



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

JUL 02 2025

MEMORANDUM
NO. 311, s. 2025

**SERIES OF ACTIVITIES RELATIVE TO PHIL-IRI- S.Y. 2025-2026 ORIENTATION
AMONG KEY STAGE 2 AND 3 TEACHERS AND LITERACY MENTORS IN THE
NATIONAL CAPITAL REGION**

To: OIC- Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
OIC-Chief Education Supervisor, School Governance Operations Division
Elementary and Secondary Public School Heads/OICs
All Others Concerned

1. Attached is DepEd Regional Memorandum No. 549 s. 2025 on the above-captioned activity contents of which are self-explanatory, for the information and guidance of all concerned.
2. Particular attention is invited to paragraphs 1, 3, 4, 5, and 6.
3. Attached is the List of Master Teachers and PHIL-IRI Coordinators in English and Filipino who will be the participants for the said orientation on July 3, 2025, 8:00 a.m.- 5:00 p.m., at Manila Grand Opera Hotel.
4. Immediate and wide dissemination of this Memorandum is desired.


VIOLETA M. GONZALES
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Enclosure: As stated

Reference: Regional Memorandum No. 459 s. 2025

To be indicated in the Perpetual Index

Under: LEARNING AREAS

ENGLISH and FILIPINO

MCDS- Series of Activities relative to PHIL-IRI- S.Y. 2025-2026 Orientation among Key Stages 2 and 3 Teachers and Literacy Mentors in the National Capital Region

311/June 30, 2025

NUM-2025-311



Republic of the Philippines
Department of Education
National Capital Region
Schools Division Office – Muntinlupa

Regional Orientation on the Administration of Philippine Informal Reading Inventory (Phil-IRI) English

July 3, 2025 (Thursday),
Grand Opera Hotel, Manila

ELEMENTARY Master Teachers and PHIL-IRI Coordinators (English)

NAME	SCHOOL	GRADE LEVEL
1. Crismarie O. Yapo	Bayanan Elementary School-Unit 1	4
2. Ginazel G. Beaulieu	Filinvest Elementary School	4
3. Alyssa Mie A. Manalo	Soldiers Hills Elementary School	4
4. Ruby M. Almojen	Bayanan Elementary School Main	4
5. Mary Jane B. Casacop	Tunasan Elementary School	4
6. Maricel M. Balmonte	Lakeview Integrated School	4
7. Jennifer R. Oruga	F. DeMesa Elementary School	5
8. Jonvic M. Argame	Poblacion Elementary School	5
9. Glecy M. Mendoza	Cupang Elementary School-Main	5
10. Lalyn S. Mindaña	Muntinlupa Elementary School	5
11. Queni G. Valerio	Sucat Elementary School-Main	6
12. Divina B. Abana	Putatan Elementary School	6
13. Auroa M. Lat	Itaas Elementary School	6
14. Patrick John C. Zamora	Bagong Silang Elementary School	6
15. Mary Anne I. Orzales	Alabang Elementary School	6
16. Nimfa FA Obinguar	Victoria Homes Elementary School	6
17. Eda E. Cipres	Sucat Elementary School Sitio Pagkakaisa Z3 and Z4	6
18. Eleonida M. Tabaranza	Buli Elementary School	3
TOTAL	18 pax	



Republic of the Philippines
Department of Education
National Capital Region
Schools Division Office – Muntinlupa

***Regional Orientation on the Administration of Philippine Informal
Reading Inventory (Phil-IRI) Filipino***

July 3, 2025 (Thursday)
Grand Opera Hotel, Manila

SECONDARY Master Teachers and PHIL-IRI Coordinators (English)

NAME	SCHOOL	GRADE LEVEL
1. Veronica Jing S. Serrano	Tunasan National High School	7
2. Monica S. Lontok	Muntinlupa National High School	7
3. Rachelle R. Quesada	Muntinlupa Business High School-Annex	7
4. Mary Ann G. Buen	Muntinlupa National High School	8
5. Kimberly Mapute	Pedro E. Diaz High School	8
6. Shanelyn E. David	Muntinlupa Science High School	9
7. Cyril F. Perez	Muntinlupa Business High School-Main	9
8. Olga M. Tabangcay	Muntinlupa National High School	9
9. Greselda A. Ogsang	Lakeview Integrated School	9
10. Jaymar D. Altares	Poblacion National High School	9
11. Eufracia V. Magahis	Muntinlupa National High School	10
TOTAL	11 pax	

