



Republic of the Philippines  
Department of Education

NATIONAL CAPITAL REGION  
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

**DIVISION MEMORANDUM**

**MAR 04 2025**

**MEMORANDUM**

**CONDUCT OF CAREER GUIDANCE ORIENTATION FOR ALTERNATIVE  
LEARNING SYSTEM (ALS) SY 2024-2025 COMPLETERS**

To: Assistant Schools Division Superintendent  
Chief Education Supervisor, Curriculum Implementation Division  
Education Program Supervisors, School Governance and Operations Division  
Public Elementary and Secondary School Heads / OICs  
All Others Concerned

1. In adherence to the OUOPS MEMORANDUM NO. 2023-03-8149 known as the guidelines on the supervision and implementation of DepEd Career Guidance Program and as one of Post Program Activities for the ALS completers which is to provide them in making significant decisions about their educational paths and career aspirations, this office will conduct the above-mentioned activity. The venue will be at the ALS Center on March 31, 2025, from 8:00 am – 5:00 pm.
2. The participants in this activity are the ALS – Elementary and JHS completers aged 18 and above from different School-based and Community Learning Centers with their ALS Teachers and CLC facilitators.
3. Immediate and wide dissemination of this Memorandum is desired.

  
**VIOLETA M. GONZALES**

Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

To be indicated in the Perpetual Index  
under the following subjects:

PROGRAMS

TRAINING

ALTERNATIVE LEARNING SYSTEM

MMA/ CONDUCT OF CAREER GUIDANCE ORIENTATION FOR ALTERNATIVE LEARNING SYSTEM (ALS)  
SY 2024-2025

094 / March 3, 2025

UN-2025-094



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City  
8805-9935, 8805-9940  
[sdo.muntinlupa@gmail.com](mailto:sdo.muntinlupa@gmail.com)  
[deped-muntinlupa.com](http://deped-muntinlupa.com)

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**MATRIX OF ACTIVITIES**

<b>TIME</b>	<b>TOPICS</b>	<b>PERON-IN-CHARGE</b>
7:00 – 7:30 a.m.  7:30a.m.-8:00 a.m.	Arrival/Registration Opening Program - National Anthem - Prayer - DepEd Quality Policy Statement - Introduction of the Participants - Statement of Purpose - Opening Remarks/Message	TWG
8:00 a.m.-9:00 a.m.	Topic 1. Volunteerism at Work	Jan Nhette Ahya Dancel-Parfan Volunteerism Focal Person-Muntinlupa City
9:00 a.m.-9:15 a.m.	SNACKS	
9:15 a.m. – 10:15 a.m.	Topic 2. Finding the Right Career: Discovering my Strength	King Solidini J. Torres Project Development Officer I - SGOD
10:00 a.m. – 12:00 noon	Topic 3. Managing Complexity in the Workplace	Chrisitan Paul A. Dela Vega, Ph.D. Senior Education Program Specialist - SGOD
12:00 noon – 1:00 p.m.	LUNCH	
1:00 p.m. – 2:00 p.m.	City's Career and Job Opportunities	City's Public Employment Service Office
2:00 p.m. – 4:00 p.m. 4:00 p.m. - 5:00 p.m.	Career Caravan Closing Program	Ms Nery Ann Lorenzo and Ms. Lerma Galang EPSA