



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

MAR 10 2025

MEMORANDUM
No. 121 , s. 2025

FIG AEROBIC GYMNASTICS INTERNATIONAL JUDGING COURSE CYCLE XVI

To: OIC – Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public and Private Elementary and Secondary School Heads/OICs
Administrative Officer V
All Others Concerned

1. Attached is Regional Letter No. 065 s. 2025, dated February 25, 2025, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. Please see the attached course matrix of the said Memorandum.
3. Immediate and wide dissemination of this Memorandum is desired.


VIOLETA M. GONZALES

Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Reference:

To be indicated in the Perpetual Index under the following subjects
SCHOOLS PROGRAMS TEACHERS ATHLETES
ECE/ FIG AEROBIC GYMNASTICS INTERNATIONAL JUDGING COURSE CYCLE XVI
121 March 10, 2025 NUM-2025-121

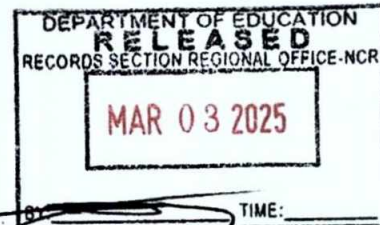


Student Center for Life Skills Bldg., Centennial Ave, Brgy Tunasan,
Muntinlupa City

(02) 805-9935, (02) 805 - 9940

sdmuntinlupa@gmail.com





Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

February 25, 2025

To: Schools Division Superintendents

Dear Sirs/Mesdames:


Attached is a copy of letter dated February 5, 2025, from Ms. Rowena B. Eusaya, Secretary General, Gymnastics Association of the Philippines, regarding the invitation for the participation of teachers on official time during the FIG Aerobic Gymnastics International Judging Course Cycle XVI on **March 15-21, 2025** at Holiday Inn Express Manila, Newport City, for appropriate action.

For inquiries, please coordinate directly with Ms. Bea Eusaya via email admin@philippinegymnastics.com.

Thank you.

Very truly yours,

JOCELYN DR ANDAYA
Regional Director, NCR
Concurrent Officer-In-Charge, Office of the
Assistant Secretary for Operations



Regional Letter No. 065, s. 2025

Encl.:
As stated

/essd/joan/



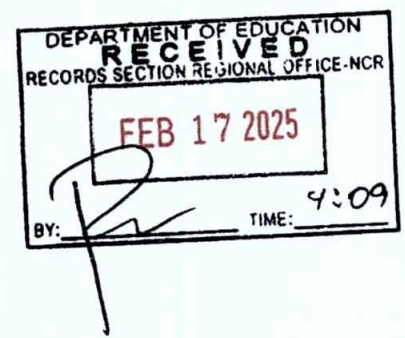
Address: 6 Misamis St., Bago Bantay, Quezon City
Email address: ncr@deped.gov.ph
Website: depedncr.com.ph





February 5, 2025

JOCELYN DR. ANDAYA
Regional Director, NCR
Concurrent Officer-in-Charge
Office of the Assistant Secretary for Operations
Department of Education



Madam:

Greetings from Gymnastics Association of the Philippines!

The Gymnastics Association of the Philippines in partnership with the Philippine Sports Commission will host the FIG Aerobic Gymnastics International Judging Course Cycle XVI at Holiday Inn Express Manila, Newport City, Philippines, from March 15 to 21, 2025.

This prestigious event provides an opportunity for judges to renew their licenses using the latest Code of Points, ensuring fair and accurate judging in both local and international competitions. Also, this course is being held in preparation for the upcoming national competitions like Palarong Pambansa, SCUAA, PRISAA, and Batang Pinoy, where the new Code of Points will be implemented.

The Fédération Internationale de Gymnastique (FIG) has designated only two locations in Asia—Manila, Philippines, and China—to host this significant course, making this a rare and valuable opportunity for judges in the region. The course will be facilitated by esteemed FIG experts and will provide comprehensive training and assessment to ensure all participants are equipped with the updated Code of Points.

In light of the importance of this event, we seek your approval for the issuance of a memorandum allowing the participation of teachers on official time to ensure their professional growth and contribution to the advancement of gymnastics education and officiating in the country.

For further details regarding registration, accommodations, and course fees, please contact Ms. Bea Eusuya at admin@philippinegymnastics.com or +63 2 8772.8605 and see the attached course directives.

Thank you for your untiring support to our association and for our teachers in their professional growth and for helping Palarong Pambansa become a world-class competition by having internationally accredited judges. Your continued commitment to excellence in gymnastics and sports officiating is truly invaluable.

Sincerely,

ROWENA B. EUSUYA
Secretary General
Gymnastics Association of the Philippines

Rizal Memorial Sports Complex, P Ocampo Sr. St., Malate, Manila

(+632) 521 2640

philippinegymnastics@gmail.com

philippinegymnastics.org

We're social!

