



Republic of the Philippines  
Department of Education  
NATIONAL CAPITAL REGION  
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
Superintendent

JUN 18 2025

**MEMORANDUM**

**MUNTINLUPA SCHOLARSHIP DIVISION (MSD) 2<sup>ND</sup> TRANCHE DISTRIBUTION  
OF EDUCATIONAL ASSISTANCE FOR SY 2024-2025**

To: Assistant Schools Division Superintendent  
Chief Education Supervisor, Curriculum Implementation Division  
OIC-Chief Education Supervisor, School Governance and Operations Division  
Public and Private Elementary School Heads/OICs  
All Others Concerned

1. Attached is a letter from Mr. Arian Clarence L. Caballero, Division Head, Muntinlupa Scholarship Division, dated June 16, 2025, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. Special attention is invited to the schedule of the said distribution.
3. Immediate and wide dissemination of this Memorandum is desired.

  
**VIOLETA M. GONZALES**

Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

Enclosure: As stated  
References: None  
To be indicated in the Perpetual Index  
under the following subjects:  
SCHOLARSHIPS

KSJT / MSD 2<sup>ND</sup> TRANCHE DISTRIBUTION OF EDUCATIONAL ASSISTANCE FOR SY 2024-2025  
255 / JUNE 16, 2025

UN-2025-255

255




Republic of the Philippines  
**CITY GOVERNMENT OF MUNTINLUPA**  
 Muntinlupa Scholarship Division



June 16, 2025

**DR. VIOLETA M. GONZALES**  
 OIC-Schools Division Superintendent  
 SDO-Muntinlupa City

Received by:   
 IRIS M. RAYOS  
 SDO-Muntinlupa (Records Unit)  
 6/16/25 3:30pm

Dear Dr. Gonzales,

The Muntinlupa Scholarship Division will be having **2<sup>ND</sup> TRANCHE DISTRIBUTION OF EDUCATIONAL ASSISTANCE FOR S.Y. 2024-2025** for the following schools:

SCHOOLS	DATE	TIME	VENUE
TUNASAN ES	JUNE 19, 2025	09:00 AM -12:00 PM	SOUTH PARK CENTER
BAYANAN ES – MAIN	JUNE 20, 2025	09:00 AM -12:00 PM	SOUTH PARK CENTER
BAYANAN ES – UNIT 1	JUNE 24, 2025	09:00 AM -12:00 PM	SOUTH PARK CENTER
PRIVATE ES	JUNE 25, 2025	09:00 AM - 12:00 PM	SOUTH PARK CENTER

We look forward to your usual positive response and we thank you for your continued support.

Respectfully Yours,

**MR. ARIAN CLARENCE L. CABALLERO, MBA**  
 Division Head  
 Muntinlupa Scholarship Division

