



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

**Office of the Schools Division
Superintendent**

June 18, 2025

MEMORANDUM

To : OIC – Assistant Schools Division Superintendent
Chief Education Supervisor (CID)
Administrative Officer V
Public Schools District Supervisors
Education Program Supervisors
Elementary and Secondary School Heads
Officers-in-Charge
Teaching and Non-Teaching Personnel
All Others Concerned

DESIGNATION AS OFFICER-IN-CHARGE

1. This is to inform the field that in view of the attendance of the undersigned in the **ORIENTATION ON THE IMPLEMENTING GUIDELINES FOR THE ACADEMIC RECOVERY AND ACCESSIBLE LEARNING (ARAL) PROGRAM** on June 19-20, 2025, in Baguio Teachers' Camp, Baguio City, Dr. **Lilia A. Ricero**, OIC - ASDS, is designated as Officer-in-Charge on the aforementioned dates, so as not to hamper the services of the Division.

2. She shall sign pertinent documents as:

Dr. LILIA A. RICERO
OIC - ASDS
Officer-in-Charge

3. For information and guidance.


VIOLETA M. GONZALES

Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

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