**Regional Orientation on the Administration of Philippine Informal
Reading Inventory (Phil-IRI) Filipino**

July 3, 2025 (Thursday)
Grand Opera Hotel, Manila

ELEMENTARY (Filipino)

Elementary School	Name of Participants	Posisyon
1. Alabang ES	Maila C. Lorenzo	Master Teacher I
2. Bagong Silang ES	Lucia V. Marcera	T III, Tagapag-ugnay sa Filipino
3. Bayanan ES-Main	Ann Geniva M. Pepito	TI, Tagapag-ugnay sa Filipino
4. Bayanan ES-Unit 1	Marinel D. Buted	Master Teacher I
5. Buli ES	Caridad F. Soriano	T I, Tagapag-ugnay sa Filipino
6. Cupang ES-Annex	Elizabeth Z. Tiston	Master Teacher I
7. Cupang ES-Main	Donna I. Medina	T II, Tagapag-ugnay sa Filipino
8. F de Mesa ES	Maricel V. Silva	T III, Tagapag-ugnay sa Filipino
9. Filinvest Alabang ES	Eugenia M. Moresca	T III, Tagapag-ugnay sa Filipino
10. Itaas ES	Juvy T. Cortes	T III, Tagapag-ugnay sa Filipino
11. Lakeview Integrated School-Elem	Olivia B. Zarate	T III, Tagapag-ugnay sa Filipino
12. Muntinlupa ES	Arianne May S. Pagarao	T II, Tagapag-ugnay sa Filipino
13. Poblacion ES	Liza Jane D. Niefes	T III, Tagapag-ugnay sa Filipino
14. Putatan ES	Hazel G. Amor	Master Teacher I
15. Soldiers' Hills ES	Raquel M. Montaña	Master Teacher I
16. Sucat ES-Main	Otheza Rosa R. Cortes	T II, Tagapag-ugnay sa Filipino
17. SESSPA Zone 3	Jessa B. Ables	T III, OIC-Tagapag-ugnay sa Filipino
18. SESSPA Zone 4	Lorena E. Estigoy	T II, Tagapag-ugnay sa Filipino
19. Tunasan ES	Amy Rose T. Castro	T I, Tagapag-ugnay sa Filipino
20. Victoria Homes ES	Nerita C. Gullen	T III, Tagapag-ugnay sa Filipino
21. ALS-Elementary	Gladys S. Villalobos	T I, Tagapag-ugnay sa Filipino
TOTAL: 21pax		

**Regional Orientation on the Administration of Philippine Informal
Reading Inventory (Phil-IRI) Filipino**

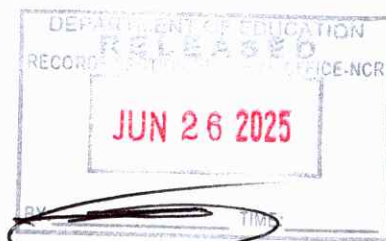
July 3, 2025 (Thursday) Grand Opera Hotel, Manila

SECONDARY (Filipino)

Junior High School	No. of Pax	Name of Participants	Posisyon
1. Lakeview Integrated School-JHS	2	Maribel P. Rubia	TI, Tagapag-ugnay sa Filipino/ Phil-IRI In-Charge
		Christine May P. Calara	TI
2. Muntinlupa Business HS-Main	3	Melesa L. Calapano	HT III
		Nilo O. Montillano	MT I
		Defle C. Pador	T II, Phil-IRI In-Charge
3. Muntinlupa Business HS-Sucat Annex	2	Menchie P. Galvez	TI, Tagapag-ugnay sa Filipino
		Flordeliza O. Aquino	TI, Phil-IRI In-Charge
4. Muntinlupa National HS-JHS	3	Melinda D. Dauba	MT I, Phil-IRI In-Charge
		Mary Ann O. Wijetunge	MT I
		Lilibeth C. Fernecita	MT II
5. Muntinlupa Science HS-JHS	2	Maria Caroline B. Dela Cruz	MT I
		Mercy Q. Gomez	TIII, Tagapag-ugnay sa Filipino, Phil-IRI In-Charge
6. Pedro E. Diaz HS	3	Brenda A. Escopete	MT I
		Marina E. Leyva	TIII, Phil-IRI In-Charge
		Anthony J. Arciaga	TIII
7. Poblacion National HS-JHS	3	Marsha Liza M. Calipayan	HT I
		Melanie D. Saplagio	MT I
		Kevin Darwin C. Balayan	MT I
8. Tunasan National HS	3	Jose L. Pertes, Jr.	TIII, Tagapag-ugnay sa Filipino
		Ma. Luisa C. Parraba	TIII
		Rosely C. Pertes	T I
TOTAL:	21pax		



