



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

MAY 13 2025

MEMORANDUM
No.: 217, s. 2025

**NEAP AND PRC-ACCREDITED TRAINING OF DIVISION & SCHOOL ASSESSORS
ON EXECUTIVE ORDER 174: EXPANDED CAREER PROGRESSION SYSTEM
FOR TEACHERS**

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
OIC-Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads
All Others Concerned

1. In accordance with Executive Order No. 174, s. 2022, titled "Institutionalizing a Career Progression System for Public School Teachers", this Division initiates the NEAP & PRC-Accredited Training of Division and School Assessors on the Executive Order 174: Expanded Career Progression System on **May 18-20, 2025 at Sucat Senior High School**.
2. This L&D activity, which is duly recognized and accredited by the National Educators Academy of the Philippines (NEAP) and Professional Regulatory Commission (PRC), aims at establishing a systematic and progressive career track that expands promotion opportunities beyond the traditional structure, aligning professional growth with competency standards, enhancing teaching quality, ensuring motivation, retention, and continuous professional development, and strengthening school performance through qualified and competent teachers.
3. The expected participants are strictly members of the School Promotion and Selection Board, preferably Master Teachers or Head Teachers, as they will be primarily responsible for Classroom Observation Rating and related procedures.
4. For the certification and accreditation of CPD units to be earned, participants are required to register through the following link: **<https://tinyurl.com/ECP-OfficialParticipants>**.
5. Expenses related to this training for all teaching and non-teaching personnel shall be charged against the Downloaded Fund allocated for the ECP Division Training, while expenses for teaching-related personnel shall be charged to the 2025 HRTD Fund, subject to the usual accounting and auditing rules and regulations.
6. Participants shall be granted service credit and/or compensatory time-off for training day/s that fall on weekdays and during teachers' vacation period, in

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accordance with applicable provisions in DepEd Order No. 13, s. 2024- Revised Guidelines on the Grant of Vacation Service Credits for Teachers and Joint Circular No. 2, s. 2004 -Non-monetary Remuneration for Overtime Services Rendered.

7. Attached are **Enclosure 1 – Official List of Participants, Enclosure 2- Program Management Team, and Enclosure 3- Matrix of Activity**, for reference.

8. Immediate, wide dissemination of, and strict compliance with this Memorandum are desired.


VIOLETA M. GONZALES

Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Encl: As stated

Reference: As stated

To be indicated in the Perpetual Index

Under the following subjects

SCHOOL
PERFORMANCE

TEACHERS
EVALUATION

TRAININGS
CAREER

EVALUATION

IMR/ECP_2025

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Enclosure 1: **Official List of Participants**

SCHOOL / OFFICE	POSITION
EDUCATIONAL PROGRAM SUPERVISORS	
DR. JOHN ALBERT B. COLLE	EPS-FILIPINO
DR. GINA U. URQUIA	EPS I- LRMDS MANAGER
DR. MA. CARMEN D. SOLAYAO	EPS 1- ENGLISH
DR. LILIOSA B. PALCE	EPS I- SPED/EsP
MRS. MARIEL EUGENE L. LUNA	EPS I- ARALING PANLIPUNAN
DR. ARMIDA S. OBLINADA	EPS I- SCIENCE
DR. MARISSA M. ANDANZA	EPS-ALS/KINDERGARTEN
MR. EDISON C. ENERLAS	EPS I- MAPEH
MR. LAMBERT G. QUESADA	MATH
DR. LEONIDA GUTIERREZ	EPP/TLE
PUBLIC SCHOOLS DISTRICT SUPERVISORS	
DR. EVANGELINE AMAN	PSDS
DR. MA. THERESA C. DELA ROSA	PSDS
DR. YALEDEGLER C. MALIGAYA	PSDS
MR. CLARISSA C. AVILA	PSDS
MRS. ADA TRINIDAD A. TAGLE	PSDS
DR. JAY BOY E. EVANO	PSDS
DR. MYRA E. NAMIT	PSDS
DR. ERIC F. FUNGO	PSDS
ALABANG ES (4)	
MA. AURORA S. BARTOLABA	Principal IV
NOLITO ROQUE N. ALVAREZ	Master Teacher II
BERNADETTE C. RELLONES	Master Teacher I
MA. RHEENA N. LANDRITO	Master Teacher I
BAYANAN ES MAIN (4)	
BUENA C. DELA CRUZ	PRINCIPAL II
DIVINA GRACIA P. GAGALA	MASTER TEACHER II
MA. HELEN P. EYAS	MASTER TEACHER II
MICHAEL EVAN AGUELO	ADMINISTRATIVE OFFICER II
BAYANAN ES UNIT 4	
JANE MAY C. VALBUENA	PRINCIPAL III
JULIE O. TEMPLANZA	MASTER TEACHER II

