



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of Schools Division
Superintendent

February 14, 2025

DIVISION MEMORANDUM

No. 075, s. 2025

TO: OIC-Asst. Schools Division Superintendent
OIC-Chief, School Governance and Operation Division
Chief Education Supervisor, Curriculum Implementation Division
Public Elementary and Secondary School Heads/ OICs
Unit Heads
All Others Concerned

**2nd DIVISION MANAGEMENT COMMITTEE (DIVMANCOM) MEETING
FOR FISCAL YEAR 2025**

1. This Office would like to inform the field of the conduct of the Special Division Management Committee (DivManCom) Meeting for Fiscal Year 2025 on February 17, 2025, Monday, 1:00 p.m. at the LRC Function Room of Muntinlupa National High School to be hosted by Cluster 5 School Heads.
2. Participants to this meeting are the OIC-Asst. Schools Division Superintendent, Chief-CID, OIC Chief-SGOD, Administrator Officer V and the Unit Heads, Public Schools District Supervisors, Education Program Supervisors, School Heads, Senior Education Program Specialists, Planning Officer III, Engineer III, In-Charge of Health Unit, and PDO II/ DRRM.
3. Listed below are the agenda:
 - PISA Preparations
 - Remaining DepEd Activities for the months of January to May 2025
 - Other Relevant Matters
4. Expenses relative to the conduct of this activity shall be charged against the School MOOE of the clustered schools subject to the existing rules and regulations.
5. Immediate and wide dissemination of this Memorandum is desired.


VIOLETA M. GONZALES

Asst. Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Encl.: As Stated
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

SCHOOL MEETING SCHOOL HEADS
EFF: NM 2nd DIVISION MANAGEMENT COMMITTEE (DIVMANCOM) MEETING FOR FISCAL YEAR 2025
075 / February 14, 2025

NUM-2025-075



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City
84237560, 84237561, 84237562
sdo.muntinlupa@gmail.com / sdo.muntinlupa@deped.gov.ph
deped-muntinlupa.com