



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

JAN 28 2025

MEMORANDUM

DISASTER PREPAREDNESS AND RESPONSE OF PUBLIC SCHOOLS

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
OIC-Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Principals / OICs
All Others Concerned

1. Attached is a letter from Dr. Erwin O. Alfonso, Department Head II, Muntinlupa City, dated January 20, 2025, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. Please see attached list of schools and grade level participants, for reference.
3. Immediate and wide dissemination of this Memorandum is desired.


VIOLETA M. GONZALES

Asst. Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Encl.: As stated

References: As stated

To be indicated in the Perpetual Index
Under the following subjects:

SAFETY EDUCATION COMMUNICATIONS

ELK/DM/I-RESPOND MUNTINLUPA MOBILE APPLICATION
042 /JANUARY 27, 2025

UN-2025-042



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

PARTICIPANTS FOR DISASTER PREPAREDNESS AND RESPONSE

District 1

Schools	No. of Participants	Schedule/ Time	Target Participants	Venue
Tunasan ES	20 students	August 26, 2025 9:00 AM – 12:00NN	Grades 4 and 5	Muntinlupa Sports Complex
Victoria Homes ES	20 students	August 26, 2025 9:00 AM – 12:00NN	Grades 4 and 5	Muntinlupa Sports Complex
Muntinlupa ES	20 students	August 26, 2025 9:00 AM – 12:00NN	Grades 4 and 5	Muntinlupa Sports Complex
Itaas ES	20 students	August 26, 2025 9:00 AM – 12:00NN	Grades 4 and 5	Muntinlupa Sports Complex
Poblacion ES	20 students	August 26, 2025 9:00 AM – 12:00NN	Grades 4 and 5	Muntinlupa Sports Complex
Putatan ES	20 students	August 26, 2025 9:00 AM – 12:00NN	Grades 4 and 5	Muntinlupa Sports Complex
Soldier's Hills ES	20 students	August 26, 2025 9:00 AM – 12:00NN	Grades 4 and 5	Muntinlupa Sports Complex
Lakeview Integrated School	20 students	August 26, 2025 9:00 AM – 12:00NN	Grades 4 and 5	Muntinlupa Sports Complex
Bayanan Main ES	20 students	August 26, 2025 9:00 AM – 12:00NN	Grades 4 and 5	Muntinlupa Sports Complex
Bayanan Unit I ES	20 students	August 26, 2025 9:00 AM – 12:00NN	Grades 4 and 5	Muntinlupa Sports Complex



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NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

PARTICIPANTS FOR DISASTER PREPAREDNESS AND RESPONSE

District II

Schools	No. of Participants	Schedule/ Time	Target Participants	Venue
Alabang ES	20 students	August 26, 2025 1:00-4:00 PM	Grades 4 and 5	Muntinlupa Sports Complex
Flinvest ES	20 students	August 26, 2025 1:00-4:00 PM	Grades 4 and 5	Muntinlupa Sports Complex
Cupang Main ES	20 students	August 26, 2025 1:00-4:00 PM	Grades 4 and 5	Muntinlupa Sports Complex
Cupang Annex ES	20 students	August 26, 2025 1:00-4:00 PM	Grades 4 and 5	Muntinlupa Sports Complex
Buli ES	20 students	August 26, 2025 1:00-4:00 PM	Grades 4 and 5	Muntinlupa Sports Complex
Sucat Main ES	20 students	August 26, 2025 1:00-4:00 PM	Grades 4 and 5	Muntinlupa Sports Complex
Bagong Silang ES	20 students	August 26, 2025 1:00-4:00 PM	Grades 4 and 5	Muntinlupa Sports Complex
Sucat Zone 3	20 students	August 26, 2025 1:00-4:00 PM	Grades 4 and 5	Muntinlupa Sports Complex
Sucat Zone 4	20 students	August 26, 2025 1:00-4:00 PM	Grades 4 and 5	Muntinlupa Sports Complex
	20 students	August 26, 2025 1:00-4:00 PM	Grades 4 and 5	Muntinlupa Sports Complex



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NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

