



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

May 21, 2025

REQUEST FOR PRICE QUOTATION (RFQ)

Please quote your lowest price, inclusive of taxes on the item/s listed below, not higher than **One Hundred Seventy Five Thousand Three Hundred Thirty Pesos (P 175,330.00)** being the Approved Budget for the Contract (ABC) and **submit the signed and sealed quotation** to the Office of the BAC Chairperson, thru the Receiving Section of the SDO, **on or before May 26, 2025; 10:00 am**. Quotations higher than the ABC shall be rejected.

For more information, please contact **Ms. Lourdes V. Rodilla/Mr. Joseph D. Nilo/Ms. Joiche I. Luna**, BAC Secretariat Members at Telephone Number (02) 8423-7560/8423-7561/8423-7562 local 129/120/113 or at sdomuntinlupabacsec@gmail.com.


LILIA A. RICERO EdD
BAC Chairperson

Item No.	Qty.	Unit	Item Description	Price		
				ABC	Quote	
					Unit	Total
LOT 1 – PROCUREMENT OF JANITORIAL SUPPLIES FOR SDO MUNTINLUPA OPERATIONS						
1	20	piece	Trash Bin with Cover (8 Liters)	P 3,300.00		
2	10	piece	Plastic Dust Pan	P 1,400.00		
3	5	box	Latex Household Gloves	P 800.00		
4	20	piece	Walis Tingting	P 1,100.00		
5	50	sachet	Fabric Conditioner (30 ml)	P 500.00		
6	10	piece	Foot Rug (Oval Shape)	P 750.00		
7	30	bottle	Liquid Hand Soap (500 ml)	P 3,750.00		
8	30	bottle	Dishwashing Liquid Lemon (1 Liter)	P 3,900.00		

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				ABC	Quote	
					Unit	Total
LOT 1 – PROCUREMENT OF JANITORIAL SUPPLIES FOR SDO MUNTINLUPA OPERATIONS						
9	30	pack	Detergent Powder (1 kilo per pack)	P 5,550.00		
10	50	bottle	Ethyl Alcohol 70% (500 ml)	P 6,250.00		
11	20	piece	Deodorizer Cake	P 1,500.00		
12	10	pack	Trash Bag, XL, Black (10 pcs per pack)	P 600.00		
13	10	piece	Scented Gel (180 grams)	P 2,350.00		
14	100	pack	Interfolded Tissue (2 ply)	P 7,500.00		
15	50	piece	Tornado Mop and Spin Dry Bucket set with 1pc microfiber head 15.9 cm diameter Dimension: 46 x 25 x 21 cm 360 rotating mop head Polypropylene plastic (mop bucket) Stainless steel mop handle	P 95,000.00		
16	2	piece	Raincoat (XXL)	P 1,400.00		
17	2	piece	Rain Boots (size 45)	P 780.00		
18	10	bottle	Glass Cleaner with spray (500 ml)	P 1,850.00		
19	5	piece	Glass Window Wiper for Glass Doors 35cm brush head 60 - 100cm retractable pole	P 1,750.00		
20	1	pair	Gardening Gloves (Polyurethane Coated Work Gloves) Large	P 200.00		
21	10	piece	ABC Silicone Sealant Construction Grade (300 ml)	P 3,900.00		
22	12	Piece	Lamp Electric Diffuser (Wood Grain) Approximate Room Size: 20 to 35 sqm Water Tank Capacity: 400 ml Product Weight: 600g Electric Consumption: 8 watts With timer, color change and mist	P 23,400.00 P 9,120.00		

Item No.	Qty.	Unit	Item Description	Price		
				ABC	Quote	
					Unit	Total
LOT 1 – PROCUREMENT OF JANITORIAL SUPPLIES FOR SDO MUNTINLUPA OPERATIONS						
23	12	bottle	Air Diffuser Perfume (Forest Bamboo Scent) 50 ml – Water Based Oil	P 7,800.00		
TOTAL				P 175,330.00		
Terms of Payment: Payment shall be made by the Procuring Entity through Lan Bank's LDDAP-ADA/Bank Transfer Facility or through Land Bank's cheque whichever is the preferred payment of the supplier, not later than sixty (60) days after submission of an invoice or claim by the Supplier. Bank Transfer fee shall be charged against the creditor's account.						
Contract Duration				15 Business Days		
Mayor's Permit No.:				Contact Number:		
Issued on:				Landline No.:		
Issued at:				Mobile No.:		
SEC/CDA/DTI Registration No.:				Name of Owner/Authorized Representative:		
PhilGEPS Registration No.:				Signature:		

Important Terms

Each supplier shall fill up this Request for Price Quotation Form with the following attachments:

- Photocopy of the valid Business Permit/Mayor's Permit
- Photocopy of PhilGEPS Registration
- Photocopy of Income Tax Return (if the ABC is above PhP 500,000.00)
- 2 **original** copies of Notarized Omnibus Sworn Statement (if the ABC is above PhP 50,000)

All Technical Specifications are mandatory. Suppliers shall indicate the brand, model and complete specification of the offered commodity. The form must be signed by the owner/authorized representative. **Should there be submission of a separate quotation with a different declared amount, the quote in the RFQ prevails.**

Prospective Suppliers must provide **three copies of the required documents** (technical and financial), consisting of **one original copy and two photocopies in separate long brown envelopes, all enclosed in a single signed and sealed envelope.**

Failure or non-compliance to the above-cited pre-requisites shall be ground for the supplier's disqualification.

The attached title page is intended to be placed in front of the signed and sealed envelope.

RFQ-2025-017



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Bids and Awards Committee (BAC)

RFQ-2025-017

**Procurement of Janitorial Supplies for
SDO Muntinlupa Operations**

Name of Company : _____

Address : _____

Landline/Mobile Number : _____

Email Address : _____

Name and Signature of Authorized Representative : _____

DO NOT OPEN BEFORE MAY 26, 2025 at 10:00 AM



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