MYLENE C. TUVILLEJA	MASTER TEACHER II
FERDINAND V. GADDI	MASTER TEACHER I
BAGONG SILANG ES (4)	
FELIPE W. MARAPAO JR.	PRINCIPAL I
JESSIE T. CASTELO	MASTER TEACHER II
ESTELITA A. SAGUN	MASTER TEACHER I
MA. RIZA R. DALUNGAN	ADMINISTRATIVE OFFICER II
BULI ES (4)	
MARIE ANN R. ESMERIA	OIC-PRINCIPAL
MARIA KIEDEN ZYNA L. HERRERA	ADMINISTRATIVE OFFICER II
BENELIN G. RUMBAOA	MASTER TEACHER II
MAYVELL N. CORDOVA	MASTER TEACHER I
CUPANG ES MAIN (4)	
EDIZER S. LAQUEO	PRINCIPAL II
JOANA P. SUPETTRAN	MASTER TEACHER I
PAMELA D. BALDO	ADMINISTRATIVE OFFICER II
ALMARIE F. MORALES	MASTER TEACHER II
CUPANG ES ANNEX (3)	
JOCELYN A. MORALES	OIC-PRINCIPAL
ROMALYN MILCA N. JAVIER	ADMINISTRATIVE OFFICER II
ERMA A. BALAGBIS	MASTER TEACHER II
FILINVEST ALABANG ES (3)	
ALMA O. BITUIN	HEAD TEACHER III- OIC PRINCIPAL
GINAZEL G. BEAULIEU	MASTER TEACHER I
ELLEN MARIE A. COLLADO	ADMINISTRATIVE OFFICER II
F DEMESA ES (3)	
MARIA HAZEL B. HERNANDEZ	PRINCIPAL II
ADELINDA D. DOLLESIN	MASTER TEACHER II
JENNIFER SABDAO	ADMINISTRATIVE OFFICER II
ITAAS ES (4)	
RHODORA V. MANDAP	PRINCIPAL III
LORELIE S. ARAMBULO	MASTER TEACHER I
ENRICO C. MADARCOS	MASTER TEACHER II
JASON S. RAYMUNDO	ADMINISTRATIVE OFFICER II
MUNTINLUPA ES (4)	

SHELLA C. NAVARRO	PRINCIPAL IV
HENEL T. PEREZ	MASTER TEACHER II
DELIA B. TANSECO	MASTER TEACHER II
JOCELYN T. CLEMENTE	MASTER TEACHER II
PUTATAN ES (4)	
HILARIO G. CANASA	PRINCIPAL II
CATHERINE V. SANTOS	MASTER TEACHER I
EVANGELINE M. RAMOS	MASTER TEACHER I
GINA A. SABADO	ADMINISTRATIVE OFFICER II
POBLACION ES (4)	
RAUL T. FELIX	PRINCIPAL IV
JASMIN D. FUENTES	MASTER TEACHER I
KRISTINE JOY T. SAN PEDRO	MASTER TEACHER II
JOAN VANESA L. FUSTER	ADMINISTRATIVE OFFICER II
SOLDIERS HILLS ES (4)	
ANTONIO C. GAGALA	PRINCIPAL III
RACHEL L. RODRIGUEZ	ADMINISTRATIVE OFFICER II
MICAELA ROCHELLE B. BALOT	MASTER TEACHER I
RAQUEL M. MONTANA	MASTER TEACHER I
SUCAT ES MAIN (4)	
JENNIFER S. JOSON	PRINCIPAL II
VIVIAN M. REMPILO	MASTER TEACHER II
MARISSA D. ANTONIO	ADMINISTRATIVE OFFICER II
MA. CECILIA A. TALADRO	MASTER TEACHER I
SUCAT ES Annex ZONE 4 (2)	
HAYDE F. GUCOR	MASTER TEACHER I/ OIC-PRINCIPAL
LADYLYN ELCHICO	ADMINISTRATIVE OFFICER II
SUCAT ES Annex ZONE 3 (2)	
JAIME BAUTISTA	MASTER TEACHER I
ERNAH T. DIAZ	MASTER TEACHER II
VICTORIA HOMES ES (4)	
REYNALDO O. COMISARIO	PRINCIPAL I
WAREN A. TABULINA	MASTER TEACHER I
JECELYN S. SALMON	MASTER TEACHER I
JULIE ANN A. MANTO	ADMINISTRATIVE OFFICER II

