



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

JUL 10 2025

MEMORANDUM

**DIVISION ORIENTATION ON THE SCHOOL-BASED FEEDING PROGRAM (SBFP)
SY 2025-2026**

To: OIC - Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
OIC - Chief Education Supervisor, School Governance and Operations Division
Public Elementary School Heads
Administrative Officers
School SBFP Focal Persons
All Others Concerned

1. In line with the implementation of the Advisories for the School-Based Feeding Program (SBFP) for SY 2025-2026, this Division will conduct the above-captioned activity on **July 11, 2024**, from 1:00 p.m. to 5:00 p.m. at the 4th Floor, SDO Muntinlupa, Tunasan, Muntinlupa City.
2. The participants to the said activity are the School Heads, Administrative Officers, and School Nurses of all Public Elementary Schools.
3. Attached with this Memorandum is the program of activities for reference.
4. Immediate and wide dissemination of this Memorandum is desired.

Violeta M. Gonzales
VIOLETA M. GONZALES

Asst. Schools Division Superintendent
Officer-in-Charge

Office of the Schools Division Superintendent

Encl: As stated

Reference: As stated

To be indicated in the Perpetual Index
Under the following subjects

HEALTHY EDUCATION

LEARNERS

POLICY

SCHOOLS

MTOSI/DIVISION ORIENTATION FOR THE SCHOOL-BASED FEEDING PROGRAM (SBFP) SY. 2025-2026

294 7/7/2025

UN-2025-294



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City
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ALL - JUL 7 - 2025 - 0272

Division Orientation on the School-Based Feeding Program (SBFP)
 SY 2025-2026
 July 11, 2025

Program of Activities

Time	Activity	Person-In-Charge
1:00 – 1:15 p.m.	Registration	Secretariat
	Opening Program	AVP
	Attendance Check	PMT
1:16 – 1:25 p.m.	Statement of Purpose	Ma. Regale A. Olarte SGOD-OIC Chief
1:26 – 1:45 p.m.	Message	Dr. Violeta M. Gonzales OIC- Schools Division Superintendent
1:46 – 2 :30 p.m.	Institutional Guidelines on the Implementation of the School-Based Feeding Program SY 2025-2026	Amor M. Cascalla RN Division SBFP Alternate Focal Person
2:31 – 3:30 p.m.	Presentation of the Approved Cycle Menu & Schedule of deliveries of Nutri Food Pack (NFP)	Ma. Teresa S. Indap RN Division SBFP Focal Person
3:31 - 4:00 p.m.	SBFP Updates on the Financial Status Report for SY 2024-2025	Karina S. Medina Division Accountant
4:01 p.m. – onwards	Presentation of the Budget Allocation and Operational Expenses (OE) of SBFP per school	Ma. Teresa S. Indap RN Division SBFP Focal Person
	Work Financial Plan as per budget allocation	
	Announcements	