



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

**Office of the Schools Division
Superintendent**

JUL 09 2025

MEMORANDUM

330, s.2025

**LEARNER RIGHTS AND PROTECTION SPECIALIZATION COURSE TRAINING
WORKSHOP**

To: OIC – Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads / OICs
All Others Concerned

1. Attached is a Regional Memorandum No. 588, s.2025, dated July 1, 2025, on the above mentioned title, contents of which are self-explanatory, for information and appropriate action.
2. Particular attention is invited to the following enclosures;
 - a. List of Program Management Team
 - b. Indicative Program of Activities
 - c. List of Participants
3. For immediate dissemination and strict compliance


VIOLETA M. GONZALES

Asst. Schools Division Superintendent
Officer In-charge
Office of the Schools Division Superintendent

Encl:

Reference: none

To be indicated in the Perpetual Index
under the following subjects:

GUIDANCE TEACHERS/DESIGNATES

LEARNER RIGHTS AND
PROTECTION

lbp/ Learner Rights and Protection Specialization Course Workshop
330/July 8, 2025

NUM-2025-330

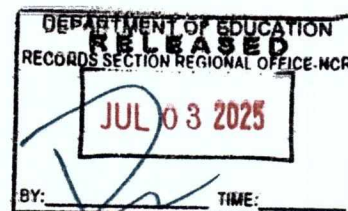


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Republic of the Philippines
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July 1, 2025

REGIONAL MEMORANDUM

No. 588, s. 2025

To: Schools Division Superintendents
Schools Governance and Operations Division Chiefs
Division Learner Rights and Protection Focals
School Heads
All Others Concerned

**LEARNER RIGHTS AND PROTECTION SPECIALIZATION COURSE
TRAINING WORKSHOP**

1. The DepEd Order No. 40, s. 2012 or "The DepEd Child Protection Policy" ensure that all learners are protected from different forms of violence, exploitation, discrimination, bullying, and other forms of abuse in schools where their right to quality and inclusive education is respected, promoted, and fulfilled, this office through the Learner Rights and Protection Division (LRPD) will conduct the above-captioned activity on July 15-18, 2025 at Forest Crest Nature Hotel & Resort, Batulao, Nasugbu, Batangas.
2. This 4-day event aims to:
 - a. Strengthen preventive and responsive approaches to address the rising number of Learner Rights and Protection (LRP) cases in the region;
 - b. Develop a pool of LRP Specialists who can provide targeted support and address concerns in their respective schools/divisions; and
 - c. Prepare a re-entry plan for cascading the rollout of the LRP Frameworks upskilling program.
3. To facilitate this event, the expected participants are the Division Learner Rights and Protection Focal Persons, Div. Alternates or SGOD Education Program Supervisor, Education Program Supervisor of Guidance/Edukasyon sa Pagpapakatao (EsP), Secondary School Head, Elementary School Head, and Registered Guidance Counselor. Expected participants shall register on or before July 1, 2025, at this link: Pre-registration_LRP Specialization Course: <https://tinyurl.com/LRPCourse-Registration>



Address: 6 Misamis St., Bago Bantay, Quezon City
Email address: ncr@deped.gov.ph
Website: depedncr.com.ph





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4. Program arrangements are as follows:

- a. The Opening Program shall commence on July 15, 2025 (Day 1) at 10:00 AM, with AM snacks as the first meal. The standard hour for the check-in of participants is between 11:00 AM – 12:00 NN;
- b. Participants are enjoined to observe punctuality and active learning involvement during the activity;
- c. Participants are requested to carry out a flexible mechanism to ensure the continuity of their duties while attending the activity;
- d. Checkout of participants, Program Management Team, and Resource Persons will be on July 18, 2025 (Day 4), at 12:00 NN.

5. Only those participants who completed the prescribed hours and submitted the activity requirements shall be given a Child Protection Specialist Certificate.

6. Please find attached documents for guidance and reference:

- Enclosure 1: List of Program Management Team
- Enclosure 2: Indicative Program of Activities
- Enclosure 3: List of Participants

7. Travel expenses shall be charged against local funds, while the board and lodging of the participants shall be charged from the LRPO-CO Program Support Funds (PSF), subject to the usual COA rules and regulations.

8. For queries and other concerns, please contact Dr. Leonila C. Mustapha, Education Program Supervisor, Head-Learner Rights and Protection Section at email address – <https://ncr@deped.gov.ph>.

