



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

APR 23 2025

NOTICE OF MEETING

April 23, 2025

TO : OIC, Assistant Schools Division Superintendent
OIC-Chief Education Supervisor, School Governance & Operations Division
Senior Education Program Specialists, SMME
Planning Officer III
Private Elementary and Secondary School Administrators/OICs

FROM : For
VIOLETA M. GONZALES
Asst. Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

By

ADA TRINIDAD A. TAGLE
Public Schools District Supervisor
Officer-in-Charge
Office of the Schools Division Superintendent

DATE/TIME : Thursday, April 24, 2025
10:00 – 11:30 AM

PLATFORM : Microsoft Team
<https://bit.ly/M07-Private-School-Administrators-BEIS-Coordinatoss-BEIS-Meeting>

SUBJECT : **PRIVATE SCHOOL ADMINISTRATORS AND BEIS COORDINATORS
ONLINE MEETING FOR THE BEIS DATA COLLECTION AND VALIDATION
FOR SCHOOL YEAR 2024 - 2025**

AGENDA

1. Data Gathering Forms
2. Issues and Concerns in accomplishing and uploading of School Profile
3. Other related matters

042

NOM-2025-042

JDN/NM/Private School Administrators & BEIS Coordinators Online Meeting for the BEIS Data Collection and Validation for SY 2024-2025



Student Center for Life Skills Bldg., Centennial Ave., Brgy Tunasan, Muntinlupa City

84237560, 84237561, 84237562

sdo.muntinlupa@gmail.com

deped-muntinlupa.com

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