



Republic of the Philippines  
Department of Education  
NATIONAL CAPITAL REGION  
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
Superintendent

JUN 19 2025

**MEMORANDUM**

**YOUTH AFFAIRS AND SPORTS DEVELOPMENT OFFICE (YASDO)  
INVITATION TO SUBMIT CHILD-LED PROJECT PROPOSALS FOR CY 2025**

To: Assistant Schools Division Superintendent  
Chief Education Supervisor, Curriculum Implementation Division  
OIC-Chief Education Supervisor, School Governance and Operations Division  
Public Elementary and Secondary School Heads/OICs  
All Others Concerned

1. Attached is a letter from Ms. Cynthia B. Viacrusis, Department Head, Youth Affairs and Sports Development Office, dated June 16, 2025, on the above-captioned title, contents of which are self-explanatory, for the information and guidance of all concerned.
2. All public schools through their supreme elementary/secondary learner government officers and advisers are hereby encouraged to submit child-led project proposals (*one per school*) to this Division on or before **June 27, 2025**. Enclosed is the project proposal template, for reference.
3. Relative queries and concerns can be routed to Mr. King Solidini J. Torres, Division Youth Formation Coordinator at 8829-2308 loc. 121.
4. Immediate and wide dissemination of this Memorandum is desired.

For:

**VIOLETA M. GONZALES**

Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

By:

  
**LILIA A. RICERO**

OIC- Asst. Schools Division Superintendent  
Officer-In-Charge

Enclosure: As stated

References: None

To be indicated in the Perpetual Index  
under the following subjects:

LEARNERS      PROGRAMS      PROJECTS

KSJT / YASDO INVITATION TO SUBMIT CHILD-LED PROJECT PROPOSALS FOR CY 2025

262 / JUNE 19, 2025

UN-2025-262



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City  
8805-9935, 8805-9940  
[sdo.muntinlupa@gmail.com](mailto:sdo.muntinlupa@gmail.com)  
[deped-muntinlupa.com](http://deped-muntinlupa.com)

262

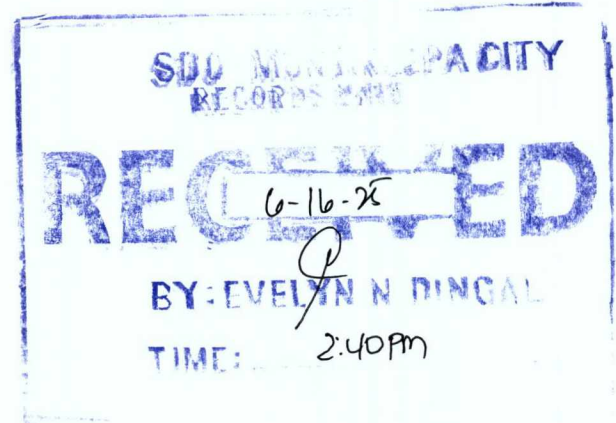


Republic of the Philippines  
**CITY GOVERNMENT OF MUNTINLUPA**  
Youth Affairs and Sports Development Office



Ref No. YSD-Adm 2025-024  
June 16, 2025

**VIOLETA M. GONZALES**  
Assistant Schools Division Superintendent  
Officer -in-charge  
Office of the Schools Division Superintendent  
City of Muntinlupa



Dear Maam:

The Local Council for the Protection of Children through Youth Affairs and Sports Development Office extends once again an invitation to submit child-led project proposal for 2025. This approach recognizes children as active participants with valuable insights and aims to empower them by allowing them to express their opinions and contribute to their school community. Child's participation has been acknowledged as one of the most important dimensions of children's right.

The auxiliary assistance for child-led activities was budgeted for this year by our department, which will allow our school leaders to propose ideas and ultimately plan and carry out the events. The Division Federation of the Supreme Secondary Learner Government, the Supreme Elementary Learner Government, and the Supreme Secondary Learner Government are cordially invited to submit their project plan, including the necessary funding, by **June 27, 2025, at the latest.**

Relative to this, we respectfully request for your approval and for the release of Schools Division Office Memorandum for this matter.

Your proposal may be sent directly to [yasdo@muntinlupacity.gov.ph](mailto:yasdo@muntinlupacity.gov.ph) or via the Schools Division Office's Sir King Solidini J. Torres.

Thank you.

Very truly yours,

  
**CYNTHIA B. VIACRUSIS**  
Department Head  
Youth Affairs and Sports Development Office

## PROJECT PROPOSAL

### I. Project Title: "CHILD-LED PROJECT PROPOSAL"

### II. Rationale

Pursuant to priority number four (*Ensure Learner-Centered Environment*) strategy two (*Enhance Learners' Support Program*) of the Top Five Priorities of DepEd National Capital Region, learners should receive an education that addresses all facets of their lives, including academics, physical health, emotional well-being, social skills, and spirituality by means of promoting learner well-being, inclusive education, and a positive learning environment. It ensures that the competencies of the learners are aligned with the DepEd Core Values of being *Maka-Diyos, Maka-Tao, Makakalikasan, and Makabansa*.

With this, there is a need to capacitate the student organization leaders, whose programs revolve around creating a safe school. Hence, the said conference is an initiative of this Division, with the belief that the said learners need to be equipped with appropriate skills for the benefit of the organization and the community they are into.

### III. Objectives

#### **Terminal Objective:**

Capacitate and empower student organization leaders with appropriate knowledge and skills that can contribute to the promotion of a resilient and safe school environment.

#### **Enabling Objective:**

1. Explain the importance of safety and risk management as safeguarding measure for the school and its importance in education.
2. Identify and describe different roles of the student leaders in creating a safe school environment.
3. Develop a standard response in handling crisis situations.
4. Craft proposed school-based Programs, Projects, and Activities (PPAs) relative to creating a safe school environment for SY 2025-2026.

**IV. Project Details**

Date and Time:  
Venue:

**V. Persons Involved**

No.	Participants	Number
1	School Head	1
2	Teachers	10
3	SELG Officers	50
4	SSLG Officers	50
5	Speakers	3
6	TWG	10
7		
8		
9		
10		
11		
12		
13		
TOTAL		124

**VI. Source of Fund: *To be funded by YASDO***

**VII. Budgetary Requirements *(Please itemized materials, food, honorarium needed)***

**VIII. Activity/Program Matrix: *(Specify actual program flow)***

Prepared by:

**SELG/SSLG President**

Checked and Reviewed by:

**SELG/SSLG Adviser**

Approved by:

**SCHOOL HEAD**