



Republic of the Philippines
Department of Education
National Capital Region
Schools Division Office – Muntinlupa City

Office of the Schools Division
Superintendent

JUL 11 2025

MEMORANDUM

**DIVISION WORK IMMERSION WORKSHOP: RECAP
(REFLECTING ON EXPERIENCES TO CREATE ACTIONABLE PRACTICES)**

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisor – CID
OIC- Chief Education Supervisor – SGOD
School Principals
SHS Coordinators
Work Immersion Focal Persons

1. This Office announces the conduct of **DIVISION WORK IMMERSION WORKSHOP RECAP: REFLECTING ON EXPERIENCES TO CREATE ACTIONABLE PRACTICES** on July 16, 2025, from 8:00 AM to 5:00 PM at Muntinlupa National High School Learning Resource Center.
2. The participants of this activity are the School Heads and Work Immersion Focal Persons.
3. Expenses of this workshop are to be charged to school MOOE / local funds. Attached is the Workshop Matrix and the List of Participants.
4. Immediate and wide dissemination of this Memorandum is desired.

VIOLETA M. GONZALES
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Enclosure: As stated
Reference: As stated
To be indicated in the Perpetual Index
Under the following subjects:

DIVISION WORK IMMERSION WORKSHOP

EFF/RECAP: Reflecting on Experiences to Create Actionable Practices
298 July, 2025

UN-2025-298



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City
8805-9935, 8805-9940
sdo.muntinlupa@gmail.com
deped-muntinlupa.com

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DIVISION WORK IMMERSION WORKSHOP: RECAP
July 18, 2025
Muntinlupa National High School

TIME	ACTIVITIES	IN-CHARGE
7:30-8:00 AM	Registration	c/o MNHS
8:00-9:00 AM	National Anthem Prayer SDO Muntinlupa Hymn Welcome Remarks	
	Statement of Purpose	ERIC F. FUNGO Public Schools District Supervisor
	Acknowledgement of Participants	
	Messages	FLORANTE C. MARMETO Chief Education Supervisor Curriculum Implementation Division
		LILIA A. RICERO Officer-In-Charge Office of the Assistant Schools Division Superintendent
	VIOLETA M. GONZALES Assistant Schools Division Superintendent OIC-Office of the Schools Division Superintendent	
9:00-10:30 NN	Part I: DepEd Orders	
	Review of D.O. 30, s. 2017 (Rationale & Objectives)	ERIC F. FUNGO Public Schools District Supervisor
	Section 5: Principles & Policy Statement	RENE G. DELFINO Tunasan National High School
		MARY MICHELLE G. ENRIQUEZ Muntinlupa National High School
	Section 6: Immersion Delivery Models	MELONIE D. MATER Lakeview Integrated School
	Section 7: Duties and Responsibilities of Personnel	
	• The School Head	RENZ JOSEPH A. CARDENO Sucat Senior High School
	• The School Partnerships Focal Person	FLORINDA M. BEROYA Muntinlupa Science High School
• The Work Immersion Teacher	AIRO F. TIAMA Cupang Senior High School	
• The Work Immersion Partner Institution Supervisor		
	Presentation of D.O. 3, s. 2025 Guidelines on the Implementation of Quality-Assured Assessment for the National Certification of Learners in	LEONAI DA L. GUTTIEREZ Education Program Supervisor – TVL





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	SHS TVL Track & Expansion of the Number of Competency Assessors	
10:30-12:00 PM	Part II: Sharing of Best Practices on the Implementation of Work Immersion since 2016	Work Immersion Focal Persons
12:00-1:00 PM	LUNCH	
1:00-5:00 PM	Part III: Workshop: Work Immersion Forms 1-4	ERIC F. FUNGO Public Schools District Supervisor
	Closing Program	
	<ul style="list-style-type: none"> ○ Distribution of Certificates ○ Photo Opportunity ○ Closing Remarks 	

LIST OF PARTICIPANTS

Muntinlupa National High School	1. Dr. Rosendo Sangalang 2. Mary Michelle G. Enriquez 3. Jeffrey Del Mundo
Tunasan National High School	4. Vilma S. Vilorio 5. Maricel Lumio 6. Rene G. Delfino
Lakeview Integrated School	7. Dr. Louie M. Valdez 8. Roxanne B. Dolleton 9. Melonie D. Mater
Muntinlupa Science High School	10. Dr. Ador Querubin 11. Zarina T. Pabelonia 12. Florinda M. Berroya
Cupang Senior High School	13. Jason B. Albaro 14. Airo F. Tiama 15. Leonardo B. Lim
Sucat Senior High School	16. Dr. Jay Boy E. Evano 17. Emelda A. Ozaraga 18. Renz Joseph A. Cardeño
Poblacion National High School	19. Ma. Regalado A. Olarte 20. Hernan DG. Nobleta 21. Reynerr Oliver E. Ape

TECHNICAL WORKING GROUP

ASSIGNMENT	IN-CHARGE
Venue & Attendance	Mary Michelle G. Enriquez (MNHS)
Program	Rene G. Delfino (TNHS)
Emcee	Melonie D. Mater (LIS)
Narrative	Florinda M. Berroya (MSHS)
Documentation	Renz Joseph A. Cardeño (SSHS)
Certificate	Airo F. Tiama (CSHS)