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



June 24, 2025

REGIONAL MEMORANDUM

No. 549, s. 2025

To.: Schools Division Superintendent
Functional Division Chiefs
All Others Concerned

**Series of Activities Relative to PHIL-IRI- S.Y. 2025-2026 Orientation Among
Key Stages 2 and 3 Teachers and Literacy Mentors in the National Capital
Region**

1. Pursuant to Memorandum DM-CT-2025-120 re: Corrigendum to the Joint Memorandum dated November 18, 2024 (Guidelines for the Utilization of Program Support Funds for the Printing of Philippine Informal Reading Inventory and Rapid Mathematics Assessment Tools for Key Stages 2 and 3), the Department of Education-National Capital Region thru the Curriculum and Learning Management Division (CLMD) will conduct the above-captioned activities in the following dates:

ACTIVITIES	DATE	VENUE
Series 1: Planning Meeting with Regional PMT-PHIL-IRI SY 2025-2025 Orientation	June 27, 2025	CLMD-DepEd NCR
Series 2: PHIL-IRI- S.Y. 20205-2026 Orientation Among Key Stages 2 And 3 Master Teachers in the National Capital Region	June 30-July 3, 2025	TBA
Series 3: 1st Coordination Meeting with English and Filipino EPSs (PHIL-IRI Implementation)	August 28, 2025	CLMD-DepEd NCR
Series 4: 2nd Coordination Meeting with English and Filipino EPSs	September 5, 2025	CLMD-DepEd NCR
Series 5: Middle of School Year-Intensive Orientation on PHIL-IRI on Reading Interventions Among Key Stage 2 and 3 Teachers	October 7-9, 2025 October 12-14, 2025	TBA
Series 6: Midyear Program Implementation Review (PIR)	November 12-14, 2025	TBA
Series 7: 3rd Coordination Meeting with English and Filipino EPSs	November 25, 2025	CLMD-DepEd NCR
Series 8: 4th Coordination Meeting with English and Filipino EPSs	December 10, 2025	CLMD-DepEd NCR

2. The activity aims to provide NCR Master Teachers and teachers the significant updates and unified knowledge on the administration of PHIL-IRI for key stages 2 and



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3 learners in NCR, acquire the fullest understanding of the procedural conduct of the said assessment and obtain knowledge on the roles fitting and context-based interventions necessary to equip learners with their needed pedagogical assistance during the school year. Furthermore, the series of activities will provide ample venues for teachers and literacy mentors to gain appropriate understanding of reading assessment and related assessments in the field.

3. The participants to the series of activities shall include the following: **Series 1**(English and Filipino EPSs); **Series 2**(English and Filipino EPSs, Master Teachers in English and Filipino); **Series 3**(English and Filipino EPSs); **Series 4**(English and Filipino EPSs); **Series 5** (English and Filipino EPSs & English and Filipino Teachers); **Series 6**(RO-English and Filipino EPSs); **Series 7**(English and Filipino EPSs) and Series 7(English and Filipino EPSs).

4. Meanwhile, the first series of activity shall be composed of four (4) batches of participants who shall only spend one (1) day of orientation in the following dates:

- Batch 1-CAMANAVA (**Caloocan, Malabon, Navotas, Valenzuela**) - June 30, 2025 only
- Batch 2 -PAMAMAZON (**Pasay, Makati, Manila, Quezon City**) - July 1, 2025 only
- Batch 3 -PAMAMARISAN (**Pasig, Marikina, Mandaluyong, San Juan**)- July 2, 2025 only
- Batch 4 -MUNTAPARLAS (**Muntinlupa, Tapat, Paranaque, Las Pinas**)- July 3, 2025 only

Moreover, the CID Chiefs of 16 SDOs are invited to the orientation to obtain understanding of the conduct of PHIL-IRI.

