



Republic of the Philippines  
Department of Education

NATIONAL CAPITAL REGION  
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
Superintendent

JUL 16 2025

**MEMORANDUM**

**MUNTINLUPA SCHOLARSHIP DIVISION (MSD) 2ND TRANCHE DISTRIBUTION  
OF EDUCATIONAL ASSISTANCE FOR SY 2024-2025**

To: OIC- Assistant Schools Division Superintendent  
Chief Education Supervisor, Curriculum Implementation Division  
OIC-Chief Education Supervisor, School Governance and Operations Division  
Public Secondary School Heads/OICs  
All Others Concerned

1. Attached is a letter from Mr. Arian Clarence L. Caballero, Division Head, Muntinlupa Scholarship Division, dated July 14, 2025, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. Special attention is invited to the schedule of the said distribution.
3. Immediate and wide dissemination of this Memorandum is desired.

  
**VIOLETA M. GONZALES**

Asst. Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

References: As stated  
To be indicated in the Perpetual Index  
Under the following subjects:  
SCHOLARSHIP

KDJT/DM/MSD 2<sup>ND</sup> TRANCHE DISTRIBUTION OF EDUCATIONAL ASSISTANCE FOR SY 2024-2025  
311 / July 15, 2025

UN-2025-311

311



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City  
8805-9935, 8805-9940  
[sdo.muntinlupa@gmail.com](mailto:sdo.muntinlupa@gmail.com)  
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Republic of the Philippines  
**CITY GOVERNMENT OF MUNTINLUPA**  
 Muntinlupa Scholarship Division



July 14, 2025

**DR. VIOLETA M. GONZALES**  
 OIC-Schools Division Superintendent  
 SDO-Muntinlupa City



Dear **Dr. Gonzales**,

The Muntinlupa Scholarship Division will be having **2<sup>ND</sup> TRANCHE DISTRIBUTION OF EDUCATIONAL ASSISTANCE FOR S.Y. 2024-2025** for the following schools:

SCHOOLS	DATE	TIME	VENUE
CUPANG SENIOR HS	JULY 15, 2025	09:00AM – 12:00PM	SCHOOL GROUNDS
SUCAT SENIOR HS	JULY 15, 2025	09:00AM – 02:00PM	SCHOOL GROUNDS
POBLACION NATIONAL HS	JULY 16, 2025	09:00AM – 02:00PM	SCHOOL GROUNDS
MUNTINLUPA BUSINESS HS – SUCAT ANNEX	JULY 17, 2025	09:00AM – 02:00PM	SUCAT ES – MAIN COVERED COURT

We look forward to your usual positive response and we thank you for your continued support.

Respectfully Yours,

  
**MR. ARIAN CLARENCE L. CABALLERO, MBA**  
 Division Head  
 Muntinlupa Scholarship Division