9. Immediate dissemination of this Memorandum is desired.

JOCELYN DR ANDAYA

Regional Director, National Capital Region
Concurrent Officer-in-Charge, Office of the
Assistant Secretary for Operations

Encls: As stated



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Enclosure 1

**LEARNER RIGHTS AND PROTECTION SPECIALIZATION
COURSE TRAINING WORKSHOP**

Venue: **Forest Crest Nature Hotel & Resort, Batulao, Nasugbu, Batangas**

Date: **July 15-18, 2025**

Program Management Team

Program Manager: Leonila C. Mustapha, EPS, RO LRP Focal
Asst. Program Managers: Albert D. Villamor, EPS, Div. LRP Focal,
SDO Marikina
Bernardita A. Perez, EPS, Div. LRP Focal, SDO Pasay

Program and Invitation	Kristine Nova P. Molido, LRP Focal, SDO San Juan Ieryn S. Simborio, Div LRP Alternate, SDO Taguig-Pateros
Technical Support	Mary Stephanie R. Magdamit, Div. LRP Focal, SDO Las Pinas Mr. Mark Lyndon B. Garcia, Division LRP Alternate, SDO Las Pinas
Documentation	Myris Joy DG. Tugo, Div. LRP Focal, SDO Caloocan Maria Maurine G. De Vera, Div LRP Alternate SDO Navotas
Attendance and Registration	Elvira T. Villanueva, Div. LRP Focal, SDO Malabon City Donna F. Capuli, Div. Alternate SDO Malabon City
Certificates of Appreciation and Participation	Kyle B. Vilgera, TA II-COS, Regional Office
Accommodation & Room Assignment	Bernardita Perez, Div. LRO Focal, SDO Pasay City Richmae L. Dantes, Div. LRP Alternate, SDO Valenzuela City
Distribution of Learning Materials	Rose Ann B. Pamintuan, Div. LRP Focal, SDO Pasig City Lorilyn M. Lea, Div. LRP Focal, SDO TaPat Rosally L. Roque, Div. LRP Alternate, SDO Makati
QAME	Leonila C. Mustapha, Education Program Supervisor, RO LPP Focal
Masters of Ceremonies	King Solidini J. Torres, Div. LRP Alternate, SDO Muntinlupa Kyle B. Vilgera, Technical Assistant II Regional Office



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Enclosure 2

Indicative Program of Activities

Day 1- July 15, 2025		
In-Charge: CAMANAVA TEAM		
Time	Activities	In-Charge / SME
8:00 AM-10:00AM	Arrival, and registration of participants	
10:00AM-10:15 AM	AM Snack	
Opening Program		
10:15 AM-12:00NN	Nationalistic Song Interfaith Prayer Panatang Makabata DepEd Quality Policy Statement	AVP
	Welcome Remarks	Joel T. Torrecampo, CESO VI Officer-in-Charge, Office of the Assistant Regional Director
	Director's Message	Jocelyn DR Andaya Regional Director, NCR Concurrent Officer-in-Charge office of the Assistant Secretary for Operations
	Acknowledgement of Participants House Rules and Leveling of Expectations Pre-Assessment Test	PMT
12:00NN-1:00PM	Lunch	
1:00 PM-1:30PM	Statement of Purpose	Dr. Leonila C. Mustapha Education Program Supervisor Regional LRP Focal
1:30 PM- 2:30 PM	Learner Rights and Protection Mandates and Direction	Ms. Ma-ann C. Escubedo LRP Division Central Office
2:30 PM- 2:45 PM	PM Snacks	
2:45PM-3:45 PM	DepEd Order No. 40, s. 2012 or the DepEd child Protection Policy	Atty. Annaliza G. Esperanza Head, Legal Unit Supervising-in-Charge, ORD
3:45 PM – 4:45 PM	Supplemental Guidelines of DO 40, s. 2012	Dr. Bernardita A. Perez Education Program Supervisor Child Protection Specialist SDO LRP Focal, Pasay City
4:45PM – 5:00 PM	Questions & Answers	



