



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

June 9, 2025

MEMORANDUM

To : OIC – Assistant Schools Division Superintendent
Chief Education Supervisor (CID)
OIC – Chief Education Supervisor (SGOD)
Administrative Officer V
Public Schools District Supervisors
Education Program Supervisors
Elementary and Secondary School Heads
Officers-in-Charge
Unit Heads
All Others Concerned

**4th DIVISION MANAGEMENT COMMITTEE (DIVIMANCOM) MEETING FOR FISCAL
YEAR 2025**

1. This Office would like to inform the field of the conduct of the 4th Division Management Committee (DiviManCom) Meeting for Fiscal Year 2025 on June 11, 2025, Wednesday, 1:00 p.m. at the Upper Ground Level of FEU Alabang, Wood District, Corporate Woods cor. South Corporate Avenues, Filinvest City, Alabang, Muntinlupa City, to be hosted by Cluster 8 Schools.
2. Participants to this meeting are the OIC-Asst. Schools Division Superintendent, Chief CID, OIC Chief – SGOD, Administrative Officer V, and the Unit Heads, Public Schools District Supervisors, Education Program Supervisors, School Heads and OICs, Senior Education Program Specialists, Planning Officer III, Engineer III, In-Charge of Health Unit, and PDO II/DRRM.
3. Listed below are the agenda:
 - Preparation for the Opening of Classes
 - Concerns on School-Managed Canteens
 - Updates on 2025 Summer Reading Programs
 - Revised K to 10 Curriculum, Dynamic Learning Program and Strengthened Curriculum
4. Expenses relative to the conduct of this activity shall be charged against School MOOE of the clustered schools subject to the existing rules and regulations.
5. Immediate and wide dissemination of this Memorandum is desired.

Violeta M. Gonzales
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Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

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