



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

Project No. 2025 - 003

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

INVITATION TO BID FOR THE PROCUREMENT OF MEALS FOR THE DIVISION TRAINING OF TEACHERS ON THE REVISED K TO 12 CURRICULUM FOR GRADE 2, 3, 5, & 8

1. The **Schools Division Office - Muntinlupa City**, through the **FY 2025 GAA/Republic Act No. 12116 (Current Appropriations) dated June 02, 2025 with Sub-Allotment Release Order (Sub-ARO) No. NCR-25-06-717**, intends to apply the sum of **One Million Four Hundred Fifty Two Thousand Pesos (P 1,452,000.00)** being the ABC to payments under the contract for the **Procurement of Meals for the Division Training of Teachers on the Revised K to 12 Curriculum for Grade 2, 3, 5 & 8/Project No. 2025 - 003**. Bids received in excess of the ABC shall be automatically rejected at the bid opening.

LOT NO.	DESCRIPTION	AMOUNT
Lot 1	Procurement of Meals for the Division Training of Teachers on the Revised K to 12 Curriculum for Grade 2, 3, 5 & 8	P 1,452,000.00

2. The **Schools Division Office - Muntinlupa City** now invites bids for the above Procurement Project, Delivery of the Goods which is required by **July 28 – 30, 2025 and July 31 – August 02, 2025**. Bidders should have completed, within 5 years from the date of the submission and receipt of bids, a contract similar to the project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedure using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations which grants similar rights or privileges to Filipino citizens, pursuant to RA No.5183.

4. Prospective bidders may obtain further information from the **Schools Division Office - Muntinlupa City** and inspect the Bidding Documents at the address given below from **8:00 am – 5:00 pm**.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **June 30, 2025**, from the **BAC Secretariat at the Student Center for Life Skills (SCLS) Building, Centennial Avenue, Laguerta, Tunasan, Muntinlupa** and the **website of the Procuring Entity** and upon payment of the applicable fee for the Bidding

Documents, pursuant to the latest guidelines issued by the GPPB, in the amount of **Five Thousand Pesos (₱ 5,000.00)**. The Procuring entity shall allow the bidder to present its proof of payment for the fees **in person**.

The Schedule and Venue of the procuring activities are as follows:

Activity	Date	Venue
Posting	June 30, 2025 – July 07, 2025	PhilGEPS Procuring Entity's Website
Issuance of Bidding Documents	June 30 – July 20, 2025 (8:00 am to 5:00 pm – Regular Office Hours)	Schools Division Office Muntinlupa City or thru the official email of SDO - Muntinlupa BAC
Pre-Bid Conference	July 08, 2025, Tuesday, 10:00 am	Invitation shall be sent by the BAC Secretariat to the email address of the bidders
Submission and Opening of Bids	July 21, 2025, Monday, 10:00 am	Schools Division Office Muntinlupa City (SCLS Bldg. 4th floor Activity Center)

6. The **Schools Division Office - Muntinlupa City** will hold a Pre-Bid Conference¹ on **July 08, 2025, Tuesday, 10:00 am** via **blended modality (face-to-face and online)**, which shall be open to prospective bidders. Prospective Bidders shall obtain the Microsoft Teams ID from the authorized personnel of SDO-Muntinlupa City Bids and Awards Committee Secretariat.
7. Bids (in printed copies) must be duly received by the BAC Secretariat through manual submission to the office address as indicated below, or thru any courier on or before **July 21, 2025, Monday, 10:00 am**. Late bids shall not be accepted.
8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 16.
9. Bid opening (**through blended modality (face-to-face and online)**) shall be on **July 21, 2025, Monday, 10:00 am** at **Schools Division Office - Muntinlupa City, (SCLS Bldg., 4th Floor Activity Center), Centennial Ave., Laguerta, Tunasan, Muntinlupa**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The **Schools Division Office - Muntinlupa City** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

¹ May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a pre-bid conference.

11. For further information, please refer to:

Ms. Lourdes V. Rodilla
BAC Secretariat - Member
SDO Muntinlupa City
Centennial Avenue, Laguerta, Tunasan, Muntinlupa City
(02) 8829-2308 loc. 129
sdomuntinlupabacsec@gmail.com

Mr. Joseph D. Nilo
BAC Secretariat - Member
SDO Muntinlupa City
Centennial Avenue, Laguerta, Tunasan, Muntinlupa City
(02) 8829-2308 loc. 120
sdomuntinlupabacsec@gmail.com

Ms. Joiche I. Luna
BAC Secretariat - Member
SDO Muntinlupa City
Centennial Avenue, Laguerta, Tunasan, Muntinlupa City
(02) 8829-2308
sdomuntinlupabacsec@gmail.com

12. You may visit the website: <http://deped-muntinlupa.com> for the downloading of the Bidding Documents.


LILIA A. RICERO EdD
BAC Chairperson

June 27, 2025