



Republic of the Philippines  
Department of Education  
NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
Superintendent

FEB 07 2025

MEMORANDUM  
No. 055 s. 2025

**PRIVATE SCHOOLS FOCAL POINT SYSTEM**

To: OIC-Assistant Schools Division Superintendent  
Chief Education Supervisor, Curriculum Implementation Division  
OIC-Chief Education Supervisor, School Governance and Operations Division  
Private Elementary and Secondary School Heads  
All Others Concerned

1. In reference to DepEd Order No. 88, s. 2010, titled 2010 Revised Manual of Regulations for Private Schools in Basic Education, Section 25 of the said policy states: "All private educational institutions shall be subject to reasonable supervision and regulation by the Department."

2. In line with this, the Division designates a focal point system to ensure the effective execution of regulatory functions, as well as the monitoring and evaluation of all private schools in SDO Muntinlupa.

PRIVATE SCHOOLS FOCAL POINT SYSTEM	
Name of SDO Personnel	Designation
Ma. Regale A. Olarte	OIC-Chief Education Supervisor, SGOD <i>Private Schools Supervisor In-Charge</i>
Zoren Pepito L. Gubalane DPA	Senior Education Program Specialist <i>Private Schools Focal Person</i>
Chelo DG. Rongavilla	Education Program Specialist <i>Private Schools Alternate Focal Person</i>
Joseph D. Nilo	Planning Officer III <i>Private Schools – Division LIS/BEIS Coordinator</i>

3. All private schools are expected to extend the usual courtesy and cooperation to the designated officials. Likewise, the Private Schools Focal Point System shall provide the necessary support, guidance, and technical assistance concerning private school operations.

4. Immediate and wide dissemination of this Memorandum is desired.

For:

**VIOLETA M. GONZALES**

Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

By:

**MA. REGALE A. OLARTE**

OIC-Chief Education Supervisor, SGOD  
Officer-In-Charge

055  
NUM-2025-055