



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

MAY 22 2025

MEMORANDUM
No. 235, 2025

**CALL FOR NOMINATIONS FOR THE JICA KCCP-GRF HOLISTIC EDUCATION:
JAPANESE HANDS-ON APPROACH**

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
OIC-Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads
All Others Concerned

1. Attached is Memorandum DM-OUHROD-2025-1233 dated May 15, 2025, on the above-captioned title, the contents of which are self-explanatory, for the information guidance of all concerned.

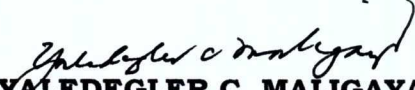
2. Immediate and wide dissemination of this Memorandum are desired.

For

VIOLETA M. GONZALES

Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

By


YALEDEGLER C. MALIGAYA 5/22

Public Schools District Supervisor
Officer-In-Charge

Encl: As stated
Reference: As stated
To be indicated in the Perpetual Index
Under the following subjects

SCHOLARSHIPS TEACHERS SCHOOLS

KDA/ Memo-Call for Nominations for the Jica KCCP-GRF Holistic Education

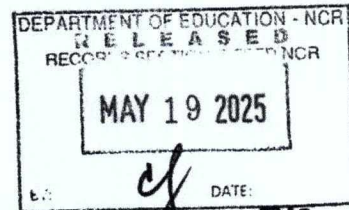
235 May 22, 2025

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235



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



May 16, 2025

REGIONAL MEMORANDUM

No. 442, s. 2025

To: Schools Division Superintendents
All Others Concerned

**CALL FOR NOMINATIONS FOR THE JICA KCCP-GRF HOLISTIC EDUCATION:
JAPANESE HANDS-ON APPROACH**

- ✓ 1. In reference to the attached Memorandum DM-OUHROD-2025-1233, dated 15 May 2025, from Wilfredo E. Cabral, Undersecretary for Human Resource and Organizational Development, and Carmela C. Oracion, Assistant Secretary for Human Resource and Organizational Development (National Educators Academy of the Philippines), this Office informs the field of the above-mentioned subject.
2. All SDOs are **advised to nominate one (1) qualified candidate for Regional Evaluation**. SEPS-HRD shall submit **complete documentary requirements and endorsement of their nominee** in this Office on or before **May 19, 2025**. **Only the nominee endorsed by this Office** shall upload their documents (in PDF format) through Microsoft Forms which can be accessed through the link: <https://forms.office.com/r/uKrR2GExyn>. Kindly use official DepEd email account in submitting the requirements.
3. For further information and any concerns, please contact **Richard D. Vidal**, Education Program Specialist II, Regional Scholarship Focal Person, Human Resource Development Division through email richard.vidal@deped.gov.ph.
4. Immediate dissemination of this Memorandum is desired.

JOCELYN DR ANDAYA

Regional Director, NCR
concurrent Officer-In-Charge, Office of the
Assistant Secretary for Operations

Encl. as stated

rdv/hrdd



Address: **6 Misamis Street, Bago Bantay, Quezon City**
Email Address: ncr@deped.gov.ph
Website: <http://www.depedncr.com.ph>



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Department of Education

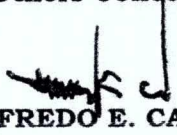
OFFICE OF THE UNDERSECRETARY

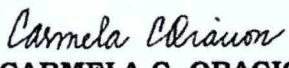
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

DM-OUHROD-2025-1233

FOR : Undersecretaries
Assistant Secretaries
Bureau/Service Directors
Regional Directors
Schools Division Superintendents
School Heads
All Others Concerned

FROM :  **WILFREDO E. CABRAL**
Undersecretary
Human Resource and Organizational Development

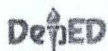

CARMELA C. ORACION
Assistant Secretary
Human Resource and Organizational Development
(National Educators Academy of the Philippines)

SUBJECT : **CALL FOR NOMINATIONS FOR THE JICA KCCP-GRF HOLISTIC EDUCATION: JAPANESE HANDS-ON APPROACH**

DATE : 15 May 2025

1. The Technical Education and Skills Development Authority – Foreign Scholarship Training Program (TESDA-FSTP) Unit announces its **Call for Nomination** for the Japan International Cooperation Agency (JICA) Knowledge Co-Creation Program – Group and Region Focus (KCCP-GRF) course offering titled **Holistic Education: Japanese Hands-On Approach**, with details as follows:

Course Title and No.	Holistic Education: Japanese Hands-On Approach 202411547-J001	
Schedule	Online Program	05 September 2025
	On-demand Learning Program (Lecture Video)	From 08 September 2025 until arrival in Japan
	Japan Program	24 September – 11 October 2025



Room 102, Rizal Building, DepEd Complex, Meralco Ave., Pasig City 1600
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Email Address: usec.hrod@deped.gov.ph | Website: www.deped.gov.ph

