



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

**Office of the Schools Division
 Superintendent**

MAR 19 2025

MEMORANDUM

**TRAINING OF SDO QMS TEAMS ON THE IMPLEMENTATION OF QUALITY
 MANAGEMENT SYSTEM**

To: OIC-Assistant Schools Division Superintendent
 Chief Education Supervisor, Curriculum Implementation Division
 OIC-Chief Education Supervisor, School Governance & Operations Division
 Administrative Officer V
 All Others Concerned

1. This is in reference to the attached Regional Memorandum No. 043, s. 2025 dated March 14, 2025, regarding the venue for the upcoming Training of SDO QMS Teams on the Implementation of the Quality Management System. The training will be held at Tanza Oasis Hotel in Cavite from March 24 to 26, 2025.

2. The following personnel will represent SDO-Muntinlupa City in the aforementioned activity.

Core Teams	Name	Position
Risk Management Team	Atty. Erness Faith R. Espanto	Attorney III
	Ms. Virma U. Amistoso	Administrative Officer V
	Ms. May L. Borja	Information Technology Officer I
Knowledge Management Team	Dr. Jayboy E. Evano	Public Schools District Supervisor
	Ms. Lourdes V. Rodilla	Administrative Officer IV
	Dr. Ma. Carmen D. Solayao	Education Program Supervisor
	Dr. Leonaida L. Gutierrez	Education Program Supervisor
Internal Quality Audit Team	Dr. Zoren Pepito L. Gubalane	Senior Education Program Specialist
	Dr. Yaledegler DC Maligaya	Public Schools District Supervisor
	Dr. Evangeline M. Aman	Public Schools District Supervisor
	Dr. Ma. Myra E. Namit	Public Schools District Supervisor
	Dr. Eric F. Fungo	Public Schools District Supervisor
Quality Workplace Team	Ms. Noemi A. Valdez	Administrative Officer V
	Engr. Jerone M. Tagapan	Engineer III
	Mr. Eduardo L. Kondo	Project Development Officer II
	Ms. Ma. Teressa S. Indap	Nurse II
Training Advocacy Team	Dr. Marissa M. Andanza	Education Program Supervisor
	Ms. Ivy M. Romano	Senior Education Program Specialist
	Mr. Andress F. Sicam Jr.	Education Program Specialist II
	Dr. John Albert B. Colle	Education Program Supervisor






Republic of the Philippines
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SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

3. Immediate, wide dissemination of, and strict compliance with this Memorandum are desired.

For

VIOLETA M. GONZALES
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

By:


LILIA A. RICERO
OIC – Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Encl: As stated
Reference: As stated
To be indicated in the Perpetual Index
Under the following subjects

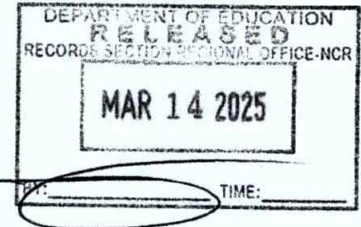
EVALUATION QUALITY EMPLOYEES

IMR/ QMS-2025
123 March 19, 2025

UN-2025-123



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



March 14, 2025


REGIONAL MEMORANDUM

No. 264 s. 2025

To: Schools Division Superintendents
All Others Concerned

**VENUE FOR THE TRAINING OF SDO QMS TEAMS ON THE
IMPLEMENTATION OF QUALITY MANAGEMENT SYSTEM**

1. In reference to the Regional Memorandum No. 043 s. 2025 titled "*Module 2: Training of QMS Teams on the Implementation of QMS in SDOs*", all concerned are informed that the above-captioned subject will be at the **Tanza Oasis Hotel and Resort**, Km 41 A. Soriano Highway, Brgy. Capipisa East, Tanza, Cavite.
2. The details of the activity are outlined in the attached memorandum as a reference.
3. Immediate dissemination of this Memorandum is desired.