TUNASAN ES (4)	
OLIVIA G. ELLOSO	PRINCIPAL
MELISSA D. COLUMNA	MASTER TEACHER
MARYJANE B. CASACOP	HEAD TEACHER
JULIENNE RYZA ESPINOSA	ADMINISTRATIVE OFFICER
LAKEVIEW INTEGRATED SCHOOL (4)	
LOUIE M. VALDEZ	MASTER TEACHER I / OIC-PRINCIPAL
EDSEL B. BASILLA	MASTER TEACHER II
REDALYN D. SIERRA	MASTER TEACHER I
MAYGLEEN L. LUNAR	HEAD TEACHER I
JOED D. ESPELETA	ADMINISTRATIVE OFFICER II
MUNTINLUPA BUSINESS HS MAIN (4)	
REYNANTE H. ESPELETA	HEAD TEACHER III/ OIC PRINCIPAL
EVELYN P. CHAVEZ	HEAD TEACHER IV
CHONA C. BUNDOC	MASTER TEACHER I
MELINDA M. ADESNA	ADAS - II
MUNTINLUPA BUSINESS HS ANNEX (3)	
JINKY D. SANTOS	PRINCIPAL II
LIEZA R. DE RAFAEL	MASTER TEACHER I
ROSALIE T. TORRES	AO II
PEDRO E. DIAZ HIGH SCHOOL (4)	
ANTONIO B. ROCHA	PRINCIPAL IV
DOROTHY A. MENDOZA	HEAD TEACHER VI
GREGORIO S. QUINERI	MASTER TEACHER II
RANAH JILL Q. BENZULANO	MASTER TEACHER I
POBLACION NATIONAL HIGH SCHOOL (4)	
EDEN B. BINADAY	PRINCIPAL III
JOJIT C. DE RAMA	MASTER TEACHER 1
LALAINA A. ALIBUDBUD	ENGLISH COORDINATOR
ARIANNE MAE B. RAMIREZ	ADMINISTRATIVE OFFICER II
MUNTINLUPA SCIENCE HS (4)	
ADOR B. QUERUBIN	PRINCIPAL IV
MARK ARCHEI O. JAVIER	MASTER TEACHER I
GEMMA F. JEREZA	MASTER TEACHER I
EVANGELINE S. COSARE	ADAS II

MUNTINLUPA NATIONAL HIGH SCHOOL (4)	
Dr. ROSENDO E. SANGALANG	PRINCIPAL IV
MYLYN M. VALLEJO	MASTER TEACHER
EDWARD R. MONTOJO	HEAD TEACHER
RODELLA T. BUENAFLO	ADMINISTRATIVE OFFICER
TUNASAN NATIONAL HS (4)	
MRS. VILMA S. VILORIA	PRINCIPAL II
MARICEL G. LUMIO	MASTER TEACHER I (OIC-ASP)
RENE G. DELFINO	MASTER TEACHER I
ALFATIMA A. DIMAPELEZ	HEAD TEACHER III
CUPANG SENIOR HS (3)	
JASON B. ALBARO	HEAD TEACHER V -OIC PRINCIPAL
ELIZABETH J. GABUTAN	MASTER TEACHER II
MA. GISELLA F. VILLAMAYOR	ADMINISTRATIVE OFFICER II
SUCAT SENIOR HIGH SCHOOL (2)	
JAYBOY EVANO	OIC-PRINCIPAL
EMELDA. OZARAGA	HEAD TEACHER III

