



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

FEB 10 2025

February 7, 2025

MEMORANDUM

To : OIC - Assistant Schools Division Superintendent
Chief Education Supervisor (CID)
OIC - Chief Education Supervisor (SGOD)
Administrative Officer V
Public Schools District Supervisors
Education Program Supervisors
Elementary and Secondary School Heads
Officers-in-Charge
Teaching and Non-Teaching Personnel
All Others Concerned

DESIGNATION AS OFFICER-IN-CHARGE

1. This is to inform the field that in view of the attendance of the undersigned in the **SIBOL: PROFESSIONAL DEVELOPMENT PROGRAM FOR CHIEF EDUCATION SUPERVISOR PHASE 1 (BINHI)** on February 10-13, 2025, in Soto Grande Hotel, Bauan, Batangas, Dr. Lilia A. Ricero, OIC - ASDS, is designated as Officer-in-Charge, Office of the Schools Division Superintendent on the aforementioned dates, so as not to hamper the services of the Division.
2. For information and guidance.


VIOLETA M. GONZALES

Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

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