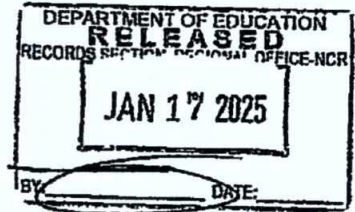

CRISTITO A. ECO
Director III
Officer-In-Charge
Office of the Regional Director

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6 Misamis St., Bago Bantay, Quezon City
Email Address: ncr@deped.gov.ph
Website: <http://www.depedncr.com.ph>





Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

January 7, 2025

REGIONAL MEMORANDUM
No. 043 s. 2025

To: Schools Division Superintendents
All Others Concerned

**MODULE 2: TRAINING OF QMS TEAMS ON THE IMPLEMENTATION OF QMS
IN SDOS**


1. In reference to the Regional Memorandum No. 1004 s. 2024 "Series Of Capacity Building for Schools Division Offices on the National Quality Management System (NQMS)", all concerned are informed that the schedule of the above-captioned subject is on March 24-26, 2025. The venue will be announced in a separate memorandum.

2. The details of the activity are outlined in the attached document as a reference.

3. The registration fee of Php 7,000.00 per participant for every capacity building includes training materials and board and lodging. Payment must be made through:

Name of Bank : Land Bank of the Philippines
EDSA Congressional Branch
Account Name : DEPED NCR
Account Number : 0962-1020-61

4. Immediate dissemination of this Memorandum is desired.


JOCELYN DR ANDAYA
Regional Director, NCR
Concurrent Officer-In-Charge, Office of the
Assistant Secretary for Operations

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6 Misamis St., Bago Bantay, Quezon City
Email Address: ncr@deped.gov.ph
Website: http://www.depednrcr.com.ph



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Attachment: Details of the Activity

Terminal Objective for Module 2: Training of SDO Officials on QMS				
Ensure that DepEd NCR SDO officers will effectively implement, maintain, and continuously improve a Quality Management System (QMS) based on the principles of ISO 9001:2015, with a focus on risk management, knowledge management, internal auditing, and fostering a quality workplace culture to enhance the efficiency, performance, and sustainability of educational services.				
Core Teams	Learning Objectives	Expected participants	Number of Participants	Lead Trainer
Knowledge Management (KMT)	To understand and apply the principles of Knowledge Management in the context of ISO 9001:2015, focusing on the identification, creation, sharing, and management of organizational knowledge. This includes the preparation of planning documents and strategies to ensure efficient information flow, documentation control, and continual improvement in decision-making.	SDO KMT leaders and members	5 per SDO	Dr. Roger R. Morallos Chief, Field Technical Assistance Division
Risk Management (RMT)	To apply the Risk-Based Thinking approach outlined in ISO 9001:2015 to identify, assess, and mitigate risks within the education system, ensuring proactive risk management practices are integrated into decision-making processes to prevent negative impacts on quality.	SDO RMT leaders and members	5 per SDO	Dr. Lilia A. Ricero OIC, Assistant Schools Division Superintendent SDO Muntinlupa



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 Email Address: ncr@deped.gov.ph
 Website: <http://www.depedncr.com.ph>



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Internal Quality Audit (IQA)	To understand the principles of Internal Audits as required by ISO 9001:2015, including the preparation and execution of audits to assess conformance to QMS standards, identify non-conformities, and recommend corrective actions to drive continual improvement.	SDO leaders and members	IQA and	5 per SDO	Atty. Joylyn P. Dunhuan Chief Administrative Officer, Administrative Services Division (ASD)
Quality Workplace (QW)	To understand how to develop a Quality Management System (QMS) that promotes a Quality Workplace based on ISO 9001:2015. This includes fostering employee engagement, ensuring a culture of quality, aligning organizational processes with quality objectives, and enhancing overall organizational performance and productivity.	QW leaders and members		5 per SDO	Ms. Naynie L. Ducut Administrative Officer V Cash Section- ASD

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 Website: <http://www.depedncr.com.ph>



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