



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION
 SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

February 24, 2025

REQUEST FOR PRICE QUOTATION (RFQ)

Please quote your lowest price, inclusive of taxes on the item/s listed below, not higher than **Seventy Four Thousand Pesos (P 74,000.00)** being the Approved Budget for the Contract (ABC) and **submit the signed and sealed quotation** to the Office of the BAC Chairperson, thru the Receiving Section of the SDO, **on or before February 28, 2025; 10:00 am**. Quotations higher than the ABC shall be rejected.

For more information, please contact **Ms. Lourdes V. Rodilla/Mr. Joseph D. Nilo/Ms. Joiche I. Luna**, BAC Secretariat Members at Telephone Number (02) 8423-7560/8423-7561/8423-7562 local 129/120/113 or at sdomuntinlupabacsec@gmail.com.

MA. REGALE A. OLARTE
 BAC Chairperson

Item No.	Qty.	Unit	Item Description	Price		
				ABC	Quote	
					Unit	Total
BOARD AND LODGING FOR THE CONDUCT OF THE SAVE A LIFE: A PWD AND SENIOR CITIZENS TRAINING OF SDO MUNTINLUPA						
1	37	pax	Date: March 27 - 28, 2025 Time: 8:00 am – 5:00 pm Type of Accommodation: * Board and Lodging (Full Board) - Twin/Triple Sharing Rooms (Separate Beds) - 24 Hours Hot and Cold Shower - Clean Beddings, Rooms and Restrooms Check – In Time: 02:00 PM, Mar. 27, 2025 Check – Out Time: 12:00 NN, Mar. 28, 2025 - Provision of Toiletries (towel, soap, etc.) Meal Requirements: Day 1 AM Snack Lunch (Managed Buffet) PM Snack Dinner (Managed Buffet) Midnight Snacks	P 74,000.00		

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			<p>Day 2 Breakfast (Managed Buffet)</p> <p>Function Room Requirements:</p> <ul style="list-style-type: none"> - One (1) Function Room that can accommodate 37 pax, flexible for training workshop and group activities (Mar. 27, 2025; 9:00 AM) - Free from outside noise; well-lighted and well-ventilated - Availability of audio-visual equipment with stand-by assistant: <ul style="list-style-type: none"> At least one (1) LCD Projector and with Wide Screen; At least one (1) Whiteboard with Whiteboard Pen and Eraser; Complete Set of Sound System; At least five (5) Extension Cords; At least three (3) Microphones; Podium/Lectern - Unlimited free access to Internet/WiFi in all areas of venue - Unlimited Coffee/Tea - Pads and pencils - Flipchart - Mints <p>Other Requirements:</p> <ul style="list-style-type: none"> - Maintaining cleanliness and regular disinfection of the following areas: function hall, restrooms, sleeping quarters, hallway, coffee/tea area and dining area - Provision of disinfectant alcohol in all common areas 			

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			<ul style="list-style-type: none"> - With appropriate parking area for bus and 3 cars - With 24-hour security, front desk and housekeeping services - Use of swimming pool for swimming lessons and CPR activities * Preferably with farm and pool access 			
TOTAL				P 74,000.00		
<p>Terms of Payment: Payment shall be made by the Procuring Entity through Lan Bank's LDDAP-ADA/Bank Transfer Facility or through Land Bank's cheque whichever is the preferred payment of the supplier, not later than sixty (60) days after submission of an invoice or claim by the Supplier. Bank Transfer fee shall be charged against the creditor's account.</p>						
Contract Duration			2 Calendar Days			
Mayor's Permit No.:			Contact Number:			
Issued on:			Landline No.:			
Issued at:			Mobile No.:			
SEC/CDA/DTI Registration No.:			Name of Owner/Authorized Representative:			
PhilGEPS Registration No.:			Signature:			

Important Terms:

- Photocopy of the valid Business Permit/Mayor's Permit
- Photocopy of SEC/DTI/CDA Registration
- Photocopy of PhilGEPS Registration
- Photocopy of the Income Tax Return

All Technical Specifications are mandatory. Suppliers shall indicate the brand, model and complete specification of the offered commodity. The form must be signed by the owner/authorized representative. ***Should there be submission of a separate quotation with a different declared amount, the quote in the RFQ prevails.***

Failure or non-compliance to the above-cited pre-requisites shall be ground for the supplier's disqualification.