



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

1 APR 30 2025

MEMORANDUM

**SCHEDULE OF ACTIVITIES IN LINE WITH THE UPCOMING 2025 NATIONAL
AND LOCAL ELECTIONS (NLE)**

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
OIC-Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads
All Others Concerned

1. Attached is letter from the City Treasury Office by Mr. Erwin P. Vibora, City Treasurer, dated April 29, 2025, regarding the 2025 National and Local Elections (NLE), content of which are self-explanatory for the information and guidance of all concerned.
2. Immediate, wide dissemination of, and strict compliance with this Memorandum are desired.

For:

VIOLETA M. GONZALES

Assistant Schools Division Superintendent
Officer -in-Charge
Office of the Schools Division Superintendent

By:

LILIA A. RICERO

OIC-Office of the Assistant School Division Superintendent
Officer-in-Charge

Encl: As stated
Reference: As stated
To be indicated in the Perpetual Index
Under the following subjects

SCHOOL

TEACHERS

ELECTIONS

AFS/ Schedule of Activities from the Office of the City Treasury

187 April 30, 2025

UN-2025-187



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City
8805-9935, 8805-9940
sdo.muntinlupa@gmail.com
deped-muntinlupa.com



Republic of the Philippines
CITY GOVERNMENT OF MUNTINLUPA
Office of the City Treasurer



April 29, 2025

Dr. VIOLETA M. GONZALES
School Division Superintendent
Muntinlupa City

Dear Dr. Gonzales,

Greetings!

In line with the upcoming National and Local Elections (NLE) 2025, we would like to inform your good office for the following activities that we have planned to wit:

- Inspection of COMELEC forms and supplies by the Electoral Board (EB) on **May 10, 2025** at Audio Visual Room, City Hall Main Building, Putatan, Muntinlupa City to wit:

District I

Putatan:	8:00-9:30 AM
Bayanan	9:30-10:30 AM
Poblacion:	10:30 AM-12:00 NN
Tunasan:	12:00 NN -1:00 PM

District II

Alabang:	1:30-3:00 PM
Ayala Alabang & Buli:	3:00-4:00 PM
Cupang:	4:00-5:00 PM
Sucat:	5:00-6:00 PM

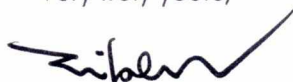
(Please be reminded that the Chairman, Poll Clerk, and Third Member must attend because they have to receive and sign the A14 form)

- Delivery of Official Ballots, Election Return, Indelible Ink on respective polling place to be received by Electoral Board (EB) on **May 12, 2025** (Election Day) at 1:30 in the morning.

Your presence and participation are very important for the success of NLE 2025.

Thank you.

Very truly yours,


ERWIN P. VIBORA
City Treasurer

cf: Atty. KIMBERLEY JOY ALZATE-CU
Election Officer IV
Commission on Election