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5:00 PM – 6:30 PM	Dinner	
Day 2- July 16, 2025		
In-Charge: PAMAMAZON Team		
8:00 AM – 8:15 AM	Management of Learning	PMT
8:15 AM – 10:15 AM	The DepEd Anti-Bullying Policy (DepEd Order No. 55, s. 2013)	Dr. Albert D. Villamor Education Program Supervisor Child Protection Specialist SDO LRP Focal, Marikina City
10:15AM-10:30AM	AM Snacks	
10:30AM-12:00 NN	Case Management Workshop	Dr. Albert D. Villamor
12:00NN – 1:00 PM	Lunch	
1:00PM – 2:30PM	R.A.11930 "Anti-Online Sexual Abuse or Exploitation of Children (OSAEC) and Anti-Child Sexual Abuse or Exploitation Materials (CSAEM) Act."	Ms. Edna Fe Ramirez Project Coordinator, Protect Children PH Project Save the Children Phils.
2:30PM-2:45 PM	PM Snacks	
2:45PM-4:30 PM	Safe Spaces Act (RA 11313)	Atty. Rhujen S. Osmena Legal Officer III SDO Las Pinas
4:30 PM – 5:00 PM	Questions & Answers	
5:00PM – 6: 30 PM	Dinner	
Day 3- July 17, 2025		
In-Charge: MUNTAPARLAS Team		
8:00 AM– 8:15 AM	Management of Learning	TWG
8:15 AM– 10:00 AM	DepEd Order No. 18, s. 2015 "Guidelines and Procedures on the Management of Children-at-Risk (CAR) and Children in Conflict with the Law (CICL)	Ms. Leah Eborda Sudsakorn, JD Child Protection Specialist Div. LRP Focal, SDO Paranaque
10:00 AM-10:15 AM	AM Snacks	
10:15 AM-12:00 NN	Psychological Assessment Development of Prevention & Intervention Programs	Dr. Leonila C. Mustapha
12:00NN – 1:00 PM	Lunch	
1:00PM- 2:30 PM	Caring for the Carers: Stress Management in the Workplace	Ms. Susan B. Militar Registered Guidance Counselor SDO Marikina City
2:30PM- 2:45PM	PM Snacks	
2:45- 3:45 PM	Development of Re-Entry Plan of Schools Division Offices	Dr. Bernardita A. Perez



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3:45 PM-4:30PM	LRP Forms: Its Utilization	Ms. Rose Ann B. Pamintuan Child Protection Specialist Division LRP Focal, SDO Pasig City
4:30- 5:00 PM	Questions & Answers	
5:00 PM – 6:30 PM	Dinner	
Day 4- July 18, 2025		
In-Charge: PAMAMARISAN Team		
8:00 AM – 8:30 AM	Management of Learning	PMT
8:30 AM – 10:30 AM	Presentation and Critiquing of Re-entry Plans	Dr. Bernardita A. Perez
10:30AM-10:45AM	AM Snacks	
10:45AM-11:00AM	Post-Assessment Test	
11:00AM –11:30 AM	QAME	
11:30 AM– 12:00 NN	HOTEL CHECK OUT	
12:00NN – 1:00PM	Lunch	
1:00 PM – 2:00 PM	Closing Ceremony Awarding of Certificates Impression Challenge/Closing Message Response from the participants Closing Prayer Singing of DepEd NCR Hymn	



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Enclosure 3

List of Registered Participants

SDO/Office	Name	Position/ Designation
Central Office	1. Ma-Ann C. Escobedo, JD	Leaner Rights and Protection Division- Central Office
Regional Office	2. Leonila C. Mustapha	LRP Focal
	3. Atty. Annaliza G. Esperanza	Legal Officer IV, Legal Unit Head Supervision In-Charge, ORD
	4. Donette Dacles	LRP, TA II-COS
Caloocan City	5. Tugo, Myris Joy DG.	Division LRP Focal Person
	6. Yjares, Josephine V.	Division LRP Alternate
	7. Gutierrez, Domitilla S.	School Head Elementary
	8. Ocol, Arlene C.	School Head High School
	9. Gaddi, Joane S.	High School Guidance Counselor/Teacher/Coordinator
	10. Angeles, Angelo Kristoferson V.	High School Guidance Counselor
Las Piñas City	11. Magdamit, Mary Stephanie R.	Division LRP Focal Person
	12. Garcia, Mark Lyndon B.	Division LRP Alternate
	13. Razon, Sharon C.	Senior Education Program Specialist
	14. Mamon, Mark Anthony C.	School Head, High School
	15. Tagle, Felices P.	Education Program Supervisor
	16. Magdamit, Roela C.	School Head Elementary
Malabon City	17. Villanueva, Elvira T.	Division LRP Focal Person
	18. Capuli, Donna F.	Division LRP Alternate/SGOD Supervisor
	19. Perez, Rodelio Jr. I.	School Head Elementary
	20. Doce, Annie D.	High School Guidance Counselor/Teacher/Coordinator
	21. Farma, Cynthia P.	Schools Division Counselor
	22. Yang, Marivic V.	High School Guidance Counselor/Teacher/Coordinator
Makati City	23. Borlado, Welbert D.	Division LRP Focal Person
	24. Roque, Rosally L.	Division LRP Alternate/SGOD Supervisor
	25. Quemquem, Krissel B.	Education Program Supervisor
	26. Roque, Mary Rose M.	School Head Elementary
	27. Ampo, Kim G.	High School Guidance Counselor/Teacher/Coordinator
	28. Melo, Juliet H.	School Head High School
	29. Quibuyen, Laraine	Division LRP Alternate



