



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

MAY 20 2025

MEMORANDUM

**CALL FOR THE SUBMISSION OF PROPOSALS FOR SCHOOL PROGRAMS,
PROJECTS AND ACTIVITIES (PPAs) FOR 2025 BRIGADA ESKWELA**

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
OIC-Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads/OICs
All Others Concerned


1. Pursuant to DepEd Memorandum No. 42, s. 2025 titled "2025 Brigada Eskwela Implementing Guidelines", this Office announces the call for the submission of proposals for the schools' proposed programs, projects and activities for possible funding by the Department of Education.
2. Relative to this, all school heads are encouraged to demonstrate their creativity and initiatives that will significantly enhance their learning environments by participating in the said activity. Likewise, please see Annex D for the official template of the proposal and the detailed guidelines from item G on page 21 of the said Memorandum.
3. For interested schools may submit their entries using the link: <https://bit.ly/M07-Proposed-PPAs-Funding-Request> on or before May 27, 2025.
4. Immediate and wide dissemination of this Memorandum is desired.

For:

VIOLETA M. GONZALES

Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

By:


YALEDEGLER C. MALIGAYA 5/20/25
Public Schools District Supervisor
Officer-in-Charge

Enclosure: As stated
References: As stated
To be indicated in the Perpetual Index
under the following subjects:

PROGRAMS

CTCC/ DM/ CALL FOR THE SUBMISSION OF PROPOSALS FOR SCHOOL PROGRAMS, PROJECTS AND ACTIVITIES (PPAs) FOR
2025 BRIGADA ESKWELA

219 / May 20, 2025

UN-2025-219



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City

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Annex D

Kindly note that you do not need to request edit access to this file. You may download a copy and accomplish it offline at your convenience. Please also be informed that submission of this proposal template is voluntary. Participation is open to all schools interested. The approval and granting is not guaranteed since all proposals are subject to evaluation.

NAME OF THE PROJECT 1, 2, or 3 Project Proposal

School Name		SDO	
School ID		Region	

A. Rationale of the Program, Project, or Activity (PPA)

Short description of why the Program, Project, or Activity is relevant and needed by the school to be implemented.

B. Objectives *(Provide clear and measurable objectives; include the target beneficiaries, and intended impact)*

The PPA aims to achieve the following:

1. Objective 1
2. Objective 2
3. Add more if needed

Check where the PPA contributes to the achievement of (under the Quality Basic Education Development Plan):

<input type="checkbox"/> High performing teachers	<input type="checkbox"/> Learners physical and mental well-being protected	<input type="checkbox"/> Efficient and supportive governance structure
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C. Timeline of Implementation *(Indicate the activities and respective date)*

Activity <i>(Chronologically Arranged)</i>	Physical Target of Activity	Date
Activity 1		Schedule
Activity 2		Schedule
Add more rows if necessary		Schedule

D. Funding Requirement *(Provide the amount needed per activity)*

Activity <i>(Chronologically Arranged)</i>	Budget (in peso)
Activity 1	
Activity 2	
Add more rows if necessary	

Prepared by *(any school personnel)*:

Endorsed by *(School Head)*:

Name and Designation

Name and Designation

- G. Proposed Program, Project, or Activity (PPA) for funding request of the school.** This refers to any PPA planned or being implemented by the school that is being proposed for possible funding by the Department of Education. It is a call for proposals from the schools in support of empowering schools to implement their own initiatives to address contextual needs. However, submitted proposals are subject to evaluation by the Strategic Management which will proceed with funding aside from the yearly received Maintenance and Other Operating Expenses (MOOE).

Submission is not mandatory and is open only to interested public schools. Schools can submit at most three (3) project proposals with each not exceeding P100,000.00 and the form is downloadable from <https://bit.ly/NIDReferenceMaterials> or refer to annex D. The proposal shall be uploaded in the school's National Inventory Day account at www.nid.deped.gov.ph or submitted to Schools Division Office if the school has no internet access for appropriate submission.

6. Schools Division Offices shall ensure that their respective school data shall be shared with their Local Government Unit (LGU) and other relevant stakeholders. This is to promote stronger transparency and partnership with counterpart LGUs.
7. A feedback mechanism in the National Inventory Day system will be set up to report inconsistencies and resolve data conflicts. Official reports will be finalized and released in preparation for budget planning and educational reforms.

V. ROLES AND RESPONSIBILITIES

To ensure the successful execution of the National Inventory Day, the following groups will have specific roles and responsibilities.

A. Central Office

Office/Personnel	Roles and Responsibilities
Policy and Planning Service	System administration, database management, data analysis, and reporting.
External Partnership Service	Lead the coordination on Brigada Eskwela activities.
Education Facilities Division	Validate infrastructure data.
Bureau of Learning Resources	Validate Textbooks and Learning Tools and Equipment data.
Bureau of Human Resource and Organizational Development	Validate school personnel data.
Information and Communications Technology Service	Validate ICT Equipment data and develop the National Inventory Day Dashboard, Data Capture Form, and the system.