5. Refer to attachments: *(List of teacher-participants will be indicated in the Division Memorandum)*

- Annex A- List of Participants
- Annex B- List of Trainers & Technical Working Group
- Annex C- Timeline of Activities
- Annex D- Distribution of participants per SDO

6. All master teacher participants are requested to register via this link:
<https://tinyurl.com/5bfde3p3>

7. The participants are likewise expected to bring the following:

- laptop
- extension cord
- soft copy/hard copy of PHIL-IRI materials



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8. The travelling and other related expenses of the participants shall be charged against Division/School Maintenance and Other Operating Expenses (MOOE), subject to usual auditing and accounting rules and regulations. Further, the involvement of regional and division officials in activities scheduled during holidays or weekends entitles them to Compensatory Overtime Credit (COC), in accordance with DepEd Order No. 53, s. 2003, and CSC and DBM Joint Circular No.2, s. 2004. Similarly, teachers' participation warrants service credits as outlined in DO 13, s. 2024, "*Revised Guidelines on the Grant of Vacation Service Credits for Teachers*," subject to prevailing DepEd rules and regulations.

9. Immediate dissemination of this Memorandum is desired.

JOCELYN DR ANDAYA
Regional Director, NCR
Concurrent Officer-In-Charge, Office of the
Assistant Secretary for Operations



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

ANNEX A

LIST OF PARTICIPANTS

SERIES OF ACTIVITIES RELATIVE TO THE CONDUCT OF PHIL-IRI- S.Y. 2025-2026 AMONG KEY STAGES 2 AND 3 IN DEPED-NATIONAL CAPITAL REGION

DIVISION/OFFICE	NAME	DESIGNATION
RO-CLMD	MICAH G. PACHECO	OIC-EPS CHIEF/EPS-SCIENCE
RO-CLMD	ARNOLD C. GATUS	EPS-ENGLISH
RO-CLMD	MARICAR A. BANGIT	EPS-KINDERGARTEN/OIC-EPS FILIPINO
CALOOCAN	JOCELYN M. ALINAB	CHIEF EDUCATION SUPERVISOR
LAS PINAS	RAQUEL M. AUSTERO	CHIEF EDUCATION SUPERVISOR
MALABON	JOSEFINA M. PABLO	CHIEF EDUCATION SUPERVISOR
MANILA	RONALD VINCENT R. SALVA	PSDS/OIC-CID
MAKATI	MICHAEL M. MERCADO	CHIEF EDUCATION SUPERVISOR
MARIKINA	JOSEPH T. SANTOS	CHIEF EDUCATION SUPERVISOR
MANDALUYONG	ALYN G. MENDOZA	CHIEF EDUCATION SUPERVISOR
MUNTINLUPA	FLORANTE C. MARMETO	CHIEF EDUCATION SUPERVISOR
NAVOTAS	MARCO D. MEDURANDA'	CHIEF EDUCATION SUPERVISOR
PASAY	LIBRADO F. TORRES	CHIEF EDUCATION SUPERVISOR



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PASIG	MANUEL A. LAGUERTA	CHIEF EDUCATION SUPERVISOR
PARANAQUE	RODEL C. APOSTOL	CHIEF EDUCATION SUPERVISOR
SAN JUAN	JOSEFINO C. POGOY, JR.	CHIEF EDUCATION SUPERVISOR
TAPAT	ELLERY QUINTIA	CHIEF EDUCATION SUPERVISOR
QUEZON CITY	HEIDE F. FERRER	CHIEF EDUCATION SUPERVISOR
VALENZUELA	FILMORE R. CABALLERO	CHIEF EDUCATION SUPERVISOR
CALOOCAN	CHRISTIAN JAY ILAGAN	EPS-ENGLISH
	SHEILA MOLINA	EPS-FILIPINO
	ANNABELLE H. NAVA	EPS-ENGLISH
LAS PINAS	MACARIO PELECIA	EPS-FILIPINO
	LUCY PEREZ	PSDS-IN-CHARGE ENGLISH-ELEM
MALABON	MARILOU S. SYJUECO	EPS-ENGLISH
	OFELIA FERNANDEZ	EPS-FILIPINO
MANILA	VICENTE M. VICTORIO JR.	EPS-ENGLISH
	EDWIN MABILIN	EPS-FILIPINO
MAKATI	GIZELLE V. LAUD	EPS-ENGLISH
	MA. FE BALABA	EPS-FILIPINO
MARIKINA	JANET S. CAJUGUIRAN	EPS-ENGLISH
	GALCOSO ALBURO	EPS-FILIPINO
MANDALUYONG	RAMON M. BELARDO, JR.	EPS-ENGLISH
	WERLITO BATINGA	EPS-FILIPINO
MUNTINLUPA	MA. CARMEN D. SOLAYAO	EPS-ENGLISH



