



Republic of the Philippines  
Department of Education  
NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
Superintendent

JUL 29 2025

**MEMORANDUM**

**INAUGURATION OF DIVISION GENDER AND DEVELOPMENT  
AND COMMUNICATION CENTER**

To: OIC - Assistant Schools Division Superintendent  
Chief Education Supervisor, Curriculum, and Implementation Division  
OIC-Chief Education Supervisor, School Governance and Operations Division  
Public Elementary and Secondary School Heads/OICs  
All Others Concerned

1. In line with the strengthening of the support mechanism and operations of the SDO Muntinlupa Gender and Development Focal Point System, this Office announces the inauguration of the SDO GAD Hub and Communication Center on **July 31, 2025, 1:00 p.m. at the 2nd floor of SDO Muntinlupa City.**
2. The installation of the said facility shall serve as an office to lead all the GAD-related activities and address gender issues of the Division.
3. All members of the Gender and Development Focal Point System of this Division are invited to attend the said event. Likewise, attendees shall wear their GAD shirts.
4. Immediate and wide dissemination of this Memorandum is desired.

  
**VIOLETA M. GONZALES**

Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

Enclosure: None  
References: As Stated  
To be indicated in the Perpetual Index  
under the following subjects:

ORGANIZATIONS      PROGRAMS

CTCC /DM/ INAUGURATION OF DIVISION GENDER AND DEVELOPMENT AND COMMUNICATION CENTER  
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