



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

APR 23 2025

MEMORANDUM
NO. 190, s. 2025

**RESCHEDULING OF SCHOOLS PROJECT INITIATIVE PLAN (PIP) FINAL
PRESENTATION ON ABC + INSTRUCTIONAL LEADERSHIP TRAINING (ILT)**

To: OIC- Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
OIC-Chief Education Supervisor, School Governance Operations Division
Elementary Public School Heads/OICs
All Others Concerned

1. This Office announces the rescheduling of Schools Project Initiative Plan (PIP) Final Presentation from April 28-30, 2025 as indicated in Memorandum No. 072 s, 2025 (Enclosure A) to June 4-5, 2025 at SDO 4th Floor, Life Skills Activity Center due to equally important activities where the School Heads and Supervisors are the same participants.

2. Attached are enclosures for your perusal:

- a. *Order and schedule of the Presentation*
- b. *Format of the Presentation*
- c. *Mechanics of the Presentation*
- d. *Feedback Tool*

3. The Panel of Validators during the Final Presentation are as follows:

- a. Dr. Lilia A. Ricero, ASDS
- b. Dr. Florante C. Marmeto, CID Chief
- c. Ms. Ma. Regale A. Olarte, SGOD Chief

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4. Immediate and wide dissemination of this Memorandum is desired.

For:

VIOLETA M. GONZALES

Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

By:

ADA TRINIDAD A. TAGLE

Public Schools District Supervisor
Officer-In-Charge

Enclosure: As stated

Reference: None

To be indicated in the Perpetual Index

Under: TRAINING PROGRAMS

MCDS-Rescheduling of Schools Project Initiative Plan (PIP) Final Presentation on ABC + Instructional Leadership Training (ILT)

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Enclosure A: Order of Presentation on the implemented School's Project Initiative Plan (PIP)

Date	Time	School Head	School
June 4, 2025	8:00-8:30 a.m.	Dr. Ma. Aurora S. Bartolaba	Alabang Elementary School
	8:30-9:00 a.m.	Mr. Felipe W. Marapao	Bagong Silang Elementary School
	9:00-9:30 a.m.	Dr. Buena C. Dela Cruz	Bayanan Elementary School-Main
	9:30-10:00 a.m.	Dr. Jane Mae C. Valbuena	Bayanan Elementary School-Unit 1
	10:00-10:30 a.m.	Ms. Marie Ann R. Esmeria	Buli Elementary School
	10:30-11:00 p.m.	Ms. Jocelyn A. Morales	Cupang Elementary School-Annex
	11:00-11:30 a.m.	Mr. Edizer S. Laqueo	Cupang Elementary School-Main
	11:30-12:00 a.m.	Ms. Alma O. Bituin	Filinvest Alabang Elementary School
	1:00-1:30 p.m.	Ms. Maria Hazel B. Hernandez	F. De Mesa Elementary School
	1:30-2:00 p.m.	Ms. Rhodora V. Mandap	Itaas Elementary School
	2:00-2:30 p.m.	Mr. Louie M. Valdez	Lakeview Integrated School
	2:30-3:00 p.m.	Dr. Shella C. Navarro	Muntinlupa Elementary School
	3:00-3:30 p.m.	Mr. Hilario G. Canasa	Putatan Elementary School
	3:30-4:00 p.m.	Dr. Raul T. Felix	Poblacion Elementary School
	4:00-4:30 p.m.	Dr. Antonio C. Gagala	Soldiers Hills Elementary School
	4:30-5:00 p.m.	Dr. Jennifer S. Joson	Sucat Elementary School-Main



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Date	Time	School Head	School
June 5, 2025	8:00-8:30 a.m.	Ms. Hayde F. Gucor	Sucac Elementary School Pagkakaisa Z3 and Z4
	8:30-9:00 a.m.	Ms. Olivia G. Ellosa	Tunasan Elementary School
	9:00-9:30 a.m.	Mr. Reynaldo O. Comisario	Victoria Homes Elementary School
	10:00-12:00 a.m.	Completion Rites	

Enclosure B. Format of the Presentation

- I. Title of the Project Initiative Plan
- II. Brief Description of the Project Initiative Plan
- III. Implementation of the Activities
- IV. Impact of the Project Initiatives
- V. Ways Forward

Enclosure C. Mechanics of the Presentation

1. The program proponent will be given 15 minutes to present the implemented project following the format in *Enclosure B* through a power point.
2. A 15-minute open forum will follow to be conducted by the Panel of Validators.
3. Hard copies of the means of verifications (MOVs) have to be presented to the Panel of Validators.



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Enclosure D. Feedback Tool

Indicators	Evident	Not Evident	Remarks
The data collected and observed are used to feedback on the implementation.			
All the outcomes of the project indicate improvement of competencies of stakeholders and processes in the school and/or district level.			
The outcomes of the project are clearly reported and inferred from the collected data			
Evidence on project performance indicators were collected using valid tools and methods to collect.			
The results of the initiative are completely presented and summarized in the report.			
Comments and Suggestions:			

Signature over printed Name of the Validator