



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

JUL 29 2025

NOTICE OF MEETING

July 28, 2025

TO : OIC- Assistant Schools Division Superintendent
Chief Education Supervisor-CID
OIC-Chief Education Supervisor- SGOD
Public Schools Division Supervisor
Public Elementary and Secondary School Heads/ OICs
Senior Education Program Specialist – SMME
Education Program Specialist II – SMME

FROM : 
VIOLETA M. GONZALES
OIC - Schools Division Superintendent

DATE : Friday, August 1, 2025
TIME : 8:30 AM

VENUE : SDO Muntinlupa 4th Floor Conference Room

SUBJECT : Division Initiated Status Monitoring on the Functionality of the
School Governance Council (SGC)

AGENDA : Monitoring on the Functionality of the School Governance Council

NOM-2025-085

085



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Republic of the Philippines
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 NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
 Superintendent

MAY 14 2025

MEMORANDUM

No. 218, s. 2025

DIVISION INITIATED STATUS MONITORING ON THE FUNCTIONALITY OF THE SCHOOL GOVERNANCE COUNCIL (SGC)

To: OIC-Assistant Schools Division Superintendent
 Chief Education Supervisor, Curriculum Implementation Division
 OIC-Chief Education Supervisor, School Governance and Operations Division
 Public Elementary & Secondary School Heads/Administrators/OICs
 Administrative Officer V
 All Others Concerned

1. With reference to DepEd Order 26, s. 2022 known as the Implementing Guidelines on the Establishment of School Governance Council (SGC), this Division initiates the implementation of the above-captioned activity in November 2025.
2. This said activity shall be scheduled in four phases, as follows:

Phases	Activities	Date	Expected Participants	Office/Person Responsible
I	Division Level Project Orientation	May 2025	PSDS School Heads	SDO-School Management Monitoring and Evaluation Section
II	School Level Project Orientation	July 2025	SGC Members (designated or elected)	Assigned PSDS & School Head
III	Self-Assessment (Prescribed Tool)	September 2025	(A core group shall be created, e.g: SMEA)	School Head & Assigned PSDS
IV	Division Level Status Monitoring on SGC Functionality	November 2025	All public Schools	School Management Monitoring and Evaluation (SMME) w/ the Monitoring Committee
V	Post Project Implementation Meeting	December 2025	PSDS Schools Heads SGC Chairs	Division Monitoring Evaluation and Adjustment (DMEA) Team

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3. The Division Monitoring Evaluation and Adjustment (DMEA) Committee is structured as follows:

- Dr. Violeta M. Gonzales - OIC-Schools Division Superintendent
- Dr. Lilia A. Ricero - OIC-Assistant Schools Division Superintendent
- Dr. Florante C. Marmeto - Chief Education Supervisor-CID
- Mrs. Ma. Regale A. Olarte - Chief Education Supervisor-SGOD
- Dr. Zoren Pepito L. Gublane - SEPS-SMME (Secretariat/Coordinator)
- All Curriculum Implementation Division Supervisors
- All School Governance and Operations Divisions Specialists/Unit Heads

4. Specific dates, names of schools and assigned monitors shall be indicated in separate Memorandum.

5. Attached is the sample of the monitoring tool.

6. For information and strict compliance of all concerned.


VIOLETA M. GONZALES
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Enclosure: As stated

References: As stated

To be indicated in the Perpetual Index
under the following subjects:

PROGRAM

PROJECT

MONITORING

ZPLG/ DM / DIVISION INITIATED STATUS MONITORING ON THE FUNCTIONALITY OF THE SCHOOL GOVERNANCE COUNCIL (SGC)

NUM-2025-218