



Republic of the Philippines  
Department of Education  
NATIONAL CAPITAL REGION  
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
Superintendent

JAN 24 2025

MEMORANDUM

**MUNTINLUPA SCHOLARSHIP DIVISION (MSD) 1<sup>ST</sup> TRANCHE DISTRIBUTION  
OF EDUCATIONAL ASSISTANCE FOR SY 2024-2025**

To: Assistant Schools Division Superintendent  
Chief Education Supervisor, Curriculum Implementation Division  
OIC-Chief Education Supervisor, School Governance and Operations Division  
Public and Private Elementary School Heads/OICs  
All Others Concerned

1. Attached is a letter from Mr. Arian Clarence L. Caballero, Division Head, Muntinlupa Scholarship Division, dated January 22, 2025, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. Special attention is invited to the schedule of the said distribution.
3. Immediate and wide dissemination of this Memorandum is desired.

  
**VIOLETA M. GONZALES**

Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

Enclosure: As stated  
References: None  
To be indicated in the Perpetual Index  
under the following subjects:  
SCHOLARSHIPS

KSJT / MSD 1ST TRANCHE DISTRIBUTION OF EDUCATIONAL ASSISTANCE FOR SY 2024-2025  
037 / JANUARY 24, 2025

UN-2025-037



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City  
8805-9935, 8805-9940  
[sdo.muntinlupa@gmail.com](mailto:sdo.muntinlupa@gmail.com)  
[deped-muntinlupa.com](http://deped-muntinlupa.com)

037

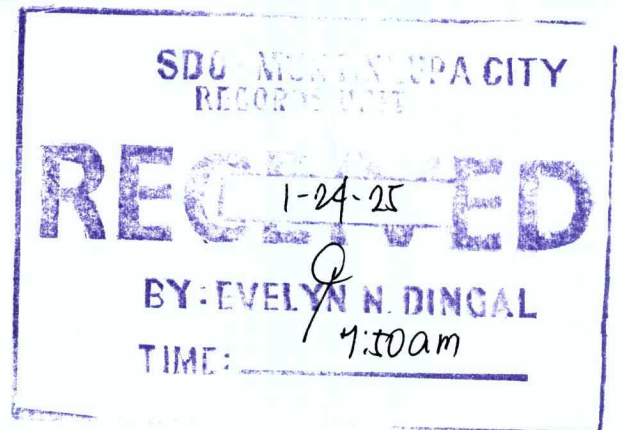


Republic of the Philippines  
CITY GOVERNMENT OF MUNTINLUPA  
Muntinlupa Scholarship Division



January 22, 2025

**DR. VIOLETA M. GONZALES**  
OIC-Schools Division Superintendent  
SDO-Muntinlupa City



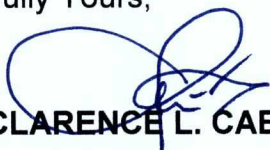
Dear **Dr. Gonzales**,

The Muntinlupa Scholarship Division will be having its **1<sup>ST</sup> TRANCHE DISTRIBUTION OF EDUCATIONAL ASSISTANCE FOR S.Y. 2024-2025** for the following schools:

SCHOOL	DATE	TIME	VENUE
SOLDIERS HILL ES	JAN. 27, 2025	09:00 AM – 02:00 PM	SCHOOL GROUNDS
BULI ES	JAN. 27, 2025	09:00 AM – 02:00 PM	SCHOOL GROUNDS
SUCAT ES - MAIN	JAN. 28, 2025	09:00 AM – 02:00 PM	SCHOOL GROUNDS
BAYANAN ES - MAIN	JAN. 30, 2025	09:00 AM – 02:00 PM	SCHOOL GROUNDS
PRIVATE ES	JAN. 31, 2025	09:00 AM – 02:00 PM	SOUTH PARK CENTER

We look forward to your usual positive response and we thank you for your continued support.

Respectfully Yours,

  
**ARIAN CLARENCE L. CABALLERO**  
Division Head  
Muntinlupa Scholarship Division