



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION  
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

**Office of the School Division  
Superintendent**

JUN 26 2025

**MEMORANDUM**

**POST NCR ATHLETIC MEET AND PALARONG PAMBANSA 2025  
EVALUATION AND CONSULTATIVE PLANNING ON THE  
DIVISION AND SCHOOL SPORTS PROGRAM**

To: OIC – Assistant Schools Division Superintendent  
Chief Education Supervisor, Curriculum Implementation Division  
Chief Education Supervisor, School Governance and Operations Division  
Public Elementary and Secondary School Heads/OICs  
Administrative Officer V  
All Others Concerned

1. This Office announces the conduct of the Post NCR Athletic Meet and Palarong Pambansa 2025 Evaluation and Consultative Planning on the Division and School Sports Program to be held on June 27-28, 2025, from 8:00 am to 5:00 pm at Tunasan National High School Resto Bar.
2. The participants in this activity include Sports Coordinators, representatives of school heads, and selected Sports Tournament Directors. The school heads will be responsible for coordinating the participants' schedules.
3. Attached are the list of participants, evaluation and planning matrix.
4. Teacher participants are entitled to service credits while non-teaching personnel will be granted Compensatory Time-Off (CTO) credits as stipulated in DepEd Order No. 30, s. 2016 and CIVIL SERVICE COMMISSION (CSC) and DEPARTMENT OF BUDGET AND MANAGEMENT (DBM) JOINT CIRCULAR No. 1 s. 2015
5. Immediate and wide dissemination of this Memorandum is desired.

  
**VIOLETA M. GONZALES**

Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

Encl: As stated

Reference:

To be indicated in the Perpetual Index  
under the following subjects

SCHOOLS

GAMES

TEACHERS

PLANNING

ECE/ POST NCR ATHLETIC MEET AND PALARONG PAMBANSA 2025 EVALUATION AND CONSULTATIVE PLANNING  
ON THE DIVISION AND SCHOOL SPORTS PROGRAM

270 / June 23, 2025

UN-2025-270



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City  
8805-9935, 8805-9940  
[sdo.muntinlupa@gmail.com](mailto:sdo.muntinlupa@gmail.com)  
[deped-muntinlupa.com](http://deped-muntinlupa.com)

270



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 SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

**POST EVALUATION AND PLANNING MATRIX**

<b>DAY 1 TIME</b>	<b>ACTIVITY</b>
7:00 AM - 8:00AM	Registration
8:00AM- 9:00AM	Preliminaries -Prayer -National Anthem -Muntinlupa March -Checking of Attendance -Opening Remarks- -Statement of Purpose -Inspirational Message: <b>DR. VIOLETA M. GONZALES</b> Asst. Schools Division Superintendent Officer-In-Charge Office of the Schools Division Superintendent
9:00 - 10:00	Session 1 Presentation of Division Athletic Meet, NCR and Palarong Pambansa 2025 Documentation Reports Facilitator: <b>Mrs. Alfatima Dimapelez</b> MAPEH Dept. Head /Documentation Vice Chairman
10:00 – 10:15	Health Break
10:15-12:00	Session 2. Presentation of NCR and Palarong Pambansa 2025 Results per Sports Events Facilitator: <b>Mr. Alcer Kenn S. Rongavilla</b> MAPEH Department Head-MBHSSA
12:00-1:00	Lunch Break
1:00-3:00	Session 3. Post Evaluation of SDO-Muntinlupa Performance in NCR Meet and Palarong Pambansa 2025 Facilitator: <b>Mr. Edison C. Enerlas</b> Education Program Supervisor/Division Sports Officer
3:00 - 3:15	Health Break
3:15 - 5:00	Session 4. Comprehensive School Sports Programs Facilitator: <b>Dr. Marvin L. Malahito</b> Sports Development Officer
<b>DAY 2 TIME</b>	<b>ACTIVITY</b>
8:00-8:30	MOL/Opening Activities
8:30 - 10:30	Session 5 Consultative Planning of Division Sports Programs/Activities/Schedules

