



PURCHASE ORDER
 Department of Education
 National Capital Region
 DepEd - Muntinlupa City

Supplier : **SOL-ARR TRAVEL AND TOURS**
 Address : #54 National Road, Putatan, Muntinlupa City

P.O. No. : **PO-RFQ-2025-02-0001**
 Date : **02/04/25**
 Mode of Procurement : **SMALL VALUE PROCUREMENT**

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Schools Division Office Delivery Term : Delivered At Place
 Date of Delivery : February 5 & 7, 2025

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	lot	TRANSPORTATION/VEHICLE RENTAL	1	₱ 75,000.00	₱ 75,000.00
		<i>1-Airconditioned Tourist Bus 49-seater with TV, DVD Player and PA System</i>			
		<i>Inclusive of driver, fuel, toll fees, passengers' on-board accident insurance, parking fee, driver's meal, travel permits, and other applicable taxes/fees</i>			
		Itinerary of Travel			
		Date: February 5, 2025			
		Expected Time of Departure: 5:00 a.m.			
		Pick-up point: Schools Division Office, Muntinlupa City			
		Drop off point: Subic Bay Freeport Zone			
		Date: February 7, 2025			
		Expected Time of Departure: 3:00 p.m.			
		Pick-up point: Subic Bay Freeport Zone			
		Drop off point: Schools Division Office, Muntinlupa City			
TOTAL					₱ 75,000.00

(Total Amount in Words) SEVENTY FIVE THOUSAND PESOS

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____ Very truly yours, _____


 Signature over Printed Name of Supplier
MA. LUISA MUNOZ

 Date **2-4-25**


VIOLETA M. GONZALES CESO VI
 Assistant Schools Division Superintendent
 Officer-In-Charge
 Office of the Schools Division Superintendent

Fund Cluster : _____
 Funds Available : _____



 Signature over Printed Name of Chief Accountant/
 Head of Accounting Division/Unit

ORS/BURS No. : _____
 Date of the ORS/BURS: _____
 Amount : _____

Contract Agreement Form for the Procurement of Goods (Revised)
[Not required to be submitted with the Bid, but it shall be submitted within ten (10) days
after receiving the Notice of Award]

CONTRACT AGREEMENT
No. 2025-01-002

THIS AGREEMENT made the 4th day of February 2025 between **SDO Muntinlupa City, Student Center for Life Skills (SCLS), Centennial Avenue, Laguerta, Tunasan, Muntinlupa City, Philippines**, hereinafter called "the Entity" of the one part and **Sol-Arr Travel and Tours, # 54 National Road, Putatan, Muntinlupa City, Philippines**, hereinafter called "the Supplier" of the other part;

WHEREAS, the Entity invited quotation for certain goods and ancillary services, particularly **Transportation/Vehicle Rental for the Conduct of Empowering School Leaders in SDO Muntinlupa Through Effective Liquidation Practices** and has accepted a Bid by the Supplier for the goods and services in the sum of **Seventy Five Thousand Pesos (P 75,000.00)** hereinafter called "the Contract Price".

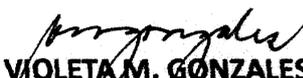
NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:
 - i. Request For Quotation (RFQ);
 - ii. Winning bidder's quote, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

RFQ, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - iii. Notice of Award of Contract; and the Bidder's conforme thereto; and

- iv. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.
3. In consideration for the sum of *Seventy Five Thousand Pesos (P 75,000.00)* or such other sums as may be ascertained, *Sol-Arr Travel and Tours* agrees to the *Transportation/Vehicle Rental for the Conduct of Empowering School Leaders in SDO Muntinlupa Through Effective Liquidation Practices* in accordance with his/her/its Bid.
4. The *SDO – Muntinlupa City* agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written


VIOLETA M. GONZALES
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

for

Schools Division Office – Muntinlupa City


ROSELYN ARRIBAS SOLEDAD
Authorized Representative

for

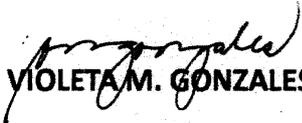
Sol-Arr Travel and Tours

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES

MUNTINLUPA CITY

BEFORE ME, a Notary Public for and in the City of **MUNTINLUPA CITY**, this day of _____ personally appeared the following


VIOLETA M. GONZALES

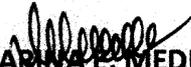

ROSELYN ARRIBAS SOLEDAD

WITNESS MY HAND AND SEAL on the date and the place first above written.

Doc No. 243
Page No. 49
Book No. 301
Series of 2025

PATRICIO L. BONGAYAO, JR.
Notary Public
2nd Floor, KLC Bldg., Rotonda,
Alabang, Muntinlupa City
MCLE Compliance No. VII-0015578
Issued on 04-13-22; Valid until 4-14-2025
RPL Lifetime No. 019651, 11-06-15, Pasay City
Cell No. 4763638, 01-02-25, Muntinlupa City
Fax: 21 016, Muntinlupa City until 12-31-25
Tel: 137-734-331
Roll No. 33796
Tel. No. 8808-70-16
e-mail: bongayao_law@bongayao.com.ph

Certificate of Availability of Funds:


Ms. KARINA E. MEDINA
Accountant III

