



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

MEMORANDUM
No. 264, s. 2025

JUN 10 2025

**2025 REGIONAL READING AND OTHER SUPPLEMENTARY LEARNING
RESOURCES EXPOSITION FAIR**

TO: OIC- Asst. Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Public Elementary and Secondary School Heads
All Concerned

1. Attached is Regional Memorandum No. 482, s. 2025 dated June 3, 2025, on the above-captioned title, contents of which are self-explanatory, for the information, guidance and compliance of all concerned.
2. All participants to this activity are expected to be at Jose Rizal Elementary School, Park Avenue, Pasay City on June 9, 2025 (Regional Brigada Kick-Off).
3. The following are expected to be at the venue on Sunday, June 8, 2025, to set up the SDO Muntinlupa Booth. Assembly time at SDO Parking on Sunday will be at 12:30 p.m.

Name	Designation	Role
1. Dr. Gina U. Urquia	EPS-LRMS	To oversee the set-up
2. Ms. Cecilia Ilarde	Division Librarian	Member- Booth Set Up Team
3. Mr. Reynante Benito	PDO II- LRMS	Member- Booth Set Up Team
4. Mr. Christian Alarcos	MES- Teacher/LR Focal	TWG
5. Zezza Maebel A. Lorzano	MES - Teacher	TWG
6. Ms. Josephine Permejo	External Stakeholder	TWG
7. Mr. Manolo Talosig (June 8), Mr. Roberto Mozo (June 9)	SDO Service Vehicle Driver	TWG

NUM-2025-264

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Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City
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4. Immediate and wide dissemination of this Memorandum is desired


VIOLETA M. GONZALES

Asst. Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Encl.: As stated
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

CURRICULUM

LEARNING RESOURCES

EXHIBITS

GUU/ NM 2025 REGIONAL READING AND OTHER SUPPLEMENTARY LEARNING RESOURCES
EXPOSITION FAIR

264 / June 4, 2025

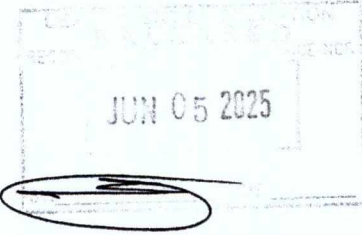
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June 3, 2025

REGIONAL MEMORANDUM

No. **482**, s. 2025

To: Schools Division Superintendents

**2025 REGIONAL READING AND OTHER SUPPLEMENTARY LEARNING
RESOURCES EXPOSITION FAIR**

1. In consonance with the conduct of the 2025 Brigada Eskwela with the theme "Sama-Sama para sa Bayang Bumabasa", this Office through the Curriculum Learning Management Division – Learning Resource Management Section (CLMD-LRMS) will conduct the above-stated activity on June 9, 2025 (Regional Brigada Kick-off) in SDO Pasay City, specific venue to be announced.
2. Specifically, the activity aims to:
 - a. Provide a platform to exhibit and disseminate quality-assured reading materials and SLRs tailored to diverse learner needs;
 - b. Encourage collaboration among stakeholders to foster a reading culture and improve literacy rates; and
 - c. Build/reinforce partnerships with various sectors to support literacy initiatives and resource development.
3. Relative to this, SDOs are directed to set-up a booth showcasing the following, in print, digital, interactive or audio-visual formats:
 - a. SDO-developed reading remediation and supplementary learning resources (SLRs)
 - b. SDO reading remediation resources, flagship programs and projects
 - c. Other literacy and numeracy documentations that are relevant to the theme and of interest to the attendees
4. A Program Support Fund (PSF) amounting to twenty-thousand pesos (Php 20,000.) charged to LR/TBIMS Funds shall be downloaded to each SDO to defray the costs to be incurred relative to this activity, subject to the existing government accounting rules and regulations.
5. Participants in this activity are the Schools Division Superintendents, Assistant Schools Division Superintendents, Chiefs, Education Program Supervisors in-charge of LRMS, English and Filipino, and technical working group members (4) to be identified by the SDOs.



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6. SDOs may set-up their booths on June 8, 2025 (Sunday). Compensatory Overtime Credit (COC), Compensatory Time-Off (CTO) and Service Credit whichever is applicable shall be granted to the EPS of LRMS, English, and Filipino, and the 4 identified members of the SDO TWG for services rendered on this day, subject to the existing government rules and regulations on the grant of the same.
7. Information on terms of references of concerned supervisors and TWG, and the layout, and design of the booths maybe accessed through this drive <https://tinyurl.com/2025NCRREADINGLREXPOFAIR>.
8. For more information, please contact Mr. Dennis M. Mendoza, Education Program Supervisor / Head, Learning Resource Management Section, CLMD through mobile number 09190082478.
9. Immediate dissemination of and compliance with this Memorandum is desired.

JOCELYN DR ANDAYA

Regional Director, NCR

Concurrent Officer-in-Charge

Office of the Assistant Secretary for Operations

CLMD/lrms



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