



Republic of the Philippines  
Department of Education  
NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
Superintendent

**DIVISION MEMORANDUM**  
No. **215**, s. 2025

**MAY 13 2025**

**CAPACITY ADVANCEMENT PROGRAM FOR THOROUGH UNDERSTANDING AND  
RELIABLE EXECUTION (CAPTURE) OF RAPID MATHEMATICS ASSESSMENT  
(RMA) FOR KEY STAGES 2 & 3**

**To:** OIC-Assistant Schools Division Superintendent  
Chief Education Supervisors, Curriculum Implementation Division  
Chief Education Supervisors, School Governance and Operations Division  
All Public Elementary School Heads/OICs  
All Others Concerned

1. Attached is the **Regional Memorandum ORD-2025-394** titled "Capacity Advancement Program Through Understanding and Reliable Execution (CAPTURE) of Rapid Mathematics Assessment (RMA) for Key Stages 2 & 3, dated May 2, 2025, which aims to support the National Learning Recovery Program (NLRP) specifically in numeracy.

2. The participants of the said activity are the following:

Name	Position/Designation	School/Office
Florante C. Marmeto	CID Chief	CID
Lambert G. Quesada	EPS-Math	CID
Clarissa C. Avila	PSDS	CID
Evangeline P. Aman	PSDS	CID
Roxanne B. Dolleton	Head Teacher	Lakeview IS
Jasper D. Diaz	RMA Focal Person	MBHS-Main
Leona P. Sena	RMA Focal Person	Poblacion ES
Imelda C. Cervantes	RMA Focal Person	Buli ES
Mara A. Libutan	RMA Focal Person	Tunasan NHS
Jonh Paul C. Padilla	RMA Focal Person	Pedro E. Diaz HS
Rachelle R. Quesada	TWG Member	MBHS-SA

3. The event venue is Hortz Hotel and Resorts, Tagaytay-Nasugbu Highway, Tagaytay City.

4. Special attention is invited to paragraphs 2 & 4.

5. Immediate and wide dissemination of this Memorandum is desired.

**VIOLETA M. GONZALES**

Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

Encl: As stated

Reference: As stated

To be indicated in the Perpetual Index  
Under the following subjects:

LEARNING AREA, MATHEMATICS

ASSESSMENT

LGQ / CAPTURE OF RMA FOR KS 2 &

**215** / May 2, 2025

NUM-2025-215



Student Center for Life Skills Bldg., Centennial Ave, Brgy Tunasan,  
Muntinlupa City

(02) 8829-2308, (02) 8478-2846

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Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

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**REGIONAL MEMORANDUM**  
**ORD-2025-\_\_\_\_\_**

**TO :** **SCHOOLS DIVISION SUPERINTENDENTS**

**FROM :** **JOCELYN DR ANDAYA**  
Regional Director, NCR  
Concurrent Officer-In Charge, Office of the  
Assistant Secretary for Operations

**SUBJECT :** **CAPACITY ADVANCEMENT PROGRAM FOR THOROUGH  
UNDERSTANDING AND RELIABLE EXECUTION (CAPTURE)  
OF RAPID MATHEMATICS ASSESSMENT (RMA) FOR KEY  
STAGES 2 & 3**

**DATE :** **April 30, 2025**

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1. In support of the nationwide implementation of the National learning and Recovery Program (NLRP) and its goal to enhance learners' numeracy skills, the Department of Education-National Capital Region through the Curriculum Learning and Management Division (CLMD) will conduct the activity titled **Capacity Advancement Program For Thorough Understanding And Reliable Execution (CAPTURE) Of Rapid Mathematics Assessment (RMA) For Key Stages 2 & 3** on **May 5-7, 2025** within **Tagaytay City**.

2. The Rapid Mathematics Assessment (RMA) serves as a critical tool in identifying foundational mathematical competencies and tracking the progress of learners over time. To ensure its effective implementation, it is essential to build the capacity of supervisors, RMA focal persons, and members of the RMA monitoring and evaluation team. This initiative will equip them with the necessary skills and knowledge to conduct the assessment efficiently, analyze the results accurately, and use the data to design and implement targeted interventions.

3. Division Mathematics Supervisors must ensure that the appropriate participants are designated for the activity, in accordance with the attached allocation of participants per Schools Division Office (SDO).





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**Department of Education**  
NATIONAL CAPITAL REGION

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4. The funds to be utilized for this activity shall be sourced from the 2024 Program Support Fund (PSF) allocated for the administration of the **Rapid Mathematics Assessment (RMA)**. Meanwhile, the transportation expenses of the participants shall be charged to local funds, in accordance with existing accounting and auditing rules and regulations.
5. Immediate dissemination of this memorandum is desired.

