



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION
 SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

March 18, 2025

REQUEST FOR PRICE QUOTATION (RFQ)

Please quote your lowest price, inclusive of taxes on the item/s listed below, not higher than **One Hundred Twenty Thousand Pesos (P 120,000.00)** being the Approved Budget for the Contract (ABC) and **submit the signed and sealed quotation** to the Office of the BAC Chairperson, thru the Receiving Section of the SDO, **on or before March 21, 2025; 10:00 am**. Quotations higher than the ABC shall be rejected.

For more information, please contact **Ms. Lourdes V. Rodilla/Mr. Joseph D. Nilo/Ms. Joiche I. Luna**, BAC Secretariat Members at Telephone Number (02) 8423-7560/8423-7561/8423-7562 local 129/120/113 or at sdomuntinlupabacsec@gmail.com.


LILIA A. RICERO EdD
 BAC Chairperson

Item No.	Qty.	Unit	Item Description	Price		
				ABC	Quote	
					Unit	Total
BOARD AND LODGING FOR CAPACITY TRAINING WORKSHOP FOR SUPERVISORS ON TECHNICAL ASSISTANCE ON FOUNDATIONAL SKILLS ENHANCEMENT AND ADM OPERATIONALIZATION						
1	30	Pax	March 28, 2025 AM Snacks Nutritious food/menu inclusive in the P 2,000.00/pax Lunch Nutritious food/menu inclusive in the P 2,000.00/pax PM Snacks Nutritious food/menu inclusive in the P 2,000.00/pax Dinner Nutritious food/menu inclusive in the P 2,000.00/pax	P 60,000.00		

Item No.	Qty.	Unit	Item Description	Price		
				ABC	Quote	
					Unit	Total
BOARD AND LODGING FOR CAPACITY TRAINING WORKSHOP FOR SUPERVISORS ON TECHNICAL ASSISTANCE ON FOUNDATIONAL SKILLS ENHANCEMENT AND ADM OPERATIONALIZATION						
2	30	pax	March 29, 2025 Breakfast Nutritious food/menu inclusive in the P 2,000.00/pax AM Snacks Nutritious food/menu inclusive in the P 2,000.00/pax Lunch Nutritious food/menu inclusive in the P 2,000.00/pax PM Snacks (Packed) Nutritious food/menu inclusive in the P 2,000.00/pax Additional Requests: - Overnight stay with fully airconditioned rooms, 3 pax sharing per room, complete amenities and with provision of drinking water and kettle - Free use of function hall with functional audio- video equipment (sound system, projector or TV and mic) and internet connection - Provision of clean towel and toiletries - Functional water heater for shower - Provision of water dispenser with hot and cold water in the function room - Unlimited brewed coffee * Within Quezon Province Area	P 60,000.00		
TOTAL				P 120,000.00		

Terms of Payment: Payment shall be made by the Procuring Entity through Lan Bank's LDDAP-ADA/Bank Transfer Facility or through Land Bank's cheque whichever is the preferred payment of the supplier, not later than sixty (60) days after submission of an invoice or claim by the Supplier. Bank Transfer fee shall be charged against the creditor's account.

Contract Duration	2 Calendar Days
Mayor's Permit No.: Issued on: Issued at:	Contact Number: Landline No.: Mobile No.:
SEC/CDA/DTI Registration No.:	Name of Owner/Authorized Representative:
PhilGEPS Registration No.:	Signature:

Important Terms:

- Photocopy of the valid Business Permit/Mayor's Permit
- Photocopy of SEC/DTI/CDA Registration
- Photocopy of PhilGEPS Registration
- Photocopy of the Income Tax Return

All Technical Specifications are mandatory. Suppliers shall indicate the brand, model and complete specification of the offered commodity. The form must be signed by the owner/authorized representative. **Should there be submission of a separate quotation with a different declared amount, the quote in the RFQ prevails.**

Failure or non-compliance to the above-cited pre-requisites shall be ground for the supplier's disqualification.