@PhilippineGymnastics

FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



Event ID: 18000

To FIG affiliated National Federations

2025-2028 International Judges' Course (XVI Cycle) Manila (PHI) March 15-20, 2025

Dear President,

The international judges' course will be conducted by the designated TC member(s) or expert(s) and will be organized in accordance with the following FIG rules in force:

- FIG respective disciplines' Code of Points 2025-2028
- FIG General Judges' Rules
- FIG disciplines' Specific Judges' Rules
- FIG Statutes
- FIG Technical Regulations

DISCIPLINE	Aerobic Gymnastics
HOST CONTINENTAL UNION	Asian Gymnastics Union Contact person: Mhd Saeed, Secretary General PO BOX 22955 Doha – Qatar Tel Office: +974 4494 3489 info@aqu-gymnastics.com
HOST NATIONAL FEDERATION	Gymnastics Association of the Philippines Contact person: Rowena Bautista-Eusuya GAP National Training Center 606 Victoria corner Basco St, Intramuros, Manila, Philippines Tel Office: +63 2 8772 8605 admin@philippinegymnastics.com
FIG	FIG (Fédération Internationale de Gymnastique) Avenue de la Gare 12A CH - 1001 Lausanne - Switzerland Tel: +41 (0)21 321 55 10 Website: https://www.gymnastics.sport Contact Person: AER – Alexandre Cola acola@fig-gymnastics.org
LOCATION	Manila, Philippines
DATE	March 15 to 20, 2025
COURSE VENUE LOCATION	Holiday Inn Express Manila Newport City 1 Jasmine Drive, Resorts World Manila Telephone no: +63 2 908 8600 Email: info.hlexmanila.nc@rwmanila.com Website: http://manilanewport.holidayinnexpress.com