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Mandaluyong City	30. Bullanday, Gigi G.	School Head High School
	31. Cuevas, Richarmie M.	High School Guidance Counselor/Teacher/Coordinator
	32. Catibog, Elizabeth E.	School Head Elementary
	33. Macospag, Gaudiosa V.	High School Guidance Counselor/Teacher/Coordinator
	34. Pabayo, Maria Christina L.	High School Guidance Counselor/Teacher/Coordinator
Manila	35. Tolentino, Aaron A.	Division LRP Focal Person
	36. Lim, Angelina R.	Division LRP Alternate – SGOD Supervisor
	37. Ancheta, Joie Fe D.	Education Program Supervisor
	38. Luna, Ma. Josefina Bueno	School Head High School
	39. Valenzuela, Kathleen U.	High School Guidance Counselor
	40. Deliah, Flores	School Head Elementary
Marikina City	41. Villamor, Alberto D.	Division LRP Focal Person
	42. Cortes, Sunny T.	Education Program Specialist II
	43. Militar, Susan C.	High School Guidance Counselor
	44. Mingoy, Marina G.	School Head High School
	45. Cabacungan, Maritoni B.	School Head Elementary
	46. Villanueva, Leilani N.	Education Program Supervisor
Muntinlupa City	47. Palce, Liliosa B.	EPS/Values/SPED
	48. Torres, King Solidini J.	Division LRP Alternate
	49. Canasa, Hilario G.	School Head Elementary
	50. Macaranas, Julius V.	High School Guidance Counselor
	51. Dig, Amielyn A.	Division LRP Committee Member
	52. Querubin, Ador B.	School Head High School
Navotas City	53. Buenavista, Gil C.	Division LRP Focal Person
	54. De Vera, Maria Maurine G.	Division LRP Alternate
	55. Orcine, Daisy M.	School Head High School
	56. Antonio, Jennie Vie R.	School Head Elementary
	57. Calimag, Maria Oliva C.	High School Guidance Counselor
	58. Cabinbin, Preciosa N.	Education Program Supervisor
Parañaque City	59. Sudsakorn, Leah Eborda	Division LRP Focal Person
	60. Rumbaoa, Rosie O.	Division LRP Alternate/SGOD Supervisor
	61. Sarmiento, Jaime Jr. O.	School Head High School
	62. Nacional, Loida R.	High School Guidance Counselor
	63. Baggayan, Flora C.	School Head Elementary
	64. Brigola, Arlyn M.	Education Program Supervisor
Pasay City	65. Perez, Bernardita A.	Division LRP Focal Person
	66. Abad, Oliver B.	School Head Elementary
	67. Afuang, Ana Marie A.	Education Program Supervisor
	68. Dauba, Pauline M.	High School Guidance Counselor



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	69. Torres, Grace B.	School Head High School
	70. Santiago, Marra Alyssa P.	High School Guidance Counselor
Pasig City	71. Pamintuan, Rose Ann B.	Division LRP Focal Person
	72. Reyes, Reginaldo A.	School Head Elementary
	73. Fernandez, Camille Marie V.	Division LRP Member
	74. Aragon, Joselito C.	Cluster School LRP Focal Person
	75. Villadiego, Marife V.	School Head Elementary
	76. Padilla, Francisco Jr., V.	Youth Formation Division Coordinator
Quezon City	77. Caballero, Marietta S.	EPS, Div. LRP Focal
	78. Cunanan, Grace Dominique D.	Division LRP AS II-COS
	79. Palaran, Janice A.	School Head Elementary
	80. Trinidad, Jose Jr., Sanares	Division LRP Alternate
	81. Obierna, Gina Labor	School Head High School
	82. Ramos, Pinky M.	High School Guidance Counselor
San Juan City	83. Melido, Kristine Nova P.	Division LRP Focal Person
	84. Devilleres, Mery Jean E.	School Head Elementary
	85. Mate, Maria Rosemarie Annie F.	High School Guidance Counselor
	86. Razon, Sharon C.	Senior Education Program Specialist
	87. Gempisao, Leovigilda G.	Education Program Supervisor
	88. Camayra, Cesar A.	School Head High School
Taguig City and Pateros	89. Lorilyn, Lea M.	Division LRP Focal Person
	90. Simborio, Ieryn S.	Division LRP Alternate
	91. Abisado, Jose Jr. F.	SGOD Supervisor
	92. Valenzuela, Elpidia M.	High School Guidance Counselor
	93. Verzosa, Jeniffer C.	School Head High School
	94. Balantac, Donnabel F.	School Head Elementary
Valenzuela City	95. Santos, Elias Adrian II K.	Division LRP Focal Person
	96. Dantes, Richmae L.	Division LRP Alternate
	97. PeñaFlorida, Odelon B.	School Head High School
	98. Salvador, Loreta L.	Education Program Supervisor
	99. Ventura, Sharon P.	High School Guidance Counselor
	100. Viray, Maria Lourdes B.	School Head Elementary