



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

MAY 16 2025

MEMORANDUM

SUBMISSION OF THE COMPOSITION OF SCHOOL
PROJECT C.A.R.E. RESPONSE TEAM

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
OIC-Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads/OICs
Administrative Officer V
All Others Concerned

1. Pursuant to the DepEd Order No. 12, s. 2025 titled Multi- Year Implementing Guidelines on the School Calendar and Activities, schools shall provide learners with access to health and nutrition services throughout the school year, following established guidelines and in coordination with local partners. These services include medical, dental, nursing, and immunization services; nutrition services such as school- based feeding, nutritional assessments, and micronutrient supplementation; and mental health services, including psychosocial assessments, mental health first aid, psychological first aid, and guidance and counselling.
2. In line with this, School Guidance Designates and School Nurses have been trained and equipped with the necessary skills to implement School Mental Health Programs. To further intensify the program, the division will roll out **Project C.A.R.E. (Compassion, Access, Response, and Empowerment)**, which focuses on fostering compassion for learners, teaching, and non-teaching personnel's mental health by providing access and response team to empower mental health and well- being in schools.
3. All public schools are required to submit their Project C.A.R.E. Response Team, attention to Dr. Maricel R. Subida, Dentist II/ Division Mental Health Focal Person on or before June 2, 2025.
4. Attached are the process flow and format for reference.

211

UN-2025-211

711



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5. Immediate and wide dissemination of this Memorandum is desired.


VIOLETA M. GONZALES

Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Encl.: As stated

References: As stated

To be indicated in the Perpetual Index

Under the following subjects:

HEALTH EDUCATION

PROGRAMS

CAMPAIGN

MRS / SUBMISSION OF THE COMPOSITION OF SCHOOL PROJECT C.A.R.E. RESPONSE TEAM
311 / May 13, 2025

UN-2025-311



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SDO PROJECT C.A.R.E. RESPONSE TEAM MEMBERS

Chairperson : **Dr. Violeta M. Gonzales**
OIC- Schools Division Superintendent

Vice Chairperson : **Dr. Lilia A. Ricero**
OIC- Asst. Schools Division Superintendent

Members : **Ms. Ma. Regale A. Olarte**
OIC- Chief Education Supervisor, SGOD

Dr. Maricel R. Subida
Dentist II/ Division Mental Health Focal Person

Ms. Maripaz M. Lavin- Nurse II
Division ARH Focal Person

Ms. Liliesa B. Palce- EPS, SNED/EsP

Dr. Christian Paul A. Dela Vega- SEPS, SMN

Mr. Eduardo L. Kondo- PDO II, DRRM

Ms. Cecilia Teresa C. Claudel- EPS II, SMN
Division NDEP Focal Person

Mr. King Solidini J. Torres- PDO I, YFD
Division Alternate LRP Focal Person



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PROJECT C.A.R.E. RESPONSE TEAM
School Mental Health Program

DESIGNATION	NAME	CONTACT ADDRESS	EMAIL ADDRESS
SCHOOL HEAD			
SCHOOL MENTAL HEALTH FOCAL PERSON			
GUIDANCE DESIGNATE			
SCHOOL NURSE			
STUDENT LEADER			
PARENT VOLUNTEER			
STAKEHOLDERS INVOLVED (programs and projects included)			



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**SCHOOL MENTAL HEALTH
PROGRAM PROCESS FLOW**

