



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

AUG 11 2025

MEMORANDUM
391, s.2025

**REORIENTATION OF MULTI-FACTORED (MFAT) ASSESSMENT TOOLS
FOR GRADE 1 TEACHERS**

To: OIC – Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads / OICs
All Others Concerned

1. Attached is a Regional Memorandum No. 651, s.2025 dated July 15, 2025, on the above-captioned title, contents of which are self-explanatory, for information and appropriate action.
2. Participants to this activity are the following:
 - a. Mrs. Ada Trinidad Tagle - Public School District Supervisor
 - b. Ms. Krizia M. Tanjueco – Poblacion Elementary School
 - c. Ms. Marilou G. Gomez – Cupang ES Annex
3. For information and guidance.


VIOLETA M. GONZALES

Asst. Schools Division Superintendent
Officer In-charge
Office of the Schools Division Superintendent

Encl:
Reference: none
To be indicated in the Perpetual Index
under the following subjects:

SPECIAL NEEDS EDUCATION

INCLUSIVE EDUCATION

lbp/ Reorientation of Multi-Factored Assessment Tools for Grade 1 Teachers
391/Aug. 7, 2025

NUM-2025-391

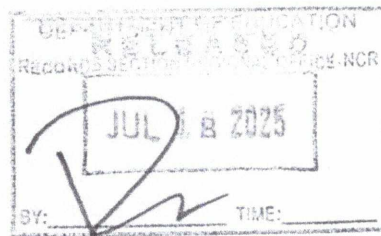


Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City
8805-9935, 8805-9940
sdo.muntinlupa@gmail.com
deped-muntinlupa.com

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Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



July 15, 2025

REGIONAL MEMORANDUM

No. 651, s. 2025

To: Schools Division Superintendents
Functional Division Chiefs
All Others Concerned

**REORIENTATION OF MULTI-FACTOR ASSESSMENT TOOLS (MFAT) FOR
GRADE 1 TEACHERS**

1. The Department of Education - National Capital Region (DepEd-NCR) through the Curriculum and Learning Management Division (CLMD) in line with its commitment to enhance early grade assessment practices will conduct the above-captioned activity on August 11 to 15, 2025 at Forest Crest Nature Hotel & Resort, Km. 72 Batulao, Nasugbu, 4231 Batangas.
2. The activity aims to:
 - Provide teachers with a comprehensive overview of the MFAT, its objectives, and underlying principles.
 - Conduct hands-on activities to familiarize teachers with practical assessment techniques.
 - Develop teachers' skills in interpreting MFAT data for informed decision-making regarding student needs and instructional adjustments.
3. In view thereof, attached are the following annexes, for reference.
 - Annex A : Distribution of Participants per SDO
 - Annex B: Management team
4. The participants to this activity are select division supervisors in SNED, select PSDSs and select grade 1 teachers from each division. Division SNED supervisors are requested to facilitate the identification of participants which can be accessed through this link: **<https://tinyurl.com/MFATReg2025>**, on or before **August 4, 2025**. The identified participants are enjoined to register via the link found on Annex A.
5. Consequently, the participation of regional and division officials to the aforesaid activities falling on a holiday or a weekend entitles them to a one and a half day (1.5) compensatory overtime credit (COC per day, pursuant to DepEd Order No. 53, s. 2003 and CSC and DBM Joint circular No. 2 s.

CLMD-MBangitAugust2025



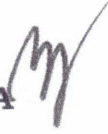
No. 6, Misamis St., Bago Bantay, Quezon City
Tel. Nos.: 920-58-24; 926-2213 local 801
Email Address: ncr@deped.gov.ph
<http://www.deped.gov.ph/regions/ncr/>





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2004. Likewise, the participation of teachers in the mentioned activity falling on a weekend or holiday shall likewise be eligible for service credit pursuant to DO 53 s. 2023, "Updated Guidelines on Granting Vacation Service Credits to Teachers.", subject to existing DepEd rules and regulations.
6. Board and Lodging will be charged to downloaded funds while travel and other incidental expenses may be charged against local funds, subject to the usual accounting and auditing rules and regulations.
 7. For information and guidance.

JOCELYN DR ANDAYA 
Regional Director
Concurrent Officer-in-Charge
Office of the Assistant Secretary for Operations

Encl.: As stated
Reference:
To be indicated in the Perpetual Index

CLMD-MBangitAugust2025



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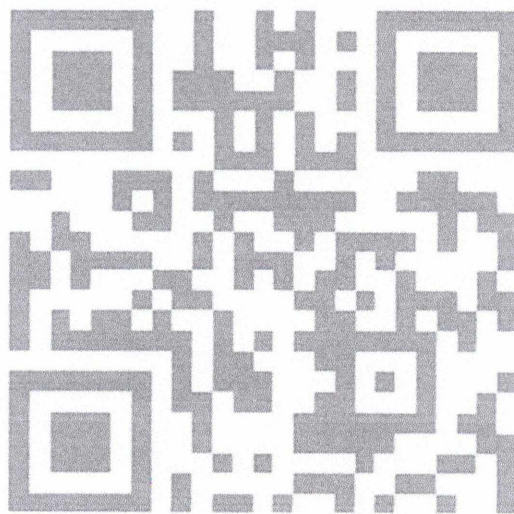
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- **Annex A: Distribution of Participants per SDO**

