



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
 SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

**Office of the Schools Division
 Superintendent**

MAY 20 2025

MEMORANDUM

**RAPID DAMAGE ASSESSMENT AND NEEDS ANALYSIS
 (RDANA) TRAINING FOR BATCH 1 AND BATCH 2**

To: Assistant Schools Division Superintendent
 Chief Education Supervisor, Curriculum Implementation Division
 OIC-Chief Education Supervisor, School Governance and Operations Division
 Public Elementary and Secondary School Principals / OICs
 All Others Concerned

1. Attached is the letter from Dr. Erwin O. Alfonso, Department Head II, Muntinlupa City – DDRM, dated May 9, 2025, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.

2. Please see list of participants, for reference.

Batch 1		
1. Ms. Ma. Romma S. Pagador, YFD	June 3-6,2025	Club Balai Isabel, Talisay, Batangas
2. Ms. Eileen Espeleta Sioao	June 3-6,2025	Club Balai Isabel, Talisay, Batangas
Batch 2		
1. Mr. Reynante L. Benito, PDO II	August 12-15,2025	Club Balai Isabel, Talisay, Batangas
2. Mr. Jericho B. Ylen	August 12-15,2025	Club Balai Isabel, Talisay, Batangas

3. Immediate and wide dissemination of this Memorandum is desired.



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

For:

VIOLETA M. GONZALES

Asst. Schools Division Superintendent

Officer-In-Charge

Office of the Schools Division Superintendent

By:


YALDEGLER C. MALIGAYA

Public Schools District Supervisor
Officer-in-Charge

Encl.: As stated

References: As stated

To be indicated in the Perpetual Index

Under the following subjects:

SAFETY EDUCATION COMMUNICATIONS

ELK/DM/RAPID DAMAGE ASSESSMENT AND NEEDS ANALYSIS (RDANA) TRAINING FOR BATCH 1 AND BATCH 2
218 /May 19, 2025

UN-2025-218



Republic of the Philippines
CITY GOVERNMENT OF MUNTINLUPA
 City of Muntinlupa



DEPARTMENT OF DISASTER RESILIENCE AND MANAGEMENT
 (Formerly Muntinlupa City Disaster Risk Reduction Management Office)

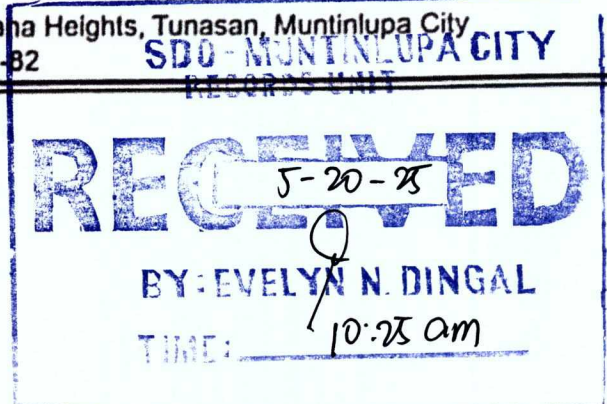
Hall of Justice Compound, Resilience Building, Susana Heights, Tunasan, Muntinlupa City
 Tel. No.: 8925-43-82

SDD - MUNTINLUPA CITY
 RECORDS UNIT

May 9, 2025

DR. VIOLETA M. GONZALES, CESO VI
 Officer-in-Charge
 Office of the Schools Division Superintendent
 Muntinlupa City

Mam,



Greetings from Muntinlupa City Department of Disaster Resilience and Management!

In line with our initiatives on disaster preparedness, we would be conducting several capacity-building trainings in which your institution is among the participants. Please see details below:

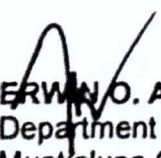
NO	TRAINING	DATE	VENUE	NO OF PAX	PRE-REQUISITE
1	Emergency Operations Center (EOC) Training Course	May 20-22, 2025	Tanza Oasis Resort & Hotel, Tanza, Cavite	2 (Two)	• Participants should be a BICS graduate
2	Rapid Damage Assessment and Needs Analysis (RDANA) Training – Batch 1	June 3-6, 2025	Club Balai Isabel, Talisay, Batangas	2 (Two)	No pre-requisite
3	Rapid Damage Assessment and Needs Analysis (RDANA) Training – Batch 2	August 12-15, 2025		2 (Two)	No pre-requisite

We look forward to your participation for the above-mentioned training. If you have any concerns regarding this program, please contact us at 0995.4797306 or 8925.4382 and look for Mr. Andro E. Orapa, Technical Training Officer of Muntinlupa City DDRM.


Your support and participation in this endeavor will be much appreciated.

Thank you and God Bless!

Respectfully,


ERWIN O. ALFONSO, Ph.D.
 Department Head II
 Muntinlupa City – DDRM

Noted by:


ROZZANO RUFINO B. BIAZON
 City Mayor
 Muntinlupa City

/atda