	Facilitator: <b>Mr. Edison C. Enerlas</b> Education Program Supervisor/Division Sports Officer
10:30-10:45	Break
10:45-12:00	Session 6 Division Athletic Meet 2025-2026 General Technical Guidelines Facilitator: <b>Mr. Paul Aguilar</b> MAPEH Dept. Head/National Referee
12:00 - 1:00	Lunch Break
1:00-3:00	Session 7: Presentation and Critiquing of School Action Plans and Sports Programs Facilitator: <b>Dr. Raul T. Felix</b> Principal IV, Poblacion Elementary School
3:00 - 3:15	Health Break
3:15 - 4:00	Closing Program -Nationalistic Song -Pledge of Commitment -Closing Remarks -SDO Muntinlupa Hymn
	End of Day Evaluation- Ms. Chelo DG. Rongavilla Education Program Specialist II, SMME
	TWG: Mr. Garibald Maristela Technical Assistant I Dr. Marvin Malahito Sports Development Officer Ms. Marlene S. Rongavilla District II Sports Coordinator Ms. Rebecca Kondo District I Sports Coordinator



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**Department of Education**  
**National Capital Region**  
**Schools Division Office – Muntinlupa City**

**List of Participants**

No.	NAME	SCHOOL/POSITION
1.	Dr. Violeta M. Gonzales	SDO-ASDS-OIC SDS
2.	Dr. Lilia A. Ricero	SDO-OIC ASDS
3	Dr. Florante C. Marmeto	SDO-CID CHIEF
4.	Mr. Edison C. Enerlas	SDO-CID/EPS/DSO
5.	Dr. Evangeline M. Aman	SDO-CID/PSDS
6.	Mr. Larry Canasa	PES-PESPA Elem. President
7.	Dr. Ador Querubin	TNHS-PESPA Sec. President
8.	Dr. Antonio Gagala	SHES- Partner-School Head
9.	Dr. Raul T. Felix	POBES- Partner-School Head
10.	Ms. Mary Ann Dalo	SHES-Sports Officer
11.	Mr. Diosdado Melicado Jr.	IES- Sports Officer
12.	Mr. Elmier Santuyo	BESMAIN- Tournament Director
13	Mr. Reynold Lopez	FDMES- Sports Officer
14.	Mr. John Cruz	CESMAIN- Sports Officer
15.	Ms. Ma. Alenie Hilapo	AES- Sports Officer
16.	Mr. Rowen D. San Pedro	BSES- Sports Officer
17	Ms. Estela Dacera	CESA- Sports Officer
18.	Ms. Bernadette Nacida	BES I-Sports Officer
19.	Ms. Cheerlou Navea	FAES- Sports Officer
20.	Ms. Marlene S. Rongavilla	BES- Sports Officer
21.	Mr. Ladion Marte	SES MAIN- Sports Officer
22.	Mr. Jesrael Samolde	SESA ZONE 3- Sports Officer
23.	Ms. Lea T. Evangelista	SESA ZONE 4- Sports Officer
24.	Ms. Joraelyn Barrientos	LIS- Sports Officer
25.	Mr. Warren Mactubal	TES-Sports Officer
26.	Mr. Jerry Villacruel	VHES- Sports Officer
27.	Ms. Mariel Evangelista	POBES- Sports Officer
28.	Ms. Jovy Joy Perez	PES- Sports Officer
29.	Mr. Cecar Gratil Jr.	MES- Sports Officer
30.	Mr. Vic Carlo Bato	LIS- Sports Officer
31.	Ms. Enen Medina	MBHSM- Sports Officer
32.	Mr. Jose Jacinto Ramos	MNHS- Sports Officer

32.	Mr. Jose Jacinto Ramos	MNHS- Sports Officer
33	Mr. Alcer Kenn S. Rongavilla	MBHSSA-MAPEH Dept. Head
34	Mr. Mark Guial Bunales	PNHS-MAPEH Dept. Head
35	Mr. Gary Oliver Zambrano	MSHS- Sports Officer
36	Mr. Alvin Joseph Serrano	TNHS- Sports Officer
37	Mr. Paul Gamaliel Aguilar	PEDHS- Sports Officer
38	Ms. Zara Jane Maturi	CSHS- Sports Officer
39	Mr. Paul Michael Lorica	SSHS- Sports Officer
40	Ms. Rebecca Kondo	District I Coordinator
41	Mr. Jessie Dela Cuesta	MNHS-Tournament Director
42	Ms. Daife Olaira	MNHS-MAPEH Dept. Head
43	Mr. Rogelio Cabanting	PEDHS-MAPEH Dept. Head
44	Ms. Alfatima Dimapelez	TNHS-MAPEH Dept. Head