



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

1 FEB 20 2025

MEMORANDUM

No. 087, s. 2025

RECONSTITUTION OF THE DIVISION PLANNING TEAM

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
OIC-Chief Education Supervisor, School Governance and Operations Division
Administrative Officer V
All Others Concerned

1. Pursuant to the provisions of DepEd Memorandum No. 122, series of 2019 entitled "2019 National Planning Conference", and Regional Memorandum No. 160, series 2019 entitled "Constituting the Regional Planning and Division Planning Team", the Division Planning Team is hereby constituted as follows:

Chairperson : **Dr. Violeta M. Gonzales**
OIC-Schools Division Superintendent

Vice Chairperson : **Dr. Lilia A. Ricero**
OIC- Assistant Schools Division Superintendent

Members : **Dr. Florante C. Marmeto**
Chief Education Supervisor, CID
Technical Staff: Ms. Vina Angela Abad

Ms. Ma. Regale A. Olarte
OIC- Chief Education Supervisor, SGOD
Technical Staff: Efren G. Axalan Jr.

Ms. Phoebe R. Arroyo
SEPS- Planning & Research

Dr. Christian Paul A. Dela Vega
SEPS- Social Mobilization and Networking

Dr. Zoren Pepito L. Gubalane
SEPS - Monitoring & Evaluation

Ms. Ivy M. Romano
SEPS - Human Resource Development

Engr. Jerone M. Tagapan
Engineer III

Ms. Ma. Teresa S. Indap
Nurse II

Dr. Leonaida L. Gutierrez
EPS - TLE

Mr. Edison C. Enerlas
EPS - MAPEH

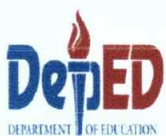
Ms. Mariel Eugene L. Luna
EPS - Araling Panlipunan

Mr. Lambert G. Quesada
EPS - Mathematics

Dr. Lilirosa B. Palce
EPS - SNED/EsP

Dr. Arminda S. Oblinada
EPS - Science

NUM-2025-087



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SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Dr. John Albert A. Colle

EPS – Filipino

Dr. Ma. Carmen D. Solayao

EPS – English

Dr. Marissa A. Andanza

EPS- Kindergarten/ALS/Madrash

Dr. Jay Boy E. Evano

Public Schools District Supervisor

Dr. Gina U. Urquia

EPS – LRMDs

Dr. Eric F. Fungo

Public Schools District Supervisor

Dr. Ma. Myra E. Namit

Public Schools District Supervisor

Dr. Ador B. Querubin

Principal IV, Muntinlupa Science HS

Mr. Hilario G. Canasa

Principal II, Putatan ES Main

Ms. Noemi A. Valdez

Administrative Office V

Technical Secretariat:

Ms. Virma U. Amistoso

Administrative Officer V

Ms. Karina E. Medina

Accountant III

Mr. Joseph D. Nilo

Planning Officer III

Ms. Ma. Romma S. Pagador

Project Development Officer I

2. Immediate and wide dissemination of this Memorandum is desired


VIOLETA M. GONZALES

Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Enclosure: None

References: as stated

To be indicated in the Perpetual Index
under the following subjects:

COMMITTEES

PROGRAM

POLICY

PRA/DM/Reconstitution of Division Planning Team

_____/February 13, 2025



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

REGIONAL MEMORANDUM NO. 140

RELEASED

04 OCT 2019

TO : ASSISTANT REGIONAL DIRECTOR
SCHOOLS DIVISION SUPERINTENDENTS
REGIONAL, DIVISION CHIEFS AND ALL OTHERS
CONCERNED

FROM : OFFICE OF THE REGIONAL DIRECTOR

SUBJECT : CONSTITUTING THE REGIONAL PLANNING AND DIVISION
PLANNING TEAM

DATE : OCTOBER 1, 2019

1. Pursuant to the provisions of DepEd Memorandum No. 122, series of 2019 entitled "2019 National Planning Conference", each Region and each SDO are enjoined to constitute a planning team for the preparation of the Situational Analysis Presentation and for the major planning activities. This preparation requires the collective effort of key people in the Region and Division as headed by the Regional Director and SDS. In line with this, the Regional Planning Team is hereby constituted as follows:

Chairman: Dr. Malcolm S. Garma
Regional Director

Co-Chair: Dr. Carlito D. Rocafort
Assistant Regional Director

Members: All School Division Superintendents

Dr. Warren A. Ramos
Chief, Policy, Planning and Research Division
Technical Staff: Mr. Marco B. Realista

Dr. Genia V. Santos
Chief, Curriculum and Learning Management Division
Technical Staffs: Dr. Micah G. Pacheco
Mr. Dennis M. Mendoza

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Misamis St, Bago Bantay, Quezon City
Tel. Nos.: 920-5824; 926-2213 loc. 801
Email Address: ncr@deped.gov.ph

Website: <http://www.deped.gov.ph/regions/ncr/>





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Dr. Felicino C. Trongco
Chief, Human Resources and Development Division
Technical Staff: Ms. Jennifer F. Vivas

Dr. Victoria R. Mayo
Chief, Quality Assurance Division
Technical Staff: Dr. Ariel P. Villar

Atty. Joylyn P. Dulnuan
Chief, Administrative Services Division
Technical Staff: Dr. Marilou J. Cusi

Ms. Juliet J. Icamen
Chief, Finance Division
Technical Staff: Ms. Emelina M. Barrera

Dr. Roger R. Morillos
OIC-Chief, Field Technical Assistance Division
Technical Staff: Dr. Jingle Lim

Dr. Crisanto A. Ecija
Chief, Education Support Services Division
Technical Staff: Ms. Leah N. Bautista

Relevant stakeholders

Technical Secretariat:

Mr. Joey B. San Buenaventura
Ms. Arlyn J. Cabiten
Ms. Kimberly Arma
Ms. Nerissa Z. Lauan
Mr. Vergel Jalrus J. Emas
Ms. Ashley Nica F. Diaz
Mr. Josellito S. Limjoco

2. It is important to note that planning is not the sole responsibility of the planning officer nor the PPRD/ SGOD. As such, in order to ensure participatory governance, the Division Planning Team (DP) shall be organized as follows:

Chair: Schools Division Superintendent
Co-Chair: Assistant Schools Division Superintendent



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Members: Chief of SGOD and heads of its units
Chief of Curriculum Implementation Division and heads of its units
All Subject Supervisors
Selected District Supervisors
Selected School Heads
Alim/ Ulama Representatives
Relevant Stakeholders
Optional Members: Technical Staff from each Functional Division
Technical Secretariat: SGOD, and Office of the Schools Division
Superintendent- Finance Unit

3. Moreover, the Division Planning Team shall submit their list of DPT composition, revisited/ enhanced Situational Analysis with committed targets and strategies in powerpoint presentation (soft and hardcopies) to Mr. Marco B. Realista, PO III, PPRD, on or before **1:00 PM of October 15, 2019**.
4. Attached are the guidelines on the preparation of the situational analysis.
5. Immediate dissemination of and compliance with this Memorandum is desired.

MALCOLM S. GARMA
Director IV

Encls: As stated

Reference:

DepEd Memorandum No. 122, series of 2019

To be indicated in the Perpetual Index under the following subjects:

CONFERENCE

PLANNING TEAMS

SITUATIONAL ANALYSIS

pprd