garcia	Administrative Division Head	3	MNHS Poblacion NHS Lakeview Integrated
Amalia de Alday	Training Division Head	4	PEDHS Tunasan NHS MSHS
Edward Arciaga	Assistant Department Head	5	PLMUN CDM



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ANNEX B : TIMELINE OF ACTIVITIES

NO	ACTIVITY	PERSONS INVOLVED	DATE
1	Initial Meeting (Revised) for the iRespond School Caravan	All Division Heads, IMRU personnel	November 19, 2024
2	Coordination Meeting with the SDO Muntinlupa	<ul style="list-style-type: none">All Division HeadsIMRU personnelSDO Muntinlupa Focal Person (Supervisor for Science & Technology)SDO Project CoordinatorOther concerned SDO personnel	4 th week of November 2024
3	Coordination to the principal & SDRRMC	<ul style="list-style-type: none">SDO Project Coordinator	1 st week to 2 nd week of December 2024
4	Scheduling ang clustering of participants	<ul style="list-style-type: none">SDO Project Coordinator	3 rd week of December 2024 to 1 st week of January 2025
5	Rollout of iRespond School Caravan	<ul style="list-style-type: none">iRespond TeamsDDRM Cluster Supervisor	2 nd week of January 2025 to 3 rd week of January 2025