



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION
 SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

June 20, 2025

REQUEST FOR PRICE QUOTATION (RFQ)

Please quote your lowest price, inclusive of taxes on the item/s listed below, not higher than **One Hundred Fifteen Thousand Two Hundred Pesos (P 115,200.00)** being the Approved Budget for the Contract (ABC) and **submit the signed and sealed quotation** to the Office of the BAC Chairperson, thru the Receiving Section of the SDO, **on or before June 23, 2025; 10:00 am**. Quotations higher than the ABC shall be rejected.

For more information, please contact **Ms. Lourdes V. Rodilla/Mr. Joseph D. Nilo/Ms. Joiche I. Luna**, BAC Secretariat Members at Telephone Number (02) 8423-7560/8423-7561/8423-7562 local 129/120/113 or at sdomuntinlupabacsec@gmail.com.


Dr. LILIA A. RICERO
 BAC Chairperson

Item No.	Qty.	Unit	Item Description	Price		
				ABC	Quote	
					Unit	Total
LOT 1 - PROVISION OF MEALS AND VENUE FOR THE CONDUCT OF IMPROVED LEARNING OUTCOMES AUDIT CUM EVALUATION						
1	96	pax	Date: June 26, 2025 Time: 1:00 pm – 9:00 pm Live Out Day 1: Inclusive of Plated PM Snack, Buffet Dinner and Late Snack Inclusions: <ul style="list-style-type: none"> • Use of the Function Room for 8 hours • Continuous Coffee and Tea Service • Whiteboard with markers and eraser • LCD Projector and Widescreen • Sound System • Microphones • Pads and pencils • Free WiFi • Flipchart • Mints * Preferably within Muntinlupa City	P 115,200.00		
TOTAL				P 115,200.00		

Terms of Payment: Payment shall be made by the Procuring Entity through Lan Bank's LDDAP-ADA/Bank Transfer Facility or through Land Bank's cheque whichever is the preferred payment of the supplier, not later than sixty (60) days after submission of an invoice or claim by the Supplier. Bank Transfer fee shall be charged against the creditor's account.	
Contract Duration	1 Calendar Day
Mayor's Permit No.: Issued on: Issued at:	Contact Number: Landline No.: Mobile No.:
SEC/CDA/DTI Registration No.:	Name of Owner/ Authorized Representative:
PhilGEPS Registration No.:	Signature:

Important Terms:

Each supplier shall fill up this Request for Price Quotation Form with the following attachments:

- Photocopy of the valid Business Permit/Mayor's Permit
- Photocopy of SEC/DTI/CDA Registration
- Photocopy of PhilGEPS Registration
- Photocopy of the Income Tax Return

All Technical Specifications are mandatory. Suppliers shall indicate the brand, model and complete specification of the offered commodity. The form must be signed by the owner/authorized representative. ***Should there be submission of a separate quotation with a different declared amount, the quote in the RFQ prevails.***

Prospective Suppliers must provide ***three copies of the required documents*** (technical and financial), consisting of ***one original copy and two photocopies in separate long brown envelopes, all enclosed in a single signed and sealed envelope.***

Failure or non-compliance to the above-cited pre-requisites shall be ground for the supplier's disqualification.

The attached title page is intended to be placed in front of the signed and sealed envelope.



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Bids and Awards Committee (BAC)

RFQ-2025-022

Provision of Meals and Venue for the Conduct of Improved Learning Outcomes Audit cum Evaluation

Name of Company : _____

Address : _____

Landline/Mobile Number : _____

Email Address : _____

Name and Signature of Authorized Representative : _____

DO NOT OPEN BEFORE JUNE 23, 2025 at 10:00 AM



🏠 Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City
☎ 84237560, 84237561, 84237562
✉ sdo.muntinlupa@gmail.com / sdo.muntinlupa@deped.gov.ph
🌐 deped-muntinlupa.com