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Department of Education
NATIONAL CAPITAL REGION

	ALBERT COLE	EPS-FILIPINO
	ELOISA F. ABABAT	EPS-ENGLISH
NAVOTAS	RICO TARECTECAN	EPS-FILIPINO
	IMELDA BOQUIREN	EPS-ENGLISH
PASAY	ROWELA CADAYONA	EPS-FILIPINO
	JOSELITO CALIOS	EPS-ENGLISH
PASIG	CEAZAR GONZALES	PSDS-IN-CHARGE OF FILIPINO
	RODRIGO MORALES	EPS-ENGLISH
PARANAQUE	EDWIN DORIA	EPS-FILIPINO
	MARNELLI TOLENTINO	EPS-ENGLISH
SAN JUAN	EULAFEL PASCUAL	EPS-FILIPINO
	LOVELYN M. INTAL	EPS-ENGLISH
TAPAT	JENNIFER RAMA	EPS-FILIPINO
	MA. NIMFA R. GABERTAN	EPS-ENGLISH
QUEZON CITY	RYAN ATEZORA	EPS-FILIPINO
	WINNIE F. TUGADE	EPS-ENGLISH
VALENZUELA	ROSARIE CARLOS	EPS-FILIPINO



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

ANNEX B

LIST OF TRAINERS

**SERIES OF ACTIVITIES RELATIVE TO THE CONDUCT OF PHIL-IRI- S.Y. 2025-2026
AMONG KEY STAGES 2 AND 3 IN DEPED-NATIONAL CAPITAL REGION**

PHIL-IRI (ENGLISH GROUP)

DIVISION/OFFICE	NAME	DESIGNATION	DATE
SDO VALENZUELA	WINNIE TUGADE	EPS -ENGLISH	JUNE 30-JULY 3, 2025
SDO MAKATI	GIZELLE V. LAUD	EPS -ENGLISH	JULY 1 – JULY 3, 2025
SDO TAPAT	LOVELYN M. INTAL	EPS -ENGLISH	JUNE 30-JULY 3, 2025
SDO NAVOTAS	ELOISA ABABAT	EPS -ENGLISH	JUNE 30-JULY 3, 2025
SDO MANDALUYONG	RAMON BELARDO JR.	EPS -ENGLISH	JULY 2, 2025
SDO PASIG	JOSELITO CALIOS	EPS -ENGLISH	JUNE 30-JULY 3, 2025

PHIL-IRI (FILIPINO GROUP)

DIVISION/OFFICE	NAME	DESIGNATION	DATE
SDO NAVOTAS	RICO TARECTECAN	EPS -FILIPINO	JUNE 30-JULY 3, 2025
SDO MAKATI	MARIA FE BALABA	EPS -FILIPINO	JULY 2, 2025
SDO MUNTINLUPA	JOHN ALBERT COLLE	EPS -FILIPINO	JUNE 30-JULY 3, 2025
SDO PASAY	ROWELA CADAYONA	EPS -FILIPINO	JUNE 30-JULY 3, 2025
SDO QUEZON CITY	RYAN ATEZORA	EPS -FILIPINO	JUNE 30-JULY 3, 2025

TECHNICAL WORKING GROUP

DIVISION	NAME	DESIGNATION	SCHOOL
SDO VALENZUELA	MA. EMILIE B.YUMANG	HEAD TEACHER VI	GEN. T. DE LEON NATIONAL HS
SDO VALENZUELA	MA. LIZA R. CANTIGA	HEAD TEACHER III	MAPULANG LUPA NATIONAL HS
SDO VALENZUELA	MARY ANN A. DOFREDO	HEAD TEACHER III	BAGBAGUIN NHS



