



Republic of the Philippines
Department of Education
National Capital Region
Schools Division Office – Muntinlupa City

Office of the Schools Division
Superintendent


NOTICE OF MEETING
February 10, 2025

TO : Mrs. Noemi A. Valdez
Ms. Angela M. Francisco
Dr. May Ann Ayudtud
School Administrative Officer II
School HR-in-Charge
School Nurse

FROM : For:

VIOLETA M. GONZALES
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

By:


Dr. LILIA A. RICERO
OIC-Assistant Schools Division Superintendent
Officer-in-Charge

DATE : February 11, 2024

VENUE : Online through MS Teams link
<https://tinyurl.com/ApplicationofLeaveCredits>

TIME : 2:00 P.M

SUBJECT : Clarifications on the Filing of Leave for Non-Teaching and Teaching
Personnel