RIR/CLMD/PPRD



Republic of the Philippines  
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**CAPACITY ADVANCEMENT PROGRAM FOR THOROUGH UNDERSTANDING  
AND RELIABLE EXECUTION (CAPTURE) OF RAPID MATHEMATICS  
ASSESSMENT (RMA) FOR KEYSTAGES 2 & 3  
May 5 – 7, 2025**

**ALLOTTED NUMBER OF PARTICIPANTS FOR RO**

	<b>Regional Director</b>	<b>Assistant Regional Director</b>	<b>CLMD</b>	<b>PPRD</b>
No. of Participants	1	1	2	6

**ALLOTTED NUMBER OF PARTICIPANTS FOR RO**

<b>SDO</b>	<b>Mathematics Supervisor</b>	<b>RMA Focal Person for KS2 and KS3</b>	<b>RMA Monitoring and Evaluation Team Members</b>
CALOOCAN	1	4	5
LAS PIÑAS	1	4	5
MAKATI	1	4	5
MALABON	1	4	5
MANDALUYONG	1	4	5
MANILA	1	4	5
MARIKINA	1	4	5
MUNTINLUPA	1	4	5
NAVOTAS	1	4	5
PARAÑAQUE	1	4	5
PASAY	1	4	5
PASIG	1	4	5
QUEZON CITY	1	4	5
SAN JUAN	1	4	5
TAGUIG & PATEROS	1	4	5
VALENZUELA	1	4	5

**MEMBERS OF THE TECHNICAL WORKING COMMITTEE**

<b>NAME</b>	<b>DIVISION</b>
Rachelle Quesada	SDO Muntinlupa
Wilfredo Diaz	SDO Mandaluyong
Canary Viernes	SDO Mandaluyong
Jun Rey Lidres	SDO San Juan
Reynaldo Collado Jr.	SDO San Juan

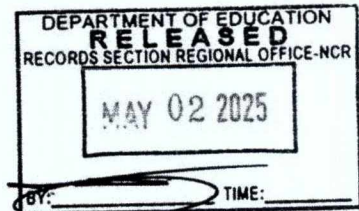
**RESOURCE PERSON/SUBJECT EXPERT**

<b>NON DEPED</b>	<b>CO OFFICIAL</b>
2	4





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**REGIONAL MEMORANDUM**  
**ORD-2025- 394**

**TO : SCHOOLS DIVISION SUPERINTENDENTS**

**FROM : JOCELYN DR ANDAYA**  
Regional Director, NCR  
Concurrent Officer-In-Charge, Office of the  
Assistant Secretary for Operations

**SUBJECT : CAPACITY ADVANCEMENT PROGRAM FOR THOROUGH  
UNDERSTANDING AND RELIABLE EXECUTION (CAPTURE)  
OF RAPID MATHEMATICS ASSESSMENT (RMA) FOR KEY  
STAGES 2 & 3**

**DATE : May 2, 2025**

1. In support of the nationwide implementation of the National Learning and Recovery Program (NLRP) and its goal to enhance learners' numeracy skills, the Department of Education-National Capital Region through the Curriculum Learning and Management Division (CLMD) will conduct the activity titled **Capacity Advancement Program For Thorough Understanding And Reliable Execution (CAPTURE) of Rapid Mathematics Assessment (RMA) For Key Stages 2 & 3** on **May 5-7, 2025** within **Tagaytay City**.

2. The Rapid Mathematics Assessment (RMA) serves as a critical tool in identifying foundational mathematical competencies and tracking the progress of learners over time. To ensure its effective implementation, it is essential to build the capacity of supervisors, RMA focal persons, and members of the RMA monitoring and evaluation team. This initiative will equip them with the necessary skills and knowledge to conduct the assessment efficiently, analyze the results accurately, and use the data to design and implement targeted interventions.

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4. The funds to be utilized for this activity shall be sourced from the 2024 Program Support Fund (PSF) allocated for the administration of the **Rapid Mathematics Assessment (RMA)**. Meanwhile, the transportation expenses of the participants shall be charged to local funds, in accordance with existing accounting and auditing rules and regulations.
5. Teacher-participants in the activity are entitled to receive service credits in accordance with the provisions set by the Civil Service Commission (CSC) and DepEd guidelines. These service credits shall be granted upon submission of the required documentation and compliance with the conditions stipulated in DepEd Order No. 53, s. 2003, and other relevant issuances.
6. Immediate dissemination of this memorandum is desired.

RIR/CLMD/PPRD





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**CAPACITY ADVANCEMENT PROGRAM FOR THOROUGH UNDERSTANDING  
AND RELIABLE EXECUTION (CAPTURE) OF RAPID MATHEMATICS  
ASSESSMENT (RMA) FOR KEYSTAGES 2 & 3  
May 5 – 7, 2025**

**ALLOTTED NUMBER OF PARTICIPANTS FOR RO**

	<b>Regional Director</b>	<b>Assistant Regional Director</b>	<b>CLMD</b>	<b>PPRD</b>
No. of Participants	1	1	2	6

**ALLOTTED NUMBER OF PARTICIPANTS FOR RO**

<b>SDO</b>	<b>Mathematics Supervisor</b>	<b>RMA Focal Person for KS2 and KS3</b>	<b>RMA Monitoring and Evaluation Team Members</b>
CALOOCAN	1	6	6
LAS PIÑAS	1	6	6
MAKATI	1	6	6
MALABON	1	6	6
MANDALUYONG	1	6	6
MANILA	1	6	6
MARIKINA	1	6	6
MUNTINLUPA	1	6	6
NAVOTAS	1	6	6
PARAÑAQUE	1	6	6
PASAY	1	6	6
PASIG	1	6	6
QUEZON CITY	1	6	6
SAN JUAN	1	6	6
TAGUIG & PATEROS	1	6	6
VALENZUELA	1	6	6

**MEMBERS OF THE TECHNICAL WORKING COMMITTEE**

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