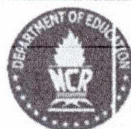
**REORIENTATION OF MULTI-FACTOR ASSESSMENT TOOLS (MFAT)
FOR GRADE 1 TEACHERS**

DIVISION	SLOTS
CALOOCAN	3
LAS PINAS	3
MAKATI	3
MALABON	3
MANDALUYONG	3
MANILA	3
MARIKINA	3
MUNTINLUPA	3
NAVOTAS	3
PARANAQUE	3
PASAY	3
PASIG	3
QUEZON CITY	3
SAN JUAN	2
TAPAT	3
VALENZUELA	3

Registration link: <https://tinyurl.com/MFATReg2025>



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- **Annex B: Management team**

**REORIENTATION OF MULTI-FACTOR ASSESSMENT TOOLS (MFAT) FOR
GRADE 1 TEACHERS**

EXECUTIVE COMMITTEE

Executive Chair:	DR. JOCELYN DR ANDAYA, CESO III Regional Director Concurrent Officer-in-Charge Office of the Assistant Secretary for Operations
Executive co-chair:	DR. JOEL T. TORRECAMPO, CESO V Schools Division Superintendent Concurrent Officer-in-Charge Office of the Assistant Regional Director
Executive Member:	MS. MICAH G. PACHECO EPS Science, OIC-Chief, CLMD
Overall in-charge:	DR. ROLAND D. MONTES EPS, SNED, GMRC, Values Education
	DR. MARICAR A. BANGIT EPS, Kindergarten, OIC-Filipino

WORKING COMMITTEES:

Registration: Chairperson: Kerwin M. Regis, Quezon City	Accommodation: Chairperson: Jelyn C. Vigonte, Quezon City
Program: Chairperson: Samantha Abuan Quezon City	Invitation: Chairperson: Elvira Punzal Quezon City
Member: Lea Fernando Quezon City	Documentation: Chairperson: Dorothy C. Apar Quezon City
Certificates: Chairperson: Jessie A. Matriano, Quezon City	Secretariat Chairperson: Analine C. Vergara Quezon City

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Certificate No. PMP 085

Activity Matrix
Reorientation on the Multi-Factored Assessment Tools (MFAT)
For Grade 1 Teachers
Forest Crest Hotel and Resort, August 11 to 15, 2025

	11-Aug-25		12-Aug-25	13-Aug-25	14-Aug-25	15-Aug-25
	DAY 1		DAY 2	DAY 3	DAY 4	DAY 5
TIME	Understanding the Foundations of Early Literacy and MFAT (SPEAKER: Dr. Roland D. Montes)	TIME	Deep Dive into MFAT Components and Protocols (SPEAKER: Ms. Jocelyn L. Panc	Hands-On Application and Simulation (SPEAKER: Ms. Princess May G. Roberta)	Data Utilization and Intervention Planning (SPEAKER: MS. Vivian R. Alvaran)	Monitoring, Reporting, and Capacity Building (SPEAKER: Dr. Roland D. Montes)
10:30AM - 12:00 NN	Arrival and Registration	8:00 AM - 10:00AM	Administration Procedures for MFAT (Individual & Group)	Simulation: One-on-One MFAT Administration	Using MFAT Results for Planning Interventions	MFAT Monitoring Tools and Reporting Templates
12:00NN - 1:00 PM	LUNCH BREAK	10:00AM - 10:15 AM	HEALTH BREAK			
1:00PM - 1:30 PM	Opening Program	10:15 - 12:00 NN	Interpreting MFAT Results and Identifying Learning Gaps	Simulation: Group MFAT Administration	Designing Individualized and Small-Group Support Plans	Capacity Building Strategies for School-Level Roll-Out
1:30 - 3:00 pM	Overview of Early Literacy and the Purpose of MFAT	12:00NN - 1:00 PM	LUNCH BREAK	LUNCH BREAK	LUNCH BREAK	LUNCH BREAK
3:00 - 3:15 PM	HEALTH BREAK	1:00PM - 1:30 PM	Sample Case Study Walkthrough	Peer Feedback and Coaching	Collaborative Work: School-Based MFAT Action Planning	Final Open Forum and Evaluation
3:15 - 4:00 PM	MFAT Policy Guidelines and Implementation History	1:30 - 3:00 pM				Closing Program and Awarding of Certificates
4:00 - 5:00 PM	Unpacking the MFAT Tool: Domains and Indicators	3:00 - 3:15 PM	HEALTH BREAK			
		3:15 - 4:00 PM	Q&A and Reflection Session	Troubleshooting Common Issues in Field Implementation (Ms. Princess May G. Roberta)	Sharing of Plans and Peer Feedback	TRAVEL HOME
		4:00 - 5:00 PM				
MOL ASSIGNMENTS	•CALOOCAN		•MANDALUYONG •MANILA •VALENZUELA •MALABON	•MARIKINA •MUNTINLUPA •LAS PINAS •MAKATI	•NAVOTAS •PARANAQUE •PASAY •PASIG	•QUEZON CITY •SAN JUAN •TAPAT