Enclosure 2: **Program Management Team**

Position	Name
Lead	Dr. Violeta M. Gonzales
Co-Lead	Dr. Lilia A. Ricero
Members	MS. MA. REGAELE A. OLARTE DR. FLORANTE C. MARMETO DR. ADOR B. QUERUBIN MR. HILARIO G. CANASA MS. IVY M. ROMANO MS. NOEMI A. VALDEZ MS. ANGELA M. FRANCISCO MR. ARSENIO MEDENILLA ANDRES F. SICAM
Training Staff	MR. JERICO YLEN MR. DUNN LUVIK C. MANDIGAL MS. AIRA PARILLA MS. ANGELICA M. CACHUELA MAY BORJAL
QAME	DR. ZOREN PEPITO L. GUBALANE MS. CHELO DG RONGAVILLA

Enclosure 3: **Matrix of Activity**

Time	Topic	Learning Facilitator
Day 1: May 18, 2025		
7:30-8:00 AM	Registration	Program Management Team
8:00-8:30 AM	Opening Program	Program Management Team
8:30-10:00 AM	Session 1: Teacher Development Framework	Dr. Lilia A. Ricero & Ms. Ma. Regaele A. Olarte
10:00-10:15 AM	Health Break	
10:15-12:00 PM	Session 2: Overview of the Expanded Career Progression Policy and the Assessors' Program	Dr. Florante C. Marmeto & Ms. Ivy M. Romano
12:00-1:00 AM	Lunch Break	
1:00-3:00 PM	Session 3A: Procedures and Requirements for Reclassification	Ms. Angela M. Francisco & Mr. Arsenio Medenilla
3:00-3:15 PM	Health Break	
3:15 – 5:00 PM	Session 3B: Qualification Standards and Performance Requirements	Dr. Rea Eden & Mr. Richard Vidal
5:00-5:30 PM	QAME and Debriefing Session	Program Management Team
Day 2: May 19, 2025		
8:00-8:30 AM	Management of Learning	Program Management Team
8:30-10:30 AM	Session 4: Education Training Experience (ETE) and Performance	Ms. Ma. Regaele A. Olarte & Ms. Noemi A. Valdez
10:30-10:45 AM	Health Break	
10:45-12:00 PM	Session 5: Overview of the PPST and Its Indicators (COI and NCOI)	Mr. Richard Bidal & Mr. Arsenio Medenilla
12:00 – 1:00 PM	Lunch Break	
1:00-3:00 PM	Session 6: Assessing the Demonstration of Classroom Observable Indicators (COIs) – Part 1	Dr. Florante C. Marmeto & Invited Guest
3:00-3:15 PM	Health Break	

3:15-5:00 PM	Session 6: Assessing the Demonstration of Classroom Observable Indicators (COIs) – Part 2	Dr. Florante C. Marmeto & Invited Guest
5:00-5:30 AM	QAME and Debriefing Session	Program Management Team
Day 3: May 20, 2025		
8:00-8:30 AM	Management of Learning	Program Management Team
8:30-10:30 AM	Session 7: Assessing the Demonstration of Non-Classroom Observable Indicators (NCOIs) – Part 1	Dr. Ador B. Querubin & Mr. Hilario G. Canasa
10:30-10:45 AM	Health Break	
10:45-12:00 PM	Session 7: Assessing the Demonstration of Non-Classroom Observable Indicators (NCOIs) – Part 1	Dr. Ador B. Querubin & Mr. Hilario G. Canasa
12:00-1:00 PM	Lunch Break	
1:00-4:30 PM	Session 8: Behavioral Events Interview	Dr. Ador B. Querubin & Mr. Hilario G. Canasa
4:30-5:00 PM	QAME and Closing Program	Program Management Team