*Appendix 61*

**PURCHASE ORDER**
Department of Education
National Capital Region
DepEd - Muntinlupa City

| | |
|---|---|
| Supplier : **HANNAH-VEL KITCHENETTE** | P.O. No. : **PO-RFQ-2025-03-0001** |
| Address : Amparo St. Poblacion, Muntinlupa City | Date : **03/04/25** |
| | Mode of Procurement : **SMALL VALUE PROCUREMENT** |

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

| | |
|---|---|
| Place of Delivery : LYCEUM OF ALABANG | Delivery Term : Delivered At Place |
| Date of Delivery : March 15, 2025 | |

| Stock/ Property No. | Unit | Description | Quantity | Unit Cost | Amount |
|---|---|---|---|---|---|
| | | **MEALS FOR THE 10th DIVISION RESEARCH CONFERENCE** | | | |
| | pax | **15-Mar-25** | 450 | ₱ 396.00 | ₱ 178,200.00 |
| | | **AM SNACKS** | | | |
| | | Pancit Sotanghon Guisado with Puto | | | |
| | | Bottled Water (500 ml) | | | |
| | | | | | |
| | | **LUNCH** | | | |
| | | Chopsuey | | | |
| | | Chicken Fillet | | | |
| | | Beef Brocoli | | | |
| | | Rice | | | |
| | | Iced Tea | | | |
| | | Bottled Water (500 ml) | | | |
| | | | | | |
| | | **PM SNACKS** | | | |
| | | Lasagna with bread | | | |
| | | Bottled Water (500 ml) | | | |
| | | | | | |
| | | **with Presentable Plastic Packaging** | | | |
| | | **with Tables and Chairs Set-up** | | | |
| | | **Venue: Lyceum of Alabang, Tunasan, Muntinlupa City** | | | |
| | | **TOTAL** | | | ₱ 178,200.00 |

**(Total Amount in Words)** **ONE HUNDRED SEVENTY EIGHT THOUSAND TWO HUNDRED PESOS**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

ROSE MARIE BASILIO
Signature over Printed Name of Supplier

March 04, 2025
Date

Very truly yours,

VIOLETA M. GONZALES
Assistant Schools Division Superintendent
Officer-In-Charge

**Fund Cluster :** _____
**Funds Available :** _____

KARINA ALMEDINA
Signature over Printed Name of Chief Accountant/
Head of Accounting Division/Unit

**ORS/BURS No. :** _____
**Date of the ORS/BURS:** _____
**Amount :** _____