



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

MAY 16 2025

MEMORANDUM

EXIT CONFERENCE WITH COMMISSION ON AUDIT (COA)

To: SDO Administration and Finance

Administrative Officer V – Administrative Unit

Administrative Officer IV – Property and Supply Unit

Administrative Officer IV - Cash Unit

Accountant III

Administrative Officer V – Budget Unit

Implementing Units

MNHS – School Principal, Bookkeeper, Property Officer

PEDHS – School Principal, Bookkeeper, Property Officer

MBHS - School Principal, Bookkeeper, Property Officer

1. There will be an EXIT CONFERENCE with the Auditors on May 19, 2025, Monday at 10:00 AM on the 4th Floor, SDO Conference Room.
2. Attendance of the above-mentioned DepEd personnel is hereby requested.
3. Immediate dissemination of this Memorandum is desired.


VIOLETA M. GONZALES

Assistant Schools Division Superintendent
Officer-In-Charge

Office of the Schools Division Superintendent

To be indicated in the Perpetual Index
under the following subjects:

CONFERENCE MEETINGS COA

MFM EXIT CONFERENCE WITH COMMISSION ON AUDIT (COA)

—213/ 05/19/2025