PARTICIPANTS FOR DISASTER PREPAREDNESS AND RESPONSE

Junior / Senior High School

Schools	No. of Participants	Schedule/ Time	Target Participants	Venue
Muntinlupa Science HS (Junior and Senior)	20 students 20 students	August 27, 2025 9:00 AM – 12:00NN	Grades 8-9 Grades 11	Muntinlupa Sports Complex
Tunasan National HS (Junior and Senior)	20 students 20 students	August 27, 2025 9:00 AM – 12:00NN	Grades 8-9 Grades 11	Muntinlupa Sports Complex
Muntinlupa National HS (Junior and Senior)	20 students 20 students	August 27, 2025 9:00 AM – 12:00NN	Grades 8-9 Grades 11	Muntinlupa Sports Complex
Poblacion National HS	20 students	August 27, 2025 9:00 AM – 12:00NN	Grades 8-9	Muntinlupa Sports Complex
Lakeview Integrated School (Junior and Senior)	20 students 20 students	August 27, 2025 9:00 AM – 12:00NN	Grades 8-9 Grades 11	Muntinlupa Sports Complex
Pedro E. Diaz HS	20 students	August 27, 2025 9:00 AM – 12:00NN	Grades 8-9	Muntinlupa Sports Complex
Cupang Senior HS	20 students	August 27, 2025 9:00 AM – 12:00NN	Grades 11	Muntinlupa Sports Complex
Muntinlupa Business HS	20 students	August 27, 2025 9:00 AM – 12:00NN	Grades 8-9	Muntinlupa Sports Complex
Muntinlupa Business Sucat Annex HS	20 students	August 27, 2025 9:00 AM – 12:00NN	Grades 8-9	Muntinlupa Sports Complex
Sucat Senior HS	20 students	August 27, 2025 9:00 AM – 12:00NN	Grades 11	Muntinlupa Sports Complex



Republic of the Philippines
CITY GOVERNMENT OF MUNTINLUPA
City of Muntinlupa



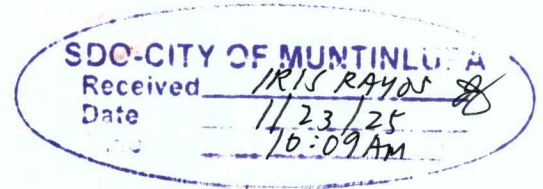
DEPARTMENT OF DISASTER RESILIENCE AND MANAGEMENT
(Formerly Muntinlupa City Disaster Risk Reduction Management Office)

Hall of Justice Compound, Resilience Building, Susana Heights, Tunasan, Muntinlupa City
Tel. No.: 8925-43-82

January 20, 2025

VIOLETA M. GONZALES, CESO VI
Assistant Schools Division Superintendent
OIC – Schools Division Superintendent
SDO – Muntinlupa City

Thru : EDUARDO L. KONDO
Project Coordinator
SDO – Muntinlupa City



Ma'am,

Greetings from Muntinlupa City Department of Disaster Resilience and Management!

Disaster preparedness in schools is crucial for ensuring the safety and well-being of students, teachers and staff. Hazards like earthquakes, flood and typhoons can strike without warning, causing devastation and disrupting educational activities. A well-planned disaster preparedness strategy helps minimize risks, reduces panic and ensures continuity of education.

We would want to capacitate the schools in disaster preparedness & response as part of our initiatives in capacity building.

In line, we would like to invite our public schools to the following dissemination with details as follows:


NO	SCHOOLS	NO	TARGET PARTICIPANTS	SCHEDULE	VENUE
1	District 1 Elementary Schools	11 schools	20 pax	9am to 12nn August 26, 2025	Muntinlupa Sports Center
2	District 2 Elementary Schools	9 schools	20 pax	1pm to 4pm August 26, 2025	
3	JHS/SHS	10 schools	15 pax	9am to 12nn August 27, 2025	

This training will capacitate our students in times of disasters and can even contribute to the role shifting of our youth, from being one of the vulnerable sectors to the empowered ones which can be vital in times of emergencies. **We would like to request for a memo to be issued for the implementation of our dissemination programs. And lastly, we would like to ask for your assistance with regards with the transportation of the students to the venue.**

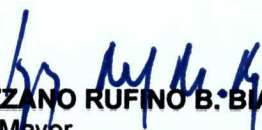
Should you have any concerns regarding our request, please contact our **Training Staff, Ms. Princess C. Callanta at 0995.4797306 or 8925.4382.**

Your support and approval with this endeavor will be appreciated and will contribute towards disaster resilience.

Respectfully,


ERWIN O. ALFONSO, Ph.D.
Department Head II
Muntinlupa City - DDRM

Noted by:


ROZZANO RUFINO B. BIAZON
City Mayor
Muntinlupa City