



Republic of the Philippines  
Department of Education  
NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
Superintendent

JUL 29 2025

MEMORANDUM  
No. 362, s. 2025

**SUBMISSION OF THE OFFICE PERFORMANCE COMMITMENT AND REVIEW  
FORM (OPCRF) OF SCHOOL HEADS FOR SY 2025-2026**

TO: OIC-Assistant Schools Division Superintendent/  
OIC-Chief Education Supervisor, School Governance and Operations Division  
Chief Education Supervisor, Curriculum Implementation Division  
Public Elementary and Secondary School Heads/OICs  
All Others Concerned

1. In accordance with **DepEd Order No. 2, s. 2015** titled "*Guidelines on the Establishment and Implementation of the Results-Based Performance Management System (RPMS) in the Department of Education*," all public school heads are hereby directed to submit their duly accomplished **Office Performance Commitment and Review Form (OPCRF)** for School Year 2025–2026.
2. The OPCRf must align with the Key Result Areas (KRAs) and success indicators under the Philippine Professional Standards for School Heads (PPSSH), School Improvement Plan (SIP), and performance priorities outlined in the Basic Education Development Plan (BEDP) 2030, Current Administration Agenda, and Top Five Priorities of DepEd-NCR.
3. All school heads are directed to submit their accomplished OPCRf on or before July 31, 2025, ensuring that the form is completely and clearly filled out.
4. Queries and concerns relative to the submission may be directed to *Ms. Phoebe R. Arroyo*, Senior Education Program Specialist - Planning and Research Division at 8423-7561 to 8423-7562 local 120.
5. Immediate and wide dissemination of, and strict compliance with this Memorandum is directed.

  
**VIOLETA M. GONZALES**

Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

Encl.: as stated  
References: as stated  
be indicated in the Perpetual Index  
Under the following subjects  
FORM                      REVIEW

PRA / Submission of the Office Performance Commitment and Review Form (OPCRF) of School Heads for SY 2025-2026  
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