



Republic of the Philippines  
Department of Education  
NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
Superintendent

1 FEB 06 2025

**MEMORANDUM**

**PUBLIC EMPLOYMENT SERVICE OFFICE (PESO)  
LABOR EDUCATION FOR GRADUATING STUDENTS (LEGS)**


To: Assistant Schools Division Superintendent  
Chief Education Supervisor, Curriculum Implementation Division  
OIC-Chief Education Supervisor, School Governance and Operations Division  
Public and Private Secondary School Heads/OICs  
All Others Concerned

1. Attached is a letter from Ms. Glenda Z. Aniñon, City Department Head III, Public Employment Service Office, dated January 27, 2025, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. Special attention is invited to second and third paragraphs of the said letter, relative to the details and schedule of the said program.
3. Moreover, the participation of public and private schools shall be subject to the no disruption of classes policy stipulated in DepEd Order No. 9, s. 2005 titled, Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith.
4. Immediate and wide dissemination of this Memorandum is desired.

For:

**VIOLETA M. GONZALES**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

By:

  
**MA. REGAELE A. OLARTE**  
OIC Chief Education Supervisor, SGOD  
Officer-In-Charge

Enclosure: As stated

References: None

To be indicated in the Perpetual Index  
under the following subjects:

CAREER GUIDANCE LEARNERS

PROGRAM

069

UN-2025-069

KSIT / PESO LABOR EDUCATION FOR GRADUATING STUDENTS  
/ FEBRUARY 6, 2025




Republic of the Philippines  
**CITY GOVERNMENT OF MUNTINLUPA**  
**Public Employment Service Office**



January 27, 2025

**MS. VIOLETA M. GONZALES**

Officer – In – Charge  
Office of the Schools Superintendent  
Schools Division Office (SDO)  
Laguerta street, Tunasan, Muntinlupa City

Received:   
EVELYN N. DINGAL  
Administrative Officer II  
SDO Muntinlupa  
1-28-X  
12:30 PM

Dear Dr. Gonzales,

PAX!

The Public Employment Service Office (PESO) is aiming to conduct the annual LABOR EDUCATION FOR GRADUATING STUDENTS (LEGS) on March to April 2025 in cooperation with the Department of Labor and Employment (DOLE) and Schools Division Office (DepEd) Muntinlupa. For this year, the LEGS program has a target of 5,500 graduating Grade 12 students, Technical-Vocational Livelihood (TVL) Strand, Technical and Vocational Education and Training (TVET), 2-year courses, and 4-year courses from both public and selected private schools and colleges in Muntinlupa City.

The LEGS program aims to provide graduating students with essential knowledge regarding their rights, responsibilities, and privileges as workers and employers while promoting workplaces that are inclusive & free from gender-based discrimination. For 2025, we would also like to include the Pre-Employment Skills Video Modules, which will offer students guidance on preparing resumes, handling job interviews, and understanding professional expectations in various industries.

Please refer to the schedule below which was plotted and coordinated with the guidance counselor/focal person for each of the schools.

No.	Name of School	Date of Implementation
1	Tunasan National High School	March 5-6, 2025
2	International Electronics and Technical Institute College of Alabang	March 7, 2025
3	Lakewood School of Alabang	March 13, 2025
4	Colegio de Muntinlupa	March 17, 2025
5	FEU – Alabang	March 18, 2025



6	Muntinlupa National High School	March 20-21, 2025
7	Cupang Senior High School	March 28, 2025
8	St. Francis of Assisi College of Alabang	April 2, 2025
9	West Bay College of Alabang	April 7, 2025
10	Saint Bernadette College of Alabang	April 8, 2025
11	Pamantasan ng Lungsod ng Muntinlupa	April 10-11, 2025
12	Lyceum of Alabang	April 16, 2025
13	STI College of Alabang	April 21, 2025

In line with this, we are requesting for an endorsement from your good office for the implementation of the LEGS program.

If you have queries, please contact Ms. Ma. Rosario M. Magboo at 09155300905 or email us at peso.muntinlupa.cgcd@gmail.com.

We look forward to your usual support to the programs of PESO.

Thank you very much and Mabuhay po kayo.

Very truly yours,



**GLEND A Z. ANIÑON**  
City Department Head III  
Public Employment Service Office

CGM-OP-PESO-01A38