SCHEDULE	<p>The expected schedule below must be considered for the participants.</p> <table border="1" data-bbox="580 400 1331 696"> <thead> <tr> <th>Date</th> <th>Agenda</th> </tr> </thead> <tbody> <tr> <td>15.03.2025</td> <td>Arrival of Participants</td> </tr> <tr> <td>16.03.2025</td> <td>Course</td> </tr> <tr> <td>17.03.2025</td> <td>Course</td> </tr> <tr> <td>18.03.2025</td> <td>Course</td> </tr> <tr> <td>19.03.2025</td> <td>Exam</td> </tr> <tr> <td>20.03.2025</td> <td>Departure Participants and FIG expert</td> </tr> </tbody> </table>	Date	Agenda	15.03.2025	Arrival of Participants	16.03.2025	Course	17.03.2025	Course	18.03.2025	Course	19.03.2025	Exam	20.03.2025	Departure Participants and FIG expert
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HOTEL	<p>Holiday Inn Express Manila Newport City 1 Jasmine Drive, Resorts World Manila Telephone no: +63 2 908 8600 Email: info.hlexmanila.nc@rwmanila.com Website: http://manilanewport.holidayinnexpress.com</p> <p>The costs per person/day are as follows: Single Room USD 90.00 (single room - arrival day Mar 15) USD 140.00 (single room, including *full board Mar 16-19)</p> <p>Twin Room USD 55.00 (Twin room - arrival day Mar 15) USD 105.00 (Twin room - full board Mar 16-19)</p> <p>*Daily Full board include: breakfast, lunch, pm snacks, dinner.</p>														
AIRPORT	<p>Ninoy Aquino International Airport (NAIA) Airport pick-up / drop-off (NAIA T1, T2, T3) shall be covered by the LOC on official arrival and departure dates only.</p>														
TRANSPORTATION	<p>The costs for transportation (international and within the course country) are at the participant's or their national federation's own expense.</p>														
VISA	<p>In case a candidate needs a visa for PHI, please contact the Philippine Embassy/Consulate nearest your place of residence. Please check from this link https://consular.dfa.gov.ph/services/visa/visa-general-info if your passport will require a visa to enter the Philippines.</p> <p>To obtain visa endorsement letter and or invitation, non-eligible countries are requested to submit the "Visa Form" with clear copy of passport bio page through email on or before February 15, 2025 at the following address: admin@philippinegymnastics.com.</p>														
PARTICIPANTS' REQUIREMENTS	<p>Please see point 2.4 Conditions of Participation of the FIG General Judges' Rules</p>														
REGISTRATION	<p>Registrations for candidates can only be made by FIG affiliated National Federations in good standing, via the FIG online database system, respecting the dates mentioned as follows:</p> <p>Closing of registrations: 15.02.2025 23h59 CET</p>														
PARTICIPATION	<p>Participation quotas by National Federation:</p> <table border="1" data-bbox="456 1771 1385 1917"> <thead> <tr> <th>Discipline</th> <th>Maximum number of participants</th> <th>Maximum participants per NF</th> <th>For details (reserves, etc), see:</th> </tr> </thead> <tbody> <tr> <td>AER</td> <td>65</td> <td>10</td> <td>AER Specific Judges Rules</td> </tr> </tbody> </table> <p>Judges from Asia will have priority for participation in this course on a first-come, first-served basis. If the course is not fully booked by the deadline of 15 February 2025, the following may apply, in order of priority:</p>	Discipline	Maximum number of participants	Maximum participants per NF	For details (reserves, etc), see:	AER	65	10	AER Specific Judges Rules						
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	<p>1) Judges residing in Asia but judging for another continent may attend the course in their continent of residence, on a first-come, first-served basis.</p> <p>2) If the course is still not fully booked, then this course may be open to judges from all other continents, on a first-come, first-served basis.</p>																														
COURSES' LANGUAGE	The courses will be held in English. Private translators are not allowed.																														
COURSE PROGRAMME	The final programme of each course will be published on the FIG website in the course's page.																														
EXAMINATION	Please see FIG specific judges' rules for AER																														
MATERIAL FOR THE EXAMINATION	The Directives for the exams are published here . Each participating judge is kindly requested to carefully study this document as it provides important information on the conduct of the exams and the authorized material for the examination. Every judge is responsible to bring his / her own computer, tablet otherwise he / she will not be able to take the examination. Electronic devices to talk, transmit or receive messages are not allowed!																														
EXAMINATION RESULTS	No examination results will be communicated at the end of the course. All examination results and Categories will be sent by FIG to the participating National Member Federations concerned as soon as possible.																														
INSURANCE	<p>FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.</p> <p>The FIG TR foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p> <p>Basic insurance (illness, accident and repatriation) in the country of residence is compulsory in order to be able to benefit from coverage by FIG IMSSA subsidiary insurance. Please also refer to the IMSSA documents for additional information regarding the FIG IMSSA insurance for candidates.</p> <p>No extra activities will be organized in conjunction with the judges' course.</p>																														
FINANCIAL PROVISIONS	<p>The course and registration fees will have to be paid by each candidate as follows:</p> <p style="text-align: center;">Participants rate/person</p> <table border="1"> <thead> <tr> <th>Room Category</th> <th>15-Mar</th> <th>16-Mar</th> <th>17-Mar</th> <th>18-Mar</th> <th>19-Mar</th> <th>20-Mar</th> <th>Course Fee</th> <th>FIG Reg Fee</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Single Room</td> <td>\$ 90.00</td> <td>\$ 140.00</td> <td>\$ 140.00</td> <td>\$ 140.00</td> <td>\$ 140.00</td> <td>-</td> <td>\$ 340.00</td> <td>\$ 175.00</td> <td>\$ 1,165.00</td> </tr> <tr> <td>Twin Room</td> <td>\$ 55.00</td> <td>\$ 105.00</td> <td>\$ 105.00</td> <td>\$ 105.00</td> <td>\$ 105.00</td> <td>-</td> <td>\$ 340.00</td> <td>\$ 175.00</td> <td>\$ 990.00</td> </tr> </tbody> </table>	Room Category	15-Mar	16-Mar	17-Mar	18-Mar	19-Mar	20-Mar	Course Fee	FIG Reg Fee	Total	Single Room	\$ 90.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	-	\$ 340.00	\$ 175.00	\$ 1,165.00	Twin Room	\$ 55.00	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00	-	\$ 340.00	\$ 175.00	\$ 990.00
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CANCELATION POLICY	Full payment must be completed on or before 20 Feb 2025. No reimbursement requests shall be honored after the payment deadline.																														
PAYMENT AND BANK ACCOUNT INFORMATION	<p>Hotel & Course fee to be paid to</p> <table border="1"> <tr> <td>ACCOUNT NAME</td> <td>Gymnastics Association of the Philippines</td> </tr> <tr> <td>NAME OF BANK</td> <td>Security Bank Corporation</td> </tr> <tr> <td>BRANCH NAME</td> <td>Taft-Vito Cruz Branch</td> </tr> <tr> <td>USD ACCT NUMBER</td> <td>000005561352-8</td> </tr> <tr> <td>BANK ADDRESS</td> <td>Torre Lorenzo Condominium Taft Avenue corner Malate Manila, Philippines</td> </tr> <tr> <td>SWIFT CODE</td> <td>SETCPHMM</td> </tr> <tr> <td>CHIPS UID</td> <td>01-0457</td> </tr> </table>	ACCOUNT NAME	Gymnastics Association of the Philippines	NAME OF BANK	Security Bank Corporation	BRANCH NAME	Taft-Vito Cruz Branch	USD ACCT NUMBER	000005561352-8	BANK ADDRESS	Torre Lorenzo Condominium Taft Avenue corner Malate Manila, Philippines	SWIFT CODE	SETCPHMM	CHIPS UID	01-0457																
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Sincerely Yours,

Manila, Philippines

27 January 2025




 Cynthia Carrion Norton
 President
 Host National Federation