



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION
 SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

May 20, 2025

REQUEST FOR PRICE QUOTATION (RFQ)

Please quote your lowest price, inclusive of taxes on the item/s listed below, not higher than **Seven Hundred Seventy Nine Thousand Six Hundred Fifty Five Pesos (P 779,655.00)** being the Approved Budget for the Contract (ABC) and **submit the signed and sealed quotation** to the Office of the BAC Chairperson, thru the Receiving Section of the SDO, **on or before May 23, 2025; 10:00 am**. Quotations higher than the ABC shall be rejected.

For more information, please contact **Ms. Lourdes V. Rodilla/Mr. Joseph D. Nilo/Ms. Joiche I. Luna**, BAC Secretariat Members at Telephone Number (02) 8423-7560/8423-7561/8423-7562 local 129/120/113 or at sdomuntinlupabacsec@gmail.com.


LILIA A. RICERO EdD
 BAC Chairperson

Item No.	Qty.	Unit	Item Description	Price		
				ABC	Quote	
					Unit	Total
LOT 1 – PRINTING AND DISTRIBUTION OF RAPID MATHEMATICS ASSESSMENT (RMA) TOOLS FOR KEY STAGES 2 AND 3						
1	21,500	piece	16 Page Questionnaires (with 1 page colored) for RMA Key Stage 2	P 240,800.00		
2	21,500	piece	3 Page Answer Sheet for RMA Key Stage 2	P 41,925.00		
3	200	piece	24 Page Competencies and Scoring Guide for RMA Key Stage 2	P 3,120.00		
4	27,500	piece	20 Page Questionnaires (with 1 page colored) for RMA Key Stage 3	P 385,000.00		
5	27,500	piece	6 Page Answer Sheet for RMA Key Stage 3	P 107,250.00		
6	120	piece	20 Page Competencies and Scoring Guide for RMA Key Stage 3	P 1,560.00		

Item No.	Qty.	Unit	Item Description	Price		
				ABC	Quote	
					Unit	Total
LOT 1 – PRINTING AND DISTRIBUTION OF RAPID MATHEMATICS ASSESSMENT (RMA) TOOLS FOR KEY STAGES 2 AND 3						
			<p>Specifications:</p> <p>Size: A4 or 8.25" x 10.75" , whichever is practical in the printing process</p> <p>Basic Weight: not less than 70 gsm or better</p> <p>Printing: Back to Back</p> <p>Color: One (1) color print</p> <p>Binding: Stapled</p> <p>Packaging: Test Questions and Answer Sheets shall be packed by 100s and wrapped in a 3-mil thick polyethylene plain plastic bag (machine sealed) or shrink packed using gauge 75 Polyolefin Film (POF) for adequate protection against moisture and water damage.</p> <p>Labelling: A label shall be pasted on top of each plastic wrap indicating the School, Quantity and Type of RMA Materials, then secured by 50.9 mm packaging tape or better.</p>			
TOTAL				P 779,655.00		
<p>Terms of Payment: Payment shall be made by the Procuring Entity through Lan Bank's LDDAP-ADA/Bank Transfer Facility or through Land Bank's cheque whichever is the preferred payment of the supplier, not later than sixty (60) days after submission of an invoice or claim by the Supplier. Bank Transfer fee shall be charged against the creditor's account.</p>						
Contract Duration			3 Business Days			
Mayor's Permit No.:			Contact Number:			
Issued on:			Landline No.:			
Issued at:			Mobile No.:			
SEC/CDA/DTI Registration No.:			Name of Owner/Authorized Representative:			
PhilGEPS Registration No.:			Signature:			

Important Terms/Requirements:

- Photocopy of the valid Business Permit/Mayor's Permit
- Photocopy of PhilGEPS Registration
- Photocopy of Income Tax Return (if the ABC is above PhP 500,000.00)
- 2 **original** copies of Notarized Omnibus Sworn Statement (if the ABC is above PhP 50,000)

All Technical Specifications are mandatory. Suppliers shall indicate the brand, model and complete specification of the offered commodity. The form must be signed by the owner/authorized representative. ***Should there be submission of a separate quotation with a different declared amount, the quote in the RFQ prevails.***

Prospective Suppliers must provide ***three copies of the required documents*** (technical and financial), consisting of ***one original copy and two photocopies in separate long brown envelopes***, all enclosed in a single signed and sealed envelope.

Failure or non-compliance to the above-cited pre-requisites shall be ground for the supplier's disqualification.

The attached title page is intended to be placed in front of the signed and sealed envelope.



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Bids and Awards Committee (BAC)

RFQ-2025-016

**Printing and Distribution of Rapid Mathematics Assessment
(RMA) Tools for Key Stages 2 and 3**

Name of Company : _____

Address : _____

Landline/Mobile Number : _____

Email Address : _____

Name and Signature of
Authorized Representative : _____

DO NOT OPEN BEFORE MAY 23, 2025 at 10:00 AM



🏠 Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City
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