



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

JUN 26 2025

MEMORANDUM
No. 297, s. 2025

**CALL FOR NOMINATION FOR SEAMEO SEN COURSE "FROM SINCE TO
SPEECH: ENABLING COMMUNICATION FOR LEARNERS WITH SPECIAL
EDUCATIONAL NEEDS"**

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
OIC-Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads
All Others Concerned

1. Attached is the DepEd Memorandum DM OUHRD-2025-1526 dated June 16, 2025, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. Immediate and wide dissemination of this Memorandum is desired.

Violeta M. Gonzales
VIOLETA M. GONZALES

Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Encl: As stated
Reference: As stated
To be indicated in the Perpetual Index
Under the following subjects

SCHOOL TEACHERS

AFS/ Call for Nomination for SEAMEO SEN Course "From Silence to Speech: Enabling Communication for Learners with
Special Educational Needs

297 _____ June 24, 2025

NUM-2025-297



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City
8805-9935, 8805-9940
sdo.muntinlupa@gmail.com
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Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

DM-OUHROD-2025- 1536

TO : **Regional Directors**
Schools Division Superintendents
School Heads
All Others Concerned

FROM : **WILFREDO E. CABRAL**
Undersecretary
Human Resource and Organizational Development

Carmela C. Oracion
CARMELA C. ORACION
Assistant Secretary
Human Resource and Organizational Development
(National Educators Academy of the Philippines)

SUBJECT : **CALL FOR NOMINATION FOR SEAMEO SEN COURSE "FROM SILENCE TO SPEECH: ENABLING COMMUNICATION FOR LEARNERS WITH SPECIAL EDUCATIONAL NEEDS"**

DATE : 16 June 2025

1. The SEAMEO Regional Centre for Special Educational Needs (SEAMEO SEN) announces its **Call for Nominations** for its regular course titled **From Silence to Speech: Enabling Communication for Learners with Special Educational Needs**, with course details as follows:

Course Title	From Silence to Speech: Enabling Communication for Learners with Special Educational Needs
Course Schedule	14-18 July 2025
No. of Slots	Two (2)
Modality	Face-to-face (Malaysia)
Target Participants	Primary/ Secondary/ Inclusive/ Mainstream School Teacher of Special Education
Type of Scholarship	- Partial scholarship: SEAMEO SEN will cover ground transportation in Malaysia, accommodation, meals, and training fees - Airfare from and to Malaysia will be shouldered by the DepEd Central Office External Partnerships Service – Internal Cooperation Office
Deadline of Submission	20 June 2025

2. For selection purposes, the National Educators Academy of the Philippines (NEAP) encourages each Regional Office to **nominate at least two (2) qualified participants**. All nominees must meet the qualifications and submit the documentary requirements listed in **Enclosure 1**. The *Scholarship Clearance (Enclosure 2)* should also be submitted.
3. The **Participant Nomination Form and required documents must be accomplished and uploaded (in PDF form) on or before 20 June 2025**, through the Microsoft Office Form which can be accessed through the link <https://forms.office.com/r/ZVdyJ6zG5f>. Kindly use official DepEd email accounts in submitting the requirements.
4. Please note that applications may be disqualified due to various reasons, such as but not limited to, incomplete requirements, lack of official endorsement/s, direct sending of requirements to the Secretariat's email, discrepancies in documents, etc.
5. NEAP further reiterates that the established qualifications and selection parameters for its scholarship programs are in adherence to the Equal Opportunity Principle (EOP).
6. Enclosed is the *General Information Brochure*, for reference.
7. Should you need additional information or have any concerns, please contact the **NEAP Scholarship Secretariat** through email scholarships@deped.gov.ph and/or landline (02) 8715-9919.
8. For immediate dissemination and appropriate action.

Enclosures:

Enclosure 1 – Checklist of General Eligibility Requirements

Enclosure 2 – Scholarship Clearance

Copy furnished:

OFFICE OF THE SECRETARY



Republika ng Pilipinas
Department of Education

NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

GENERAL ELIGIBILITY REQUIREMENTS/CHECKLIST

Name:	
Scholarship Program:	
Sponsoring Agency/Organization:	
Region/SDO:	
Work Station:	

Remarks (✓, ✗, others)	Eligibility	Documentary Requirements
	a. Must be a Filipino citizen.	Updated Personal Data Sheet
	b. Must have obtained a very satisfactory (VS) performance rating for two (2) consecutive years. c. Must present his/her Individual Development Plan (IDP) that is validated by the head of the office.	Latest rated performance rating with approved IDP
	d. Must be holding a permanent item.	Updated Service Record
	f. Must have no master's degree (for those who will apply for a master's degree) and shall have no doctoral degree (for those who will apply for a doctoral degree). g. Must have no current or pending enrollment in other institutions for graduate or postgraduate degree programs (for degree programs).	Updated Personal Data Sheet

	h. Must be willing to sign a Scholarship Contract and commit to its provisions.	(shall be complied after being officially nominated)
	j. Must have no pending administrative, civil, or criminal case, and must have not been found guilty of any violation involving moral turpitude, corruption, or fraud.	Certificate of no pending administrative/legal charges

SCHOLARSHIP CLEARANCE

I. NAME			
II. Position/Designation			
III. Permanent Station			
IV. Has availed any scholarship program	☐ Yes ☐ No	If yes, fill out sections V-X, as applicable.	
V. Scholarship Program	Program Type	Title of the Program	
	☐ Degree ☐ Non-Degree		
VI. Scholarship Duration			
VII. Status	☐ Completed the course (Submit a copy of Certificate of Completion)	☐ Withdrawn from the Course (State the reason below)	
VIII. Reason/s for Non-Completion (must be supported by attachments)	☐ Resignation ☐ Transfer ☐ Retirement ☐ Others <i>Explain further.</i>		

IX. Service Obligation	No. of Months/Yrs Required	No. of Months/Yrs Completed
X. Reason for Non-Completion (must be supported by attachments)	☐ Resignation ☐ Transfer ☐ Retirement ☐ Others <i>Explain further.</i>	
<i>I hereby attest that the information in this form and the supporting documents attached hereto are true and correct</i>		
Name and Signature of the Scholar	Date and Time	
<i>This is to certify that the information in this form and the supporting documents attached hereto are true and correct</i>		
Name and Signature of the Recommending Authority (SDO - HRDD)	Date and Time	
APPROVED		
Name and Signature of the Recommending Authority (RO-HRDD)	Date and Time	

