



**Republic of the Philippines**  
**Department of Education**  
 NATIONAL CAPITAL REGION  
 SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

June 20, 2025

**REQUEST FOR PRICE QUOTATION (RFQ)**

Please quote your lowest price, inclusive of taxes on the item/s listed below, not higher than **One Hundred Twenty Thousand Five Hundred Forty Three Pesos (P 120,543.00)** being the Approved Budget for the Contract (ABC) and **submit the signed and sealed quotation** to the Office of the BAC Chairperson, thru the Receiving Section of the SDO, **on or before June 23, 2025; 10:00 am**. Quotations higher than the ABC shall be rejected.

For more information, please contact **Ms. Lourdes V. Rodilla/Mr. Joseph D. Nilo/Ms. Joiche I. Luna**, BAC Secretariat Members at Telephone Number (02) 8423-7560/8423-7561/8423-7562 local 129/120/113 or at [sdomuntinlupabacsec@gmail.com](mailto:sdomuntinlupabacsec@gmail.com).

  
**LILIA A. RICERO EdD**  
 BAC Chairperson

Item No.	Qty.	Unit	Item Description	Price		
				ABC	Quote	
					Unit	Total
<b>PROCUREMENT OF MATERIALS FOR DIVISION TRAINING OF TEACHERS ON THE REVISED K TO 12 CURRICULUM FOR GRADE 2, 3, 5 AND 8</b>						
<b>LOT 1</b>						
1	900	piece	Customized Eco-Friendly Bags (with print)	P 108,000.00		
2	2	piece	Tarpaulin, 5 x 8 feet	P 1,993.00		
<b>SUBTOTAL FOR LOT 1</b>				<b>P 109,993.00</b>		
<b>LOT 2</b>						
1	10	piece	Utility Boxes, Transparent, 20 Liters	P3,800.00		
2	5	piece	Extension Cord, Tower Power Strip, Flat Plug	P 3,750.00		
3	2	piece	Microphone, Professional, Wireless, UHF, Handheld, Rechargeable	P 3,000.00		
<b>SUBTOTAL FOR LOT 2</b>				<b>P 10,550.00</b>		
<b>TOTAL FOR LOT 1 AND 2</b>				<b>P 120,543.00</b>		



Terms of Payment: Payment shall be made by the Procuring Entity through Lan Bank's LDDAP-ADA/Bank Transfer Facility or through Land Bank's cheque whichever is the preferred payment of the supplier, not later than sixty (60) days after submission of an invoice or claim by the Supplier. Bank Transfer fee shall be charged against the creditor's account.	
Contract Duration	<b>10 Business Days</b>
Mayor's Permit No.: Issued on: Issued at:	Contact Number: Landline No.: Mobile No.:
SEC/CDA/DTI Registration No.:	Name of Owner/Authorized Representative:
PhilGEPS Registration No.:	Signature:

### Important Terms

**This Request for Quotation (RFQ) will be separated into TWO LOTS. To provide greater flexibility and inclusivity in the procurement, suppliers are now given the option to quote for either one or two lots.**

This approach will allow more suppliers to participate and submit competitive quotations. Please review the RFQ documents carefully to determine which lot/s you wish to quote for and prepare your submissions accordingly.

Each supplier shall fill up this Request for Price Quotation Form with the following attachments:

- Photocopy of the valid Business Permit/Mayor's Permit
- Photocopy of PhilGEPS Registration
- Photocopy of Income Tax Return (if the ABC is above PhP 500,000.00)
- 2 **original** copies of Notarized Omnibus Sworn Statement (if the ABC is above PhP 50,000)

All Technical Specifications are mandatory. Suppliers shall indicate the brand, model and complete specification of the offered commodity. The form must be signed by the owner/authorized representative. ***Should there be submission of a separate quotation with a different declared amount, the quote in the RFQ prevails.***

Prospective Suppliers must provide ***three copies of the required documents*** (technical and financial), consisting of ***one original copy and two photocopies in separate long brown envelopes, all enclosed in a single signed and sealed envelope.***

***Failure or non-compliance to the above-cited pre-requisites shall be ground for the supplier's disqualification.***

***The attached title page is intended to be placed in front of the signed and sealed envelope.***



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**Bids and Awards Committee (BAC)**

**RFQ-2025-021**

**Procurement of Materials for Division Training of Teachers  
on the Revised K to 12 Curriculum for Grade 2, 3, 5 and 8**

Name of Company : \_\_\_\_\_

Address : \_\_\_\_\_

Landline/Mobile Number : \_\_\_\_\_

Email Address : \_\_\_\_\_

Name and Signature of Authorized Representative : \_\_\_\_\_

**DO NOT OPEN BEFORE JUNE 23, 2025 at 10:00 AM**



🏠 Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City  
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