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

ANNEX C

INDICATIVE TIMELINE OF ACTIVITIES

**SERIES OF ACTIVITIES RELATIVE TO THE CONDUCT OF PHIL-IRI- S.Y. 2025-2026
AMONG KEY STAGES 2 AND 3 IN DEPED-NATIONAL CAPITAL REGION**

JUNE 30-JULY 3, 2025	
TIME	ACTIVITIES
6:00 AM-8:00 AM	Arrival and Registration
8:00 AM-12:00 NN	<i>Session 1: PHIL-IRI Administration</i> Break-out room 1: Dr. Winnie Tugade (English-Secondary)-Days 1&2/Gizelle V. Laud (English Secondary)- Days 3&4 Break-out room 2: Dr. Lovelyn Intal (English Secondary) Break-out room 3: Joselito E. Calios (English Elem) Break-out room 4: Eloisa Ababat (English Elem) Break-out room 5: Dr. Rico Tarectecan (Filipino Secondary) Break-out room 6: Dr. Albert Colle (Filipino Secondary) Break-out room 7: Dr. Ryan Atezora (Filipino Elem) Break-out room 8: Dr. Rowela Cadayona (Filipino Elem)
12:00 NN-1:00 PM	Lunch Break
1:00 PM-3:00 PM	<i>Session 2: PHIL-IRI Context-Based Interventions</i> Break-out room 1: Dr. Winnie Tugade (English-Secondary)/Gizelle V. Laud (English Secondary) Break-out room 2: Dr. Lovelyn Intal (English Secondary) Break-out room 3: Joselito E. Calios (English Elem) Break-out room 4: Eloisa Ababat/Ramon Belardo Jr.(English Elem) Break-out room 5: Dr. Rico Tarectecan/Maria Fe Balaba (Filipino Secondary) Break-out room 6: Dr. Albert Cole (Filipino Secondary) Break-out room 7: Dr. Ryan Atezora (Filipino Elem) Break-out room 8: Dr. Rowela Cadayona (Filipino Elem)
3:00 PM-3:15 PM.	Health Break
3:15 PM-4:30 PM.	Continuation of Session 2
4:30 PM-5:00 PM.	Closing Program



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Department of Education
NATIONAL CAPITAL REGION

ANNEX D

DISTRIBUTION OF PARTICIPANTS PER SDO

SERIES OF ACTIVITIES RELATIVE TO THE CONDUCT OF PHIL-IRI- S.Y. 2025-2026 AMONG KEY STAGES 2 AND 3 IN DEPED-NATIONAL CAPITAL REGION

JUNE 30-JULY 3, 2025

CAMANAVA CLUSTER			
DAY 1 June 30, 2025	DIVISION	Pax	ROOM
English-Elementary	Caloocan	37	1
	Navotas	9	
	Malabon	18	2
	Valenzuela	28	
English-Secondary	Caloocan	38	3
	Navotas	19	
	Malabon	20	4
	Valenzuela	34	
Filipino-Elementary	Malabon	23	5
	Valenzuela	32	
	Caloocan	29	6
	Navotas	25	
Filipino-Secondary	Caloocan	29	7
	Navotas	21	
	Malabon	22	8
	Valenzuela	29	
PAMAMAZON CLUSTER			
DAY 2 July 1, 2025	DIVISION	Pax	ROOM
English-Elementary	Makati	12	1
	Quezon City	74	
	Pasay	29	2
	Manila	50	
English-Secondary	Makati	5	3
	Quezon City	82	
	Pasay	10	4
	Manila	63	
Filipino-Elementary	Manila	79	5
	Pasay	9	
	Makati	9	6
	Quezon City	54	
Filipino-Secondary	Pasay	11	
	Manila	47	7
	Makati	2	
	Quezon City	51	8