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	Online Follow-up Program	25 November 2025
	<i>Note: Schedule of online programs are subject to change.</i>	
No. of Slots	One (1)	
Target Participants	Department of Education personnel on all governance levels, school principals, teachers, etc. with relevant experience and capacity to contribute to education and adopt gender mainstreaming in their outputs.	
Requirements	Below is the list of application requirements for training programs coursed through TESDA: • Certification from the human resource (HR) Head/Manager stating the following details of the nominee: ○ No pending administrative or criminal case ○ No pending nomination for another course ○ Service obligation for a previous scholarship has been rendered ○ At least <i>Very Satisfactory</i> performance rating for the two (2) consecutive semesters immediately preceding the nomination ○ Non-withdrawal from the course and non-cancellation of the scholarship/training without justifiable reason and without prior notice to the donor institution, TESDA, and DepEd • Nominee Data Sheet • Personal Data Sheet • Statement of Present Actual Duties and Responsibilities • Certificate of Health confirming that the nominee is <i>"fit to travel and undergo training in Japan"</i> • Medical Results of CBC, ECG, X-ray, and pregnancy test <i>(if applicable)</i> • Copy of Company ID • Diploma/Transcript of Records • JICA Application Form • Copy of Passport <i>(if passport is not in possession, copy of other valid government IDs such as voter's ID, driver's license, etc.)</i> • Other requirements specified in the <i>General Information Brochure</i>	
Deadline of Application	20 May 2025	

- For selection purposes, the National Educators Academy of the Philippines (NEAP) requests each Central Office Bureau/Service and Regional Office to **nominate one (1) qualified participant**.
- All nominees must meet the qualifications and submit the abovementioned documentary requirements as well as those specified in the *Checklist of General Eligibility Requirements (Enclosure 1)*. The *Scholarship Clearance (Enclosure 2)* must also be submitted.



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4. The **required documents must be accomplished and uploaded (in PDF form) on or before 20 May 2025**, through the Microsoft Office Form which can be accessed through the link <https://forms.office.com/r/uKrR2GExyn>. Kindly use official DepEd email accounts in submitting the requirements.
5. Please note that applications may be disqualified due to various reasons, such as but not limited to, incomplete requirements, lack of official endorsement/s, sending of application directly to the Secretariat's email, discrepancies in documents, etc.
6. Enclosed is the *General Information Brochure* on the program, for reference.
7. Should you have further questions or concerns, please coordinate with the **NEAP Scholarship Secretariat** through email scholarships@deped.gov.ph and/or landline (02) 8715-9919.
8. For dissemination and appropriate action.

Copy furnished:

OFFICE OF THE SECRETARY
 OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING
 OFFICE OF THE UNDERSECRETARY FOR OPERATIONS
 OFFICE OF THE ASSISTANT SECRETARY FOR EXTERNAL PARTNERSHIPS SERVICE



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Department of Education

NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 1

GENERAL ELIGIBILITY REQUIREMENTS/CHECKLIST

Name:	
Scholarship Program:	
Sponsoring Agency/Organization:	
Region/SDO:	
Work Station:	

Remarks (✓, X, others)	Eligibility	Documentary Requirements
	a. Must be a Filipino citizen.	Updated Personal Data Sheet
	b. Must have obtained a very satisfactory (VS) performance rating for two (2) consecutive years.	Latest rated performance rating with approved IDP
	c. Must present his/her Individual Development Plan (IDP) that is validated by the head of the office.	
	d. Must be holding a permanent item.	Updated Service Record
	f. Must have no master's degree (for those who will apply for a master's degree) and shall have no doctoral degree (for those who will apply for a doctoral degree).	Updated Personal Data Sheet
	g. Must have no current or pending enrollment in other institutions for graduate or postgraduate degree programs (for degree programs).	
	h. Must be willing to sign a Scholarship Contract and commit to its provisions.	(shall be complied after being officially nominated)
	j. Must have no pending administrative, civil, or criminal case, and must have not been found guilty of any violation involving moral turpitude, corruption, or fraud.	Certificate of no pending administrative/legal charges



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Department of Education

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Enclosure 2

SCHOLARSHIP CLEARANCE

I. NAME		
II. Position/Designation		
III. Permanent Station		
IV. Has availed any scholarship program	☐ Yes ☐ No	If yes, fill out sections V-X, as applicable.
V. Scholarship Program	Program Type ☐ Degree ☐ Non-Degree	Title of the Program
VI. Scholarship Duration		
VII. Status	☐ Completed the course (Submit a copy of Certificate of Completion)	☐ Withdrawn from the Course (State the reason below)
VIII. Reason/s for Non-Completion (must be supported by attachments)	☐ Resignation ☐ Transfer ☐ Retirement ☐ Others <i>Explain further.</i>	
IX. Service Obligation	No. of Months/Yrs Required	No. of Months/Yrs Completed



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Department of Education

NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

X. Reason for Non-Completion (must be supported by attachments)	☐ Resignation ☐ Transfer ☐ Retirement ☐ Others <i>Explain further.</i>
<i>I hereby attest that the information in this form and the supporting documents attached hereto are true and correct</i>	
Name and Signature of the Scholar	Date and Time
<i>This is to certify that the information in this form and the supporting documents attached hereto are true and correct</i>	
Name and Signature of the Recommending Authority (SDO - HRDD)	Date and Time
APPROVED	
Name and Signature of the Recommending Authority (RO-HRDD)	Date and Time