



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
 Superintendent

APR 10 2025

MEMORANDUM

**LEARNING SESSION ON PERFORMANCE MANAGEMENT &
 EVALUATION SYSTEM (DM No. 017, s. 2025)**

To: OIC-Assistant Schools Division Superintendent
 Chief Education Supervisor, Curriculum Implementation Division
 OIC-Chief Education Supervisor, School Governance and Operations Division
 Administrative Officer V
 All Others Concerned

- Relative to the implementation of the Performance Management & Evaluation System (PMES), this Office will initiate a learning session on **April 10, 2025, at 2:00 PM via MS Teams.**
- The primary goal of this session is to address common issues and frequently asked questions regarding the completion of the Individual Performance Commitment and Review Forms (IPCRFs) for teachers. Through this discussion, this Division aims to provide clarity and guidance to ensure that all teachers fully understand the process and requirements for the accurate and timely completion of their IPCRFs.
- All teachers are invited to attend on an off-session basis. Please join the session through the following link: **<https://tinyurl.com/LearningSession-PMES2025>**
- Immediate and wide dissemination of this Memorandum are desired.

Violeta M. Gonzales

VIOLETA M. GONZALES
 Assistant Schools Division Superintendent
 Officer-In-Charge
 Office of the Schools Division Superintendent

Encl: As stated
 Reference: As stated
 To be indicated in the Perpetual Index
 Under the following subjects

TEACHERS RATINGS PERFORMANCE

IMR/ Memo-PMES
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