



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

JAN 14 2025

MEMORANDUM

PAGKUHA NG CEDULA (COMMUNITY TAX CERTIFICATE)

TO: OIC- Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
OIC-Chief Education Supervisor, School Governance and Operations Division
Public Elementary & Secondary School Principals / OICs
Administrative Officer V
All Others Concerned

1. Attached is a Memorandum from the City Treasury dated January 31, 2025, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. Immediate, wide dissemination of, and compliance with this Memorandum is desired.

For:

VIOLETA M. GONZALES

Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

By:

MA. REGAELE A. OLARTE

OIC-Chief Education Supervisor, SGOD
Officer-In-Charge
Office of the Assistant Schools Division Superintendent

Enclosure: As stated

Reference: None

To be indicated in the **Perpetual Index**
Under the following subjects:

EMPLOYEES

MB/NAV/DM – PAGKUHA NG CEDULA
021/JANUARY 13, 2025

UN-2025-021



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City
8805-9935, 8805-9940
sdo.muntinlupa@gmail.com
deped-muntinlupa.com



Republic of the Philippines
CITY GOVERNMENT OF MUNTINLUPA
Office of the City Treasurer



RECEIVED
1-13-25

BY: EVELYN N. DINGAL

TIME: 9:45am

PALIBOT-LIHAM

PARA SA : LAHAT NG PINUNO AT KAWANI NG BAWAT TANGGAPAN

MULA KAY : ERWIN P. VIBORA
Panlungsod na Ingat-Yaman

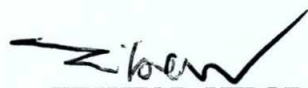
PETSA : ENERO 31, 2025

PAKSA : PAGKUHA NG CEDULA (Community Tax Certificate)

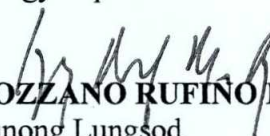
Magalang ko pong ipinapa-alala na ang pagkuha ng Cedula (Community Tax Certificate) ay hanggang ika-28 ng Pebrero, 2025 po lamang. Ngunit sa kadahilanan na mayroon pong **"tax refund"** ang ilan sa ating mga kawani, ang lahat po ng tanggapan ay inaasahang makapag-sumite ng kanilang kumpletong listahan hanggang **ika-10 ng Pebrero, 2025, Lunes**.

Mangyari po na ipa-xerox at bigyan ng kopya ng inyong Cedula ang Tanggapan ng Ingat-Yaman upang hindi maantala ang pagbibigay ng **tax refund**.

Umaasa po sa inyong pagtalima.


ERWIN P. VIBORA
Panlungsod na Ingat-Yaman

Binigyan-pansin:


ROZZANO RUFINO B. BIAZON
Punong Lungsod

Binigyang sipi: Lahat ng Tanggapan

**Mangyaring huwag na pong pansinin ang palibot-liham kung ang inyong tanggapan ay kaagad na pong nakapag-sumite.*