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PAMAMARISAN CLUSTER			
DAY 3 July 2, 2025	DIVISION	Pax	ROOM
English-Elementary	Pasig	31	1
	San Juan	13	
	Marikina	25	2
	Mandaluyong	28	
English-Secondary	Pasig	27	3
	Mandaluyong	18	
	Marikina	27	4
	San Juan	10	
Filipino-Elementary	Pasig	40	5
	San Juan	13	
	Marikina	25	6
	Mandaluyong	16	
Filipino-Secondary	Pasig	36	7
	San Juan	10	
	Marikina	25	8
	Mandaluyong	22	
MUNTAPARLAS CLUSTER			
DAY 4 July 3, 2025	DIVISION	Pax	ROOM
English-Elementary	Muntinlupa	18	1
	Paranaque	24	
	TAPAT	28	2
	Las Pinas	15	
English-Secondary	Muntinlupa	11	3
	Paranaque	13	
	Las Pinas	25	4
	TAPAT	52	
Filipino-Elementary	Muntinlupa	21	5
	Paranaque	18	
	TAPAT	17	6
	Las Pinas	24	
Filipino-Secondary	Muntinlupa	21	7
	Las Pinas	25	
	Paranaque	17	8
	TAPAT	33	



Republic of the Philippines

Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

MEMORANDUM

DM-CT-2025- 120

TO : ALL REGIONAL DIRECTORS
All Others Concerned

FROM :  **GINA O. GONONG**
Undersecretary for Curriculum and Teaching

SUBJECT : CORRIGENDUM TO THE JOINT MEMORANDUM DATED NOVEMBER 18, 2024 (GUIDELINES FOR THE UTILIZATION OF PROGRAM SUPPORT FUNDS FOR THE PRINTING OF PHILIPPINE INFORMAL READING INVENTORY AND RAPID MATHEMATICS ASSESSMENT TOOLS FOR KEY STAGES 2 AND 3)

DATE : March 28, 2025

To give the Regional Offices the flexibility on directly managing or downloading the funds, the third paragraph in the joint memorandum on the Guidelines for the Utilization of Program Support Funds for the Printing of Philippine Informal Reading Inventory and Rapid Mathematics Assessment Tools for Key Stages 2 and 3, dated November 18, 2024, is hereby corrected.

The budget allocation for the printing of Phil-IRI including Orientation (referencing Annex 1 for details) was determined based on the number of target learners in Grades 4 to 10 for each region. The Central Office shall download the funds to the regions and the Regional Offices (ROs) **may** download funds to the respective School Division Offices (SDOs) for utilization within the 2024-2025 school year.

Regions may opt to conduct the orientation and printing of Phil-IRI and RMA tools on their level instead of downloading to SDOs. Other provisions in the aforementioned memorandum remain effective.

For more information and clarifications, please contact the Bureau of Learning Delivery-Teaching and Learning Division, 4th Floor, Bonifacio Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City through email at bld.tld@deped.gov.ph or at telephone number (02) 8687-2948.

Copy furnished:

MALCOLM S. GARMA

Assistant Secretary/Officer-In-Charge, Undersecretary for Operations



1/F Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City
Direct Line: (632) 8633-7202/8687-4146 E-mail: ouct@deped.gov.ph



DepEd Philippines



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www.deped.gov.ph

JOINT MEMORANDUM

ORIGINAL

GUIDELINES

TO : **ALL REGIONAL DIRECTORS**
All Others Concerned

FROM : **GINA O. GONONG**
Undersecretary for Curriculum and Teaching


ANNALYN M. SEVILLA
Undersecretary for Finance

SUBJECT : **GUIDELINES FOR THE UTILIZATION OF PROGRAM
SUPPORT FUNDS FOR THE PRINTING OF PHILIPPINE
INFORMAL READING INVENTORY AND RAPID
MATHEMATICS ASSESSMENT TOOLS FOR KEY
STAGES 2 AND 3**

DATE : NOVEMBER 18, 2024

In support of the nationwide implementation of the National Learning Recovery Program (NLRP) and its goal to enhance learners' literacy and numeracy skills, the Department of Education (DepEd) allocates Program Support Funds (PSF) amounting to **Three Hundred Seventy One Million Six Hundred Fifty Thousand Sixty Nine Pesos (Php 371,650,069.00)** to the regions for Fiscal Year (FY) 2024. The eligible expenses for the funds are the following:

1. **Printing of Philippine Informal Reading Inventory (Phil-IRI) Assessment Tool for Key Stages 2 and 3:** This comprises the administration manual, reading test materials, and score sheets, and shall assess the learners' reading performance.
2. **Rapid Mathematics Assessment (RMA) Toolkit for Key Stages 2 and 3:** This assessment tool, comprising learner and teacher booklets, printed manipulatives, and score sheets, assesses mathematics foundational competencies for each grade level.
3. **Conduct of Orientation:** To ensure the systematic and consistent administration of the assessment tools, the teachers shall be oriented on the utilization of assessment toolkits.

The printing of the assessment tools shall ensure that teachers and learners have access to assessment materials which will provide valuable data to teachers and school administrators in understanding and identifying specific learners' needs that will serve as a basis in planning their instruction, activities, and other support programs to improve learning outcomes.





Republic of the Philippines
Department of Education

The budget allocation for the printing of Phil-IRI including Orientation (referencing Annex 1 for details) was determined based on the number of target learners in Grades 4 to 10 for each region. The Central Office shall download the funds to the regions and the Regional Offices (ROs) shall download funds to the respective School Division Offices (SDOs) for utilization within the 2024-2025 school year.

School Testing Coordinators and Learning Resource Coordinators shall manage the distribution and storage of the assessment materials. The printed materials shall be provided to the teachers for its due purpose and should not be used as practice exercises on the classroom rather as an assessment to determine the intervention to be provided to the learner.

All eligible expenses shall be charged to **2024 Basic Education Curriculum (BEC) Funds** subject to the existing budgeting, accounting, auditing, and procurement laws, rules, and regulations.

To facilitate the monitoring of the implementation of the utilization of funds, one (1) Regional Supervisor shall be designated by the Regional Office to prepare a consolidated Accomplishment Report. Hence, the Curriculum and Learning Management Division (CLMD) Chief or the designate shall review the Accomplishment Report and shall be approved by the Regional Director. The template of the Accomplishment Report is provided in Annex 2 of this guidelines.

To ensure submission of the Accomplishment Report of each Region, the said report shall be submitted to the Office of the Director, Bureau of Learning Delivery (BLD) upon completion of the activity on or before the end of the 2024 fiscal year. Moreover, the Teaching and Learning Division (TLD) shall closely monitor the submission of the said report.

For more information and clarifications, please contact the Bureau of Learning Delivery-Teaching and Learning Division, 4th Floor, Bonifacio Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City through email at bld.tld@deped.gov.ph or at telephone number (02) 8687-2948.

Handwritten signature/initials

Copy furnished:

REVSEE A. ESCOBEDO
Undersecretary for Operations



DepEd Philippines



@depedphilippines



@DepEd_PH



www.deped.gov.ph



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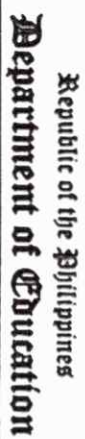


Republic of the Philippines
Department of Education

Annex 1
Allocation per Region

Region	Allocation
I	18,103,308.56
II	13,431,889.54
III	41,389,014.94
IV-A	54,044,771.85
IV-B	13,512,242.80
V	26,049,137.64
VI	29,698,450.14
VII	29,998,479.31
VIII	18,896,715.06
IX	15,718,115.38
X	19,370,108.31
XI	20,194,041.90
XII	17,579,880.66
CARAGA	11,699,559.12
CAR	5,990,427.54
NCR	35,973,926.24
TOTAL	371,650,069.00

13/4/22



PROGRAM SUPPORT FUNDS FOR THE PRINTING OF Phil-IRI and RAPID MATHEMATICS ASSESSMENT TOOLS

Region:
No. of
Divisions:

Approved:

**Name and Signature Above
Designation**





Republic of the Philippines
Department of Education

JOINT MEMORANDUM

TO : **ALL REGIONAL DIRECTORS**
All Others Concerned

FROM : **GINA O. GONONG**
Undersecretary for Curriculum and Teaching


ANNALYN M. SEVILLA
Undersecretary for Finance

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TOTAL	371,650,069.00 ,

15/11/22



Republic of the Philippines
Department of Education

Annex 2 Accomplishment Report Template

PROGRAM SUPPORT FUNDS FOR THE PRINTING OF Phil-IRI and RAPID MATHEMATICS ASSESSMENT TOOLS

FY 2024

Region:
No. of
Divisions:

REGION (include list of divisions if downloaded to the divisions)	PRINTING OF ASSESSMENT TOOLS					
	PSF	Amount Utilized	Target No. of Schools	Actual No. of Recipient Schools	Target No. of Assessment Materials for Printing	Actual No. of Assessment Materials Reproduced
Grand Total						

Submitted by:

Approved:

Name and Signature Above
Designation

